

Municipality of Port Hope Police Services Board

56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, April 16th, 2015 – 3:00 p.m.
Council Chambers, Town Hall, Port Hope

Present:

D. Houston, Chair
J. Gilmer, Vice Chair
G. Burns
L. Andrews
D. Prendergast

Staff:

Port Hope Police -Chief B. Wood
-Inspector M. Powell
-P. Dhaliwal, Financial Controller
Northumberland OPP -A/ Inspector P. Pike
J. McFarlane, Board Manager

1. 1.1 Call to Order @3:00PM

1.2 Election of Chair

J. McFarlane opened the floor for nominations for Chair.

Resolution #61/15

G. Burns NOMINATED D. Houston, SECONDED by J. Gilmer. D. Houston accepted the nomination and agreed to allow his name to stand. J. McFarlane called for further nominations. Hearing none, David Houston was declared elected Chair of the Port Hope Police Services Board.

CARRIED

1.3 Election of the Vice Chair

J. McFarlane called for nominations for the position of Vice Chair.

Resolution #62/15

D. Houston NOMINATED J. Gilmer, SECONDED by D. Prendergast. J. Gilmer accepted the nomination and agreed to allow his name to stand. J. McFarlane called for further nominations of Vice Chair. Hearing none, J. Gilmer was declared elected Vice Chair of the Port Hope Police Services Board.

CARRIED

2. Agenda

- 2.1 Additions to agenda
8.2.2 2014-16 Action Plan – Northumberland Detachment - OPP

2.2 Adoption of agenda

RESOLUTION # 63/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the agenda be adopted, with the addition as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting None

4. Adoption of Minutes of Previous Meetings

- 4.1 Police Services Board meeting of March 26th, 2015

RESOLUTION # 64/15

MOVED BY J. Gilmer, SECONDED BY L. Andrews that the minutes of the Port Hope Police Services Board meeting of March 26th, 2015 be approved, as presented.

CARRIED

5. Delegations:

Sergeant Dan Linker and Constable Dana Barr were sworn in by Chief B. Wood.

6. Business Arising from Minutes - none

7. Correspondence

- 7.1 All Chiefs and Chairs Memo, dated March 25th, 2015, from L. Kool, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Staffing Change – Permanent Appointment of Assistant Deputy Minister, Public Safety Division
- 7.2 All Chiefs and Chairs Memo, dated March 30th, 2015, from L. Kool, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding the 2015-16 Civil Remedies Grant Program Deadline – May 1st, 2015 & Attachments
- 7.3 All Chiefs and Chairs Memo, dated March 31st, 2015, from L. Kool, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding the Ontario Police College – Elder Abuse Conference May 19-21, 2015 and Attachments

- 7.4 All Chiefs and Chairs Memo, dated April 2nd, 2015, from L. Kool, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Ontario Provincial Police Missing Person Investigations Symposium – May 28-29, 2015

RESOLUTION # 65/15

MOVED BY D. Prendergast, SECONDED BY J. Gilmer that Items 7.1, 7.2, 7.3 and 7.4 as outlined above be received as information.

CARRIED

- 7.5 Copy of letter from the OPP Municipal Policing Bureau, dated March 26th, 2015 regarding 2014 Policing Cost Summary and 2015 Billing Statement Adjustment – OPP and Attachments

RESOLUTION # 66/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the copy of the letter from the OPP Municipal Policing Bureau, dated March 26th, 2015 regarding 2014 Policing Cost Summary and 2015 Billing Statement Adjustment – OPP and Attachments be received as information.

CARRIED

8.0 Staff and Committee Reports

- 8.1 Port Hope Police Service Chief's Reports

- 8.1.1 Port Hope Police Chief's 2015 Budget Update, dated April 16th, 2015 – P. Dhaliwal

RESOLUTION # 67/15

MOVED BY L. Andrews SECONDED BY J. Gilmer that the Port Hope Police Services Board receive this Budget Update as information.

CARRIED

- 8.1.2 Port Hope Police Inspector's Statistical Report – First Quarter, dated April 16th, 2015 – Inspector M. Powell

RESOLUTION # 68/15

MOVED BY G. Burns, SECONDED BY D. Prendergast that the Port Hope Police Inspector's Statistical Report – First Quarter, dated April 16th, 2015 be received as information.

CARRIED

- 8.1.3 Port Hope Police Chief's Report on the 2014-15 R.I.D.E. Program, dated April 16th, 2015 – P. Dhaliwal

RESOLUTION # 69/15

MOVED BY G. Burns, SECONDED BY J. Gilmer that the Port Hope Police Chief's Report on the 2014-15 R.I.D.E. Program, dated April 16th, 2015 be received as information.

CARRIED

8.1.4 Port Hope Police Chief's Quarterly Screening Report – January to March 2015, dated April 16th, 2015 – P. Dhaliwal
RESOLUTION # 70/15
MOVED BY L. Andrews, SECONDED BY D. Prendergast that the Port Hope Police Chief's Quarterly Screening Report – January to March 2015, dated April 16th, 2015 be received as information.

CARRIED

8.2 Northumberland Detachment of the OPP
8.2.1 Northumberland OPP Detachment Monthly Report for March 2015
–A/Inspector P.Pike

RESOLUTION # 71/15
MOVED BY L. Andrews, SECONDED BY J. Gilmer that the Northumberland OPP Detachment Monthly Report for March 2015 be received as information.

CARRIED

8.2.2 2014-16 Action Plan – Northumberland Detachment of the Ontario Provincial Police

RESOLUTION # 72/15
MOVED BY G. Burns, SECONDED BY L. Andrews that the 2014-16 Action Plan – Northumberland Detachment of the Ontario Provincial Police be received as information; and further that the Action Plan be circulated to all Board members, once it is available electronically.

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for March 2015 – Chair D. Houston

RESOLUTION # 73/15
MOVED BY D. Prendergast, SECONDED BY L. Andrews that the Action Log for March 2015 be received as information.

CARRIED

8.4 Finance Committee Report – L. Andrews

8.4.1 Finance Report as of March 31st, 2015, dated April 7th, 2015
– B. Spry

RESOLUTION # 74/15
MOVED BY G. Burns, SECONDED BY J. Gilmer that the Finance Report as of March 31st, 2015, dated April 7th, 2015 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 PHPSB Policies for Review

RESOLUTION # 75/15

MOVED BY J. Gilmer, SECONDED BY G. Burns that the Board approve PHPSB Policies: Orientation of New Members (MGMT-001); Delegation of Signing Authority – Chief of Police (MGMT-002); Delegation of Authority-Police Board (MGMT-004); Board Member Complaints (MGMT-006); Secondary Activities (MGMT-008); Indemnification of Police Members for Legal Costs (MGMT-009); Report Writing Instructions (MGMT-014) as presented, effectively immediately; and further that review of the PHPSB Policy re Purchasing and Procurement (MGMT-011) be deferred until the Board’s May 2015 meeting.

CARRIED

8.5.2 Draft False Alarm Policy (MGMT-021)

RESOLUTION # 76/15

MOVED BY G. Burns, SECONDED BY J. Gilmer that review of Draft False Alarm Policy (MGMT-021) be deferred to the Board’s May 2015 meeting.

CARRIED

8.6 Community Relations Committee Report – D. Prendergast
Nothing to Report

8.7 Personnel and Labour Relations Report - D. Houston
Nothing to report

8.8 Manager’s Report – J. McFarlane

8.8.1 Manager’s Update on the Northumberland Community Mobilization Coalition, dated April 10th, 2015

RESOLUTION # 77/15

MOVED BY L. Andrews, SECONDED BY J. Gilmer that the Manager’s Update on the Northumberland Community Mobilization Coalition, dated April 10th, 2015 be received as information.

CARRIED

9. New and Other Business:

9.1 Next meeting is May 21st, 2015 at 3:00 pm, in the Council Chambers at Town Hall.

9.2 Scheduling of Ministry Orientation Session for New Members
ACTION: Board Manager to coordinate scheduling

9.3 Scheduling of Tour of Northumberland Detachment
ACTION: Board Manager to coordinate scheduling

9.4 Bylaw re Expenditure of Police Screening Reserve
RESOLUTION # 78/15

MOVED BY L. Andrews, SECONDED BY J. Gilmer that the Board Manager contact the Municipality requesting the Municipal bylaw regarding the set-up of the Police Screening Reserve as well as any subsequent municipal by-laws related to the spending of the Police Screening Reserve.

CARRIED

10. Question Period

11. In-Camera

12. Adjournment