

**CORPORATION OF THE MUNICIPALITY OF PORT HOPE
HERITAGE GRANT APPLICATION**

**FOR PROPERTIES WITHIN A HERITAGE CONSERVATION DISTRICT
DESIGNATED UNDER PART V OF THE ONTARIO HERITAGE ACT
OR
COMMERCIAL PROPERTIES DESIGNATED UNDER PART IV OF THE
ONTARIO HERITAGE ACT**

PURSUANT TO MUNICIPALITY OF PORT HOPE BY-LAW NO. 74/2016

For Internal Use Only:

File No. _____ Date Received: _____

(Applications are to be submitted by February 28 of any calendar year to the Clerk's Office, 56 Queen Street, PO Box 117, Port Hope ON L1A 3V9).

Note: Only 1 heritage grant application will be considered for an individual property per year.

1. Name of Owner/s _____

Mailing Address _____

Telephone No. _____ E-mail: _____

Address of Property _____

2. Have you received a grant for this property within the last five (5) years from satisfactory completion of any project/work pursuant to By-law No. 74/2015? Yes: _____ No: _____

If yes, date: _____ Amount: _____

Note: For the purposes of a Heritage Grant, "Property" means land, buildings or structures which are located within a Heritage Conservation District designated under Part V of the Act or any designated commercial properties which have been individually designated under Part IV of the Act.

3. Is the property located within a Heritage Conservation District Designated under Part V of the Ontario Heritage Act?

Yes: _____ No: _____

OR

Is the property a Commercial Property Designated under Part IV of the Ontario Heritage Act?

Yes: _____ No: _____ If Yes, By-law No.: _____

4. Estimated construction start date: _____

Estimated completion date: _____

Note: The Owner must apply to the Committee on an annual basis for an extension of any project not completed within the year (December 31) of making the Grant Application. Extensions may be authorized by the Heritage Incentive Advisory Committee on an annual basis up to a maximum of two (2) extensions from the current calendar year that the Grant Application that was awarded. Grant approval is automatically rescinded for any project not completed within the calendar year of the second approved extension period.

5. Heritage Approval Application received on: _____

Note: a copy of the approved stamped Heritage Approval Application with supporting information must be attached to this application.

6. Is a Building Permit required? Yes: _____ No: _____

Has a Building Permit been issued? Yes: _____ No: _____

Note: if a Building Permit is required, a copy of the Building Permit must be attached to this application.

7. Provide a brief description of the project:

8. Total estimated eligible cost of project: \$ _____

Note: Approved projects are eligible for a grant of up to a maximum of \$25,000 for any individual property. Grants are initially based on the estimates and shall take into consideration the overall value to the community, scope of preservation work proposed, the degree to which the alteration will follow accepted heritage guidelines and the degree to which the proposed work/alteration will have a positive impact on the streetscape. The grant allotment amount must be matched by at least an equal contribution by the property owner and the actual payment amount may be reduced should the owner alter or only complete a portion of the project/work from that of which was outlined in the property owner's Heritage Grant Application.

Quotations for the project must be attached to this application.

I/We hereby make application for Heritage Grant and acknowledge that I/We have received a copy of By-law No. 74/2016 and have read the terms and provisions therein.

Signature/s of Owner/s

Date

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Approved amount of Grant \$ _____ Date Approved _____

Items not included in approved grant _____

Signature of Chair: _____ Date _____

Date Paid Receipts submitted _____

Date of inspection to confirm work completed: _____

Signature of Inspector: _____ Date _____

Date of Payment _____ Amount _____ Cheque # _____