

Municipality of Port Hope Police Services Board

Courier Address: 55 Fox Road, Port Hope
Mailing Address: 56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

J. Gilmer, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, December 15th, 2016 – 3:00 p.m.
Leonard Hutchings Community Room, 55 Fox Road, Port Hope

Present: J. Gilmer, Chair
G. Burns
L. Andrews
J. Hudson

Staff: Port Hope Police - Chief B. Wood
- Inspector D. Strongman
- P. Dhaliwal, PHPS Financial Controller
Northumberland OPP - Inspector L. Darling
- Staff Sergeant J. Martin

J. McFarlane, Board Manager
D. Campbell, Board Administrator

Regrets: D. Prendergast, Vice Chair

1. Call to Order @ 3:07

“We would like to acknowledge that we are meeting on the traditional territory of the Mississauga Nations.”

2. Agenda

2.1 Additions to agenda

9.2 Letter, dated December 5th, 2016, from Steve Mark, Port Hope and District Chamber of Commerce regarding the participation of the Port Hope Police Service Fishing Program.

2.2 Adoption of agenda

Resolution #160/16

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the agenda be adopted, as amended.

CARRIED

3. **Disclosure of Pecuniary Interest and the General Nature Thereof:**
None

4. **Adoption of Minutes of Previous Meetings**

4.1 Police Services Board meeting of November 24th, 2016

Resolution: #161/16

MOVED BY: J. Hudson, SECONDED by G. Burns that the minutes of the Police Services Board meeting of October 27th, 2016 be approved, as presented.

CARRIED

5. **Business Arising from Minutes – None**

6. **Delegations: none**

7. **Correspondence**

7.1 All Chiefs and Chairs Memo, dated December 6th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Amendments to the *Highway Traffic Act* Pertaining to Road-Building Machines

Resolution: #162/16

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the All Chiefs and Chairs Memo dated December 6th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Amendments to the *Highway Traffic Act* Pertaining to Road-Building Machines be received as information.

CARRIED

7.2 Email from OAPSB, dated December 2nd, 2016 re Central Bargaining Resolution

Resolution: #163/16

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the Port Hope Police Services Board endorse, in principle, the Voluntary Central Bargaining Model; and further that it be forwarded to the OAPSB and copied to Zone 3 Executive.

CARRIED

8.0 Staff and Committee Reports

8.1 Port Hope Police Service's Reports

- 8.1.1 Port Hope Police 2016 Budget Update, dated December 15th, 2016
– P. Dhaliwal

Resolution: #164/16

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Port Hope Police Services Board receive the PHPS Budget Update, dated December 15th, 2016 as information.

CARRIED

- 8.1.2 Port Hope Police Statistical Report – November 2016, dated December 15th, 2016 – Inspector D. Strongman

Resolution: #165/16

MOVED BY: J. Hudson, SECONDED BY: G. Burns that the Port Hope Police Statistical Report – November 2016, dated December 15th, 2016 be received as information.

CARRIED

- 8.1.3 Request for Pre-Budget Approval for Purchase of 2016 Dodge Charger, dated December 12, 2016 – Chief B. Wood

Resolution: #166/16

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the Port Hope Police Services Board approve the purchase of the 2016 Dodge Charger; and further that a letter of intention to purchase be drafted and signed by the chair and sent to the vendor.

CARRIED

- 8.1.4 Port Hope Police Report on Complaints Against Police – November 2016, dated December 15th, 2016 – Inspector D. Strongman

Resolution: #167/16

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Port Hope Police Report on Complaints Against Police – November 2016, dated December 15th, 2016 be received as information.

CARRIED

8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on November 2016 –
Inspector L. Darling

Resolution: #168/16

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Northumberland OPP Detachment Monthly Report on November 2016 be received as information.

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for November 2016 – Chair J. Gilmer

Resolution: #169/16

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Action Log for November 2016 be received as information.

CARRIED

8.3.2 Presentation of Years of Service Medals to PHPS Officers

Resolution: #170/16

MOVED BY: G. Burns, SECONDED BY: J. Hudson that the PHPSB receive as information the update on the years of PHPS years of service medals and revisit the appropriate occasion for presentation at the May 2017 meeting.

CARRIED

8.4 Finance Committee Report – L. Andrews

8.4.1 2016 PHPSB Budget Update, dated December 15th, 2016 – P. Dhaliwal

Resolution: #171/16

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the 2016 PHPSB Budget Update, dated December 15th, 2016 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policy: Policy re Recruitment and Promotion (MGMT-020); Policy on Management of Board Records (AI-007B)

Resolution: #172/16

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the PHPSB Policy on Recruitment and Promotion (MGMT-020) and Management of Board Records (AI-007B) be received as approved.

CARRIED

8.6 Community Relations Committee Report – D. Prendergast
Nothing to report

8.7 Personnel and Labour Relations Report – L. Andrews
Report – In-Camera

8.8 Manager's Reports – J. McFarlane –

8.8.1 Report on PHPSB Reporting Requirements

Resolution: #173/16

MOVED BY: G. Burns, SECONDED BY: J. Hudson that the Listing of the Status of the Current PHPSB Policies; 2016 Training Report on all Board Members; and 2016 MPH By-Law Revisions Affecting the Policies of the Port Hope Police Services Board be received as information.

CARRIED

9. New and Other Business:

- 9.1 Next meeting is Thursday, January 19th, 2016 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope

10. Question Period

11. In-Camera

12. Adjournment @ 4:23