

# Municipality of Port Hope Police Services Board

Courier Address: 55 Fox Road, Port Hope  
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phpsb@porthope.ca

**J. Gilmer, *Chair***

**Dawn Campbell, *Board Administrator***

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## **AGENDA**

3:00PM - Thursday, February 23<sup>rd</sup>, 2017  
Leonard Hutchings Community Room, 55 Fox Road, Port Hope

### **1. Call to Order**

**“We would like to acknowledge that we are meeting on the traditional territory of the Mississauga Nations.”**

### **2. Agenda**

2.1 Additions to agenda

2.2 Adoption of agenda

**For the consideration of the Board:**

**That the agenda be adopted, as presented.**

### **3. Disclosure of Pecuniary Interest and the General Nature Thereof:**

### **4. Adoption of Minutes of Previous Meetings**

4.1 Police Services Board meeting of January 20<sup>th</sup>, 2017

**For the consideration of the Board:**

**That the minutes of the Police Services Board meeting of January 20<sup>th</sup>, 2017 be approved, as presented.**

### **5. Business Arising from Minutes –**

**6. Delegations: none**

### **7. Correspondence**

7.1 All Chiefs and Chairs Memo, dated January 18<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Improvements and Revisions to the Ontario AMBER Alert Program.

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 18th, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Improvements and Revisions to the**

**Ontario AMBER Alert Program be received as information.**

- 7.2 All Chiefs and Chairs Memo, dated January 23<sup>rd</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances – Public Education Campaign.

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 23rd, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding O. Reg. 58/16 Collection of Identifying Information in Certain Circumstances – Public Education Campaign be received as information.**

- 7.3 All Chiefs and Chairs Memo, dated January 24<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Domestic Violence Coordinators Training Conference

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 24th, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Domestic Violence Coordinators Training Conference be received as information.**

- 7.4 All Chiefs and Chairs Memo, dated January 27<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Expansion of DNA Technology Services

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 27th, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Expansion of DNA Technology Services be received as information**

- 7.5 All Chiefs and Chairs Memo, dated January 31<sup>st</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Postal code change to the Ontario Police College (OPC) address

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 31st, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Postal code change to the Ontario Police College (OPC) address be received as information**

- 7.6 Memorandum to Stakeholders and Partners of the Ontario Civilian Police Commission, dated February 2nd, 2017, from Linda P. Lamoureux, Executive Chair, Safety, Licensing Appeals and Standards Tribunals Ontario regarding Appointment of Full-Time Associate Chair of the Ontario Civilian Police Commission

**For the consideration of the Board:**

**That the Memorandum to Stakeholders and Partners of the Ontario Civilian Police Commission, dated February 2nd, 2017, from Linda P. Lamoureux, Executive Chair, Safety, Licensing Appeals and Standards Tribunals Ontario regarding Appointment of Full-Time Associate Chair of the Ontario Civilian Police Commission be received as information**

- 7.7 Email to OAPSB members, dated February 6<sup>th</sup>, 2017, from Eli El-Chantiry Chair and President and Fred Kaustinen, Executive Director Ontario Association of Police Service Boards, regarding OAPSB Survey Results – Police Services Act Re-write

**For the consideration of the Board:**

**That the Email to OAPSB members, dated February 6<sup>th</sup>, 2017, from Eli El-Chantiry Chair and President and Fred Kaustinen, Executive Director Ontario Association of Police Service Boards, regarding OAPSB Survey Results – Police Services Act Re-write be received as information**

- 7.8 Email from OAPSB, dated February 15, 2017 regarding Johnstone & Cowling LLP Police Newsletter – January 2017

**For the consideration of the Board:**

**That the Email from OAPSB, dated February 15, 2017 regarding Johnstone & Cowling LLP Police Newsletter – January 2017 be received as information**

- 7.9 All Chiefs and Chairs Memo, dated February 17<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting – Deputy Chief of Police, Niagara Regional Police Service

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 17th, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting – Deputy Chief of Police, Niagara Regional Police Service be received as information**

- 7.10 Letter to Chair, dated February 6<sup>th</sup>, 2017, from The Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services, regarding delay of PEM Grant to 2018/2019

**For the consideration of the Board:**

**That the Letter to Chair, dated February 6th, 2017, from The Honourable Marie-France Lalonde, Minister of Community Safety and Correctional Services, regarding delay of PEM Grant to 2018/2019 be received as**

## information

- 7.11 All Chiefs and Chairs Memo, dated February 7<sup>th</sup>, 2017, from from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 2017/2018 Grant Repurposing Update

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 7<sup>th</sup>, 2017, from from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 2017/2018 Grant Repurposing Update be received as information and further that the Board and PHPS determine policing grant for 2017/2018.**

- 7.12 All Chiefs and Chairs Memo, dated February 15<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Workshop and Webinars: 2017/2018 Grant Repurposing and Policing Effectiveness and Modernization Grant

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 15<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Workshop and Webinars: 2017/2018 Grant Repurposing and Policing Effectiveness and Modernization Grant be received as information**

- 7.13 Letter to J. Gilmer, dated January 23<sup>rd</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Inspection on the Investigation and Reporting of Firearms Discharges Causing Death or Injury.

**For the consideration of the Board:**

**That the letter to J. Gilmer, dated January 23<sup>rd</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Inspection on the Investigation and Reporting of Firearms Discharges Causing Death or Injury be received as information and further that the Board Administrator submit requested documentation to the Ministry as directed.**

- 7.14 All Chiefs and Chairs Memo, dated February 13<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Ministry Response to the Ombudsman's Report on De-Escalating Conflict Situations

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 13<sup>th</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Ministry Response to the Ombudsman's Report on De-Escalating Conflict Situations be received as information and further that the 2015 Annual Use of Force Study be submitted to Judith Anderson at University of Toronto as directed in the letter.**

- 7.15 All Chiefs and Chairs Memo, dated February 3<sup>rd</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding *Issues Related to the Protection of Persons Administering and Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada*

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 3<sup>rd</sup>, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Issues Related to the Protection of Persons Administering and Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada be received as information and that further that the Board review for possible policy implications.**

- 7.16 Email from Libby Pearson, dated February 6<sup>th</sup>, 2017, regarding an invitation to a Joint Police Service Board Meeting to be held March 31, 2017 at Brighton OPP detachment

**For the consideration of the Board:**

**That the Email from Libby Pearson, dated February 6<sup>th</sup>, 2017, regarding an invitation to a Joint Police Service Board Meeting to be held March 31, 2017 at Brighton OPP detachment be received as information and further that Board members confirm with the Board Administrator their attendance or regrets.**

- 7.17 Email to the Board, dated February 7<sup>th</sup>, 2017, from Hicks Morley regarding Invitation to Attendance Management Training

**For the consideration of the Board:**

**That the Email to the Board, dated February 7<sup>th</sup>, 2017, from Hicks Morley regarding Invitation to Attendance Management Training be received as information and further that Board members notify the Board Administrator of their intent to attend training**

- 7.18 Email to OAPSB members, dated February 11<sup>th</sup>, 2017, from Holly Doty, regarding Online Updates (OAPSB Board Member Training)

**For the consideration of the Board:**

**That the Email to OAPSB members, dated February 11<sup>th</sup>, 2017, from Holly Doty, regarding Online Updates (OAPSB Board Member Training) be received as information and further that the Board approve the purchase of the self study guides at a cost of \$169.50.**

## **8.0 Staff and Committee Reports**

### **8.1 Port Hope Police Service's Reports**

- 8.1.1 Port Hope Police 2017 Budget Update, dated February 23<sup>rd</sup>, 2017.

– P. Dhaliwal

**For the consideration of the Board:**

**That the Port Hope Police Services Board receive the PHPS Budget**

**Update, dated February 23<sup>rd</sup>, 2017as information.**

- 8.1.2 Port Hope Police Service Funds available for Public Interest Items Report, dated February 23<sup>rd</sup>, 2017 – P. Dhaliwal

**For the consideration of the Board:**

**That the Port Hope Police Services Board receive the Funds available for Public Interest Items Report, dated February 23<sup>rd</sup>, 2017as information.**

- 8.1.3 Port Hope Police Statistical Report – January 2017, dated February 13<sup>th</sup>, 2017 – Inspector D. Strongman

**For the consideration of the Board:**

**That the Port Hope Police Statistical Report – January 2017, dated February 13<sup>th</sup>, 2017– Inspector D. Strongman, be received as information.**

- 8.1.4 Port Hope Police Report on Complaints against Police – January 2017, dated February 23<sup>rd</sup>, 2017 – Inspector D. Strongman

**For the consideration of the Board:**

**That the Port Hope Police Report on Complaints against Police – January 2017, dated February 23<sup>rd</sup>, 2017 be received as information.**

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on January 2017 – Inspector L. Darling

**For the consideration of the Board:**

**That the Northumberland OPP Detachment Monthly Report on January 2017 be received as information.**

- 8.3 Chair's Report

- 8.3.1 Review of Action Log for January 2017 – Chair J. Gilmer

**For the consideration of the Board:**

**That the Action Log for January 2017 be received as information.**

- 8.3.2 Public inquiry and subsequent follow up related to sexual assault cases in Port Hope, dated February 23, 2017 – Chair J. Gilmer

**For the consideration of the Board:**

**That the Board receive the Public inquiry and subsequent follow up related to sexual assault cases in Port Hope Chair's report and that the Port Hope Police Services commits, to the Board and the public, that they will conduct a thorough review of all sexual assault cases between 2010 – present. This will be presented to the Board once it is complete and interim reports will be presented to the Board as requested.**

- 8.4 Finance Committee Report – L. Andrews

- 8.4.1 2017 PHPSB Budget Update, dated February 23<sup>rd</sup>, 2017 – D. Campbell

**For the consideration of the Board:**

**That the 2017 PHPSB Budget Update, dated February 23<sup>rd</sup>, 2017 be received as information.**

8.4.2 Letter from the Municipality of Port Hope, dated February 14, 2017 regarding 2017 Approved Budget

**For the consideration of the Board:**

**That the Board receive the Letter from the Municipality of Port Hope, dated February 14, 2017 regarding 2017 Approved Budget as information and discuss capital expenditure from the Municipal Policing Reserve.**

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of various PHPSB Policies.

**For the consideration of the Board:**

**That the PHPSB policies: Framework for Business Planning (AI-001); Problem-Oriented Policing (CP-001); Crime Prevention (CP-002); Use of Force (AI-012); Police Responses to Persons who are Emotionally Disturbed or who have a Mental Illness or Developmental Disability (LE-013); Property and Evidence Control (LE-020); Elder and Vulnerable Adult Abuse (LE-021); Domestic Violence Occurrences (LE-024); Property Offences including Break and Enter (LE-30); Drug Related Offenses, other than Simple Possession (LE-031); Youth Crime (LE-044); Sex Offender Registry (LE-046); and Police Response to High Risk Individuals (LE-047) be approved as presented, effective immediately; and further that the approved policies be posted to the PHPSB webpage.**

8.6 Community Relations Committee Report – D. Prendergast  
Nothing to report

8.7 Personnel and Labour Relations Report – L. Andrews  
Report – In-Camera

8.8 Board Administrator's Reports – D. Campbell–

8.8.1 PHPSB Business Plan – Cost Estimates, dated February 23<sup>rd</sup>, 2017

**For the consideration of the Board:**

**That the PHPSB Business Plan – Cost Estimates, dated February 23<sup>rd</sup>, 2017 be received as information**

**9. New and Other Business:**

9.1 Next meeting is Thursday, March 23<sup>rd</sup>, 2017 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope

9.2 Recent email from W. Hayes, dated February 20, 2017 regarding A suggestion for community engagement

**For the consideration of the Board:**

**That the Board receive the Email from W. Hayes, dated February 20, 2017 regarding A suggestion for community engagement and discuss with the Port Hope Police Service.**

- 9.3 Kawartha Lakes Online Reporting Tool  
**For the consideration of the Board:**  
**That the Board discuss the Kawartha Lakes online reporting tool as presented at the most current Zone 3 meeting.**
- 9.4 Purchase of Police Service Medals  
**For the consideration of the Board:**  
**That the Board approve that the funds for the purchase of Police Service Medals for 2016 and in future, be drawn from the Municipal Police Reserve.**
10. Question Period
11. In-Camera
12. Adjournment