

**CORPORATION OF THE MUNICIPALITY OF PORT HOPE
APPLICATION FOR HERITAGE INCENTIVE
TAX REDUCTIONS OR REFUNDS**

**FOR PROPERTIES WITHIN A HERITAGE CONSERVATION DISTRICT DESIGNATED
UNDER PART V OF THE ONTARIO HERITAGE ACT
OR
COMMERCIAL PROPERTIES DESIGNATED UNDER PART IV OF THE ONTARIO
HERITAGE ACT**

PURSUANT TO MUNICIPALITY OF PORT HOPE BY-LAW NO. 72/2005

FORM NO. 1 OF 2

| |
|-----------------------------------|
| For Internal Use Only |
| File No. _____ Received On: _____ |

(Applications are to be submitted to the Clerk's Office, 56 Queen Street, PO Box 117,
Port Hope ON L1A 3V9)

1. Name of Owner/s _____

Mailing Address _____

Telephone No. _____ E-mail: _____

Address of Property _____

2. Has this property ever received a Heritage Tax Incentive pursuant to
By-law No. 72/2005? Yes: _____ No: _____

If yes, date: _____ Amount: _____

3. Is the property located within a Heritage Conservation District
designated under Part V of the Ontario Heritage Act?

Yes: _____ No: _____

OR

Is the property a Commercial Property designated under Part IV of the
Ontario Heritage Act?

Yes: _____ No: _____

If Yes, By-law No.: _____

Note: For the purposes of a Heritage Incentive Tax Reduction or Refund, "Eligible Property" means land, buildings or structures which are located within a Heritage Conservation District designated under Part V of the Act or any designated commercial properties which have been individually designated under Part IV of the Act and that are subject to an Easement Agreement with the Municipality under Section 22 of the Ontario Heritage Act, or an Easement Agreement with the Ontario Heritage Foundation under Section 22 of the Ontario Heritage Act, or an Agreement with the Municipality respecting the preservation and maintenance of the property.

4. Estimated construction start date: _____

Estimated completion date: _____

5. Heritage Approval Application received on _____

Note: a copy of the approved stamped Heritage Approval Application with supporting information must be attached to this application.

6. Is a Building Permit required? Yes: _____ No: _____

Has a Building Permit been issued? Yes: _____ No: _____

Note: if a Building Permit is required, a copy of the Building Permit must be attached to this application.

7. Provide a brief description of the project:

8. Total estimated eligible cost of project: \$ _____

I/We hereby make application to the Heritage Incentives Advisory Committee for initial review and preliminary consideration of eligibility for a Heritage Tax Incentive and acknowledge that I/We have received a copy of By-law No. 72/2005 and have read the terms and provisions therein.

Signature/s of Owner/s

Date

**CORPORATION OF THE MUNICIPALITY OF PORT HOPE
APPLICATION FOR HERITAGE INCENTIVE
TAX REDUCTIONS OR REFUNDS**

**FOR PROPERTIES WITHIN A HERITAGE CONSERVATION DISTRICT DESIGNATED
UNDER PART V OF THE ONTARIO HERITAGE ACT
OR
COMMERCIAL PROPERTIES DESIGNATED UNDER PART IV OF THE ONTARIO
HERITAGE ACT**

PURSUANT TO MUNICIPALITY OF PORT HOPE BY-LAW NO. 72/2005

FORM NO. 2 OF 2

| |
|-----------------------------------|
| For Internal Use Only |
| File No. _____ Received On: _____ |

(Applications are to be submitted by February 28 of the year following the first year for which the Owner is seeking to obtain a tax reduction or refund, to the Clerk's Office, 56 Queen Street, PO Box 117, Port Hope ON L1A 3V9)

1. Name of Owner/s _____

Mailing Address _____

Telephone No. _____ E-mail: _____

Address of Property _____

2. Have you satisfied all requirements and received a written report confirming that the alteration to the Eligible Heritage Property has been completed in accordance with the terms of the approved application and Heritage Approval Application.

Yes _____ No _____

Note: A copy of written approval from either the Heritage Port Hope Advisory Committee or Chief Building Official must be attached to this application.

3. Has the Eligible Heritage Property been reassessed by MPAC?

Yes _____ No _____

4. If Yes, what is the amount of assessment increase directly resulting from the reassessment of an approved alteration?

\$ _____

Note: A copy of written confirmation from MPAC must be attached to this application.

5. Have you executed the Easement or Agreement in a form satisfactory to the Municipality required by Section 5.2.3 of By-law No. 72/2005?

Yes _____ No _____

I/We hereby make application to the Municipality of Port Hope Council for a Heritage Tax Incentive and acknowledge that I/We have received a copy of By-law No. 72/2005 and have read the terms and provisions therein.

Signature/s of Applicant/s

Date

For Internal Use Only

Application approved by HIAC _____ Date _____

Items not included in approved application _____

Signature of Chair: _____ Date _____

Date of inspection to confirm work completed: _____

Signature of HPH or CBO _____ Date _____

Application approved by Council upon completion of project

Resolution No _____ Date _____

Processing by Finance Dept.

Date _____ Action Taken _____

Consent to use photographs

The undersigned applicant(s), on behalf of the owners of the subject property, hereby authorize and consent to the Municipality of Port Hope and its Agents, using photographs of the subject property taken before, and/or after, the proposed work is authorized and completed, in consideration of the Corporation of the Municipality of Port Hope reviewing this application.

Dated at Port Hope this _____ day of _____, 2006

Signature of Applicant