

Municipality of Port Hope Police Services Board

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J. Gilmer, Chair

Dawn Campbell, Board Administrator

MEETING MINUTES

2:00PM - Thursday, May 25th 2017

Leonard Hutchings Community Room, 55 Fox Road, Port Hope

Present: J. Gilmer, Chair
G. Burns
L. Andrews
J. Hudson

Staff: Port Hope Police - Chief B. Wood
- Inspector D. Strongman
- P. Dhaliwal, PHPS Financial Controller

Northumberland OPP - Inspector L. Darling

D. Campbell, Board Administrator

Regrets: D. Prendergast, Vice- Chair

1. Call to Order @ 2:01 pm

“We would like to acknowledge that we are meeting on the traditional territory of the Mississauga Nations.”

2. Agenda

2.1 Additions to agenda

9.3 Discussion regarding Port Hope Police Service paid duty for the June 3rd Highway of Heroes Ride through Port Hope

2.2 Adoption of agenda

Resolution #84/17

MOVED BY: L. Andrews, SECONDED BY: G. Burns that the agenda be adopted as amended.

3. Disclosure of Pecuniary Interest and the General Nature Thereof: noting

none

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of April 27, 2017

Resolution #85/17

MOVED BY: J. Hudson, SECONDED BY: L. Andrews that the minutes of the Police Services Board meeting of April 27, 2017 be approved, as presented.

5. Business Arising from Minutes – noting none

6. Delegations: none

7. Correspondence

7.1 Newsletter, dated April 27, 2017, from Hicks Morley titled FTR NOW Private Right of Action Coming July 1- Time for a CASL Health Check?

7.2 All Chief's and Chairs Memo (Index 17-0034), dated April 28, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety and Correctional Services regarding Two-Year Secondment Opportunity Provincial MCM Software Coordinator Ontario Major Case Management Unit

7.3 All Chief's and Chairs Memo (Index 17-0035), dated April 28, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety and Correctional Services regarding 2017/2018 Constable Joe MacDonald Public Safety Officer' Survivors Fund – Call for Applications

7.4 Newsletter, dated May 2, 2017, from Hicks Morley titled FTR NOW Ontario Budget 2017.

7.5 All Chief's and Chairs Memo (Index 17-0036), dated May 2, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety and Correctional Services regarding Centre of Forensic Sciences Town Hall Meeting Invitation

7.6 All Chief's and Chairs Memo (Index 17-0037), dated May 10, 2017, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety and Correctional Services regarding Multi-year research study on police-public non-investigative interactions, where identifying information is collected

7.7 All Chief's and Chairs Memo (Index 17-0038), dated May 12, 2017, from S.

Beckett, ADM, Public Safety Division, Ministry of Community Safety and Correctional Services regarding Driver's Licence Suspensions for Unpaid Fines – Licence Re-Suspensions

- 7.8 Newsletter, dated May 18, 2017, from Hicks Morley titled Minimum Standards Monitor – Recent Minimum Standards Cases of Note
Resolution #86/17
MOVED BY: G. Burns, SECONDED BY: L. Andrews that the Board receive items 7.1 through 7.8, as presented, for information purposes.
- 7.9 Memorandum, dated May 4, 2017, from C.E.J. (Chuck) Cox OPP Chief Superintendent Commander, Highway Safety Division regarding Ministry of Transportation – Access to Information by Municipalities
Resolution #87/17
MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Board receive the OPP memorandum dated May 4, 2017 as information, noting the board administrator has submitted a copy to the Municipality of Port Hope at the request of the OPP
- 8.0 Staff and Committee Reports**
- 8.1 Port Hope Police Service's Reports
- 8.1.1 Port Hope Police 2017 April Budget Update, dated May 25, 2017.
– P. Dhaliwal
Resolution #88/17
MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Board receive the PHPS Budget Update, dated May 25, 2017 as information.
- 8.1.2 Port Hope Police Statistical Report – April, dated May 9, 2017– Inspector D. Strongman
Resolution #89/17
MOVED BY: G. Burns, SECONDED BY: J. Hudson that the Board receive the April 2017 Statistical Report as information
- 8.1.3 Port Hope Police Report on Complaints against Police – April 2017, dated May 9, 2017 – Inspector D. Strongman
Resolution #90/17
MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Board receive the April 2017 Port Hope Police Report on Complaints against Police as information
- 8.1.4 Port Hope Police Report, Compassion to action educational mission – May 25, 2017– Chief B. Wood
Resolution #91/17
MOVED BY: L. Andrews, SECONDED BY: G. Burns that the Board receive Chief Wood's report, dated May 25, 2017, as information and that the

information be included in the 2018 budget cycle discussions.

8.2 Northumberland Detachment of the OPP –

8.2.1 Northumberland OPP Detachment Monthly Report on April 2017 – Inspector L. Darling

Resolution #93/17

MOVED BY: L. Andrews, SECONDED BY: J. Hudson that the Board receive the Northumberland OPP Detachment April 2017 Report as information.

****Inspector Darling arrived at 2:23 pm***

8.3 Chair's Report

8.3.1 Review of Action Log for April 2017 – Chair J. Gilmer

Resolution #92/17

MOVED BY: J. Hudson, SECONDED BY: G. Burns that the Action Log for April 2017 be received as information.

ACTION

That the Board Administrator begin planning the Police Appreciation Dinner. Determining available dates for the Lion's Centre and catering costs.

8.4 Finance Committee Report – L. Andrews

8.4.1 2017 PHPSB April 2017 Budget Update, dated May 25, 2017 – D. Campbell

Resolution #94/17

MOVED BY: J. Hudson, SECONDED BY: G. Burns that the 2017 PHPSB April budget update be received as information.

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of various PHPSB Policies

Resolution #95/17

MOVED BY: J. Hudson, SECONDED BY: L. Andrews that the PHPSB policies: Community Patrol (LE-001); Communications and Dispatch (LE-002); Criminal Intelligence (LE-004); Arrest (LE-005); Hate Propaganda (LE-008); Search of Premises (LE-011); Search of Persons (LE-012); Animals Left Unattended in Vehicles (LE-049) be approved as presented, effective immediately; and further that the approved policies be posted to the PHPSB webpage.

8.6 Community Relations Committee Report – D. Prendergast
Nothing to report

8.7 Personnel and Labour Relations Report – L. Andrews
Report – In-Camera

- 8.8 Board Administrator's Reports – D. Campbell–
8.8.1 Development of 2018 – 2020 PHPSB Business Plan– May update, dated May 25, 2017, - D. Campbell
Resolution #96/17
MOVED BY: G. Burns, SECONDED BY: J. Hudson that the Board receive the May report on the development of the 2018 – 2020 business plan as information

**Meeting was adjourned at 2:40 pm by L. Andrews. Post-adjournment for certificate of recognition presentation by Lou Rinaldi, MPP to Officer Dana Barr and Officer Morgan Stout. There was also one member of the press in attendance.*

Inspector Darling did not return to the meeting after the presentation.

Board re-convened at 3:03 pm

9. New and Other Business:

- 9.1 Next meeting is Thursday, June 15th, 2017 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope
- 9.2 Community Policing DARE funds raised by the Community Policing Committees across Northumberland County
Item deferred to June 2017 meeting.
- 9.3 Discussion regarding Port Hope Police Service paid duty for the June 3rd Highway of Heroes Ride through Port Hope
Resolution #97/17
MOVED BY: J. Hudson, SECONDED BY: L. Andrews that the Port Hope Police Service will cover half of the cost (\$1260) quoted to the Municipality for paid duty, noting that the Port Hope Police Service also provides vehicles at no additional charge.

10. Question Period

11. In-Camera @ 3:21 pm

12. Adjournment @ 3:20 by J. Hudson