

Municipality of Port Hope Police Services Board

56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, July 18th, 2015 – 3:45 p.m.
Council Chambers, Town Hall, Port Hope

Present:
D. Houston, Chair
J. Gilmer, Vice Chair
G. Burns
L. Andrews
D. Prendergast

Staff:
Port Hope Police -Chief B. Wood
-Inspector D. Strongman
-P. Dhaliwal, Financial Controller
Northumberland OPP – Inspector L. Darling
J. McFarlane, Board Manager

1. Call to Order @4:00PM

2. Agenda

2.1 Additions to agenda

2.2 Adoption of agenda

RESOLUTION # 129/15

MOVED BY D. Prendergast, SECONDED BY G. Burns that the July 2015 agenda be adopted as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting None

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of June 18th, 2015

RESOLUTION # 130/15

MOVED BY J. Gilmer, SECONDED BY L. Andrews that the minutes of the Police Services Board meeting of June 18th, 2015 be approved, as presented.

CARRIED

5. **Delegations: none**

6. **Business Arising from Minutes - none**

7. **Correspondence**

7.1 All Chiefs and Chairs Memo, dated June 17th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Proclamation of the *Security for Courts, Electricity Generating Facilities and Nuclear Facilities Act*

RESOLUTION # 131/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the All Chiefs and Chairs Memo, dated June 17th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Proclamation of the *Security for Courts, Electricity Generating Facilities and Nuclear Facilities Act* be received as information.

CARRIED

7.2 All Chiefs and Chairs Memo, dated June 22nd, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Updating Ontario's Off-Road Vehicle Regulatory Framework

7.3 All Chiefs and Chairs Memo, dated June 25th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Updates Pertaining to High Occupancy Vehicle Lanes

7.4 Letter from Office of the Independent Police Review Director, dated June 12th, 2015 regarding Revisions to Rules of Procedures

RESOLUTION # 132/15

MOVED BY J. Gilmer, SECONDED BY L. Andrews that items 7.2, 7.3 and 7.4 as detailed above, be received as information.

CARRIED

7.5 E-Blast from the OAPSB, dated June 18th, 2015 regarding Invitation to the OAPSB 2015 Governance & Labour Relations Seminar – October 1st and 2nd, 2015

RESOLUTION # 133/15

MOVED BY G. Burns, SECONDED BY J. Gilmer that the E-Blast from the

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OAPSB, dated June 18th, 2015 regarding Invitation to the OAPSB 2015 Governance & Labour Relations Seminar – October 1st and 2nd, 2015 be received as information; and that members planning to attend, notify the Board Manager prior to August 31st, 2015.

CARRIED

- 7.6 E-Blast from the OAPSB, dated June 22nd, 2015 regarding Provincial PSB Appointment Process

RESOLUTION # 134/15

MOVED BY J. Gilmer, SECONDED BY D. Prendergast that the E-Blast from the OAPSB, dated June 22nd, 2015 regarding Provincial PSB Appointment Process be received as information.

CARRIED

- 7.7 E-Blast from the OAPSB, dated June 30th, 2015 regarding 3-6-9 Retention/Seniority Pay & Attachment

RESOLUTION # 135/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the E-Blast from the OAPSB, dated June 30th, 2015 regarding 3-6-9 Retention/Seniority Pay & Attachment be received as information.

CARRIED

- 7.8 E-Blast from the OAPSB, dated June 30th, 2015 regarding FPAC – Special Constables – OAPSB Recommendation

RESOLUTION # 136/15

MOVED BY J. Gilmer, SECONDED BY L. Andrews that the E-Blast from the OAPSB, dated June 30th, 2015 regarding FPAC – Special Constables – OAPSB Recommendation be forwarded by the Board Manager to the Board’s Legal Counsel to ensure that the draft MOU currently under development is consistent with the OAPSB recommendations.

CARRIED

- 7.9 E-Blast from the OAPSB, dated July 6th, 2015 regarding Ontario Provincial Police Announcements

RESOLUTION # 137/15

MOVED BY G. Burns, SECONDED BY J. Gilmer that the E-Blast from the OAPSB dated July 6th, 2015 regarding Ontario Provincial Police Announcements be received as information.

CARRIED

- 7.10 Thank You Note from D. Houston – June 30th, 2015

RESOLUTION # 138/15

MOVED BY D. Prendergast, SECONDED BY L. Andrews that the thank you note from D. Houston – June 30th, 2015 be received as information.

CARRIED

8.0 Staff and Committee Reports

8.1 Port Hope Police Service Chief's Reports

8.1.1 Port Hope Police 2015 Budget Update, dated July 16th, 2015

– P. Dhaliwal

RESOLUTION # 139/15

MOVED BY L. Andrews, SECONDED BY D. Prendergast that the Port Hope Police Services Board receive this Budget Update as information.

CARRIED

8.1.2 Port Hope Police Statistical Report – June 2015, dated July 16th, 2015 – Inspector D. Strongman

RESOLUTION # 140/15

MOVED BY D. Prendergast, SECONDED BY G. Burns that the Port Hope Police Statistical Report – June 2015, dated July 16th, 2015 be received as information.

CARRIED

8.1.3 Port Hope Police Service Quarterly Screening Report to June 2015, dated July 16th, 2015 – P. Dhaliwal

RESOLUTION # 141/15

MOVED BY L. Andrews, SECONDED BY J. Gilmer that the Port Hope Police Service Quarterly Screening Report to June 2015, dated July 16th, 2015 be received as information.

CARRIED

8.1.4 Port Hope Police Chief's Report on Cyber Crime Capital Update, dated July 16th, 2015 – Chief B. Wood

RESOLUTION # 142/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the Port Hope Police Chief's Update on Cyber Crime Capital, dated July 16th, 2015 be received as information.

CARRIED

The meeting moved from Council Chambers to the Committee Room @ 4:30PM.

8.1.5 Port Hope Police Chief's Report on Policy Development regarding Service Awards, dated July 16th, 2015 – Chief B. Wood

RESOLUTION # 143/15

MOVED BY D. Prendergast, SECONDED BY G. Burns that the Port Hope Police Chief's Report on Policy Development regarding Service Awards, dated July 16th, 2015 be deferred to the In-Camera Meeting.

CARRIED

- 8.1.6 Port Hope Police Chief's Report on Board Appreciation Dinner, dated July 16th, 2015 – Chief B. Wood

RESOLUTION # 144/15

MOVED BY G. Burns, SECONDED BY L. Andrews that an Ad-Hoc Committee re the Appreciation Dinner for PHPSB Employees be formed including G. Burns, J. Gilmer, J. McFarlane, a PHPS representative and an OPP representative to review the suggestions made in Chief's Report and to prepare recommendations to the Board to be presented at its September 2015 meeting.

CARRIED

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on June 2015

–Inspector L. Darling –

RESOLUTION # 145/15

MOVED BY L. Andrews, SECONDED BY D. Prendergast that the Northumberland OPP Detachment Monthly Report on June 2015 be received as information; that the Board revise its meeting schedule to reflect a change in regular meeting date from the third to the fourth Thursday of each month, pending confirmation from Municipal staff that this will not create any scheduling conflicts for Councilors; and further that once such confirmation is obtained, the Board Manager make all necessary notifications and adjustments.

CARRIED

- 8.3 Chair's Report

- 8.3.1 Review of Action Log for June 2015 – Chair D. Houston

RESOLUTION # 146/15

MOVED BY J. Gilmer, SECONDED BY L. Andrews that the Action Log for June 2015 be received as information.

CARRIED

- 8.4 Finance Committee Report

- 8.4.1 PHPSB Budget Update, dated July 16th, 2015 – P. Dhaliwal

RESOLUTION # 147/15

MOVED BY D. Prendergast, SECONDED BY L. Andrews that the PHPSB Budget Update, dated July 16th, 2015 be received as information.

CARRIED

- 8.5 Policy Committee Report – J. Gilmer

- 8.5.1 Review of PHPSB Policies: LE-001 - Community Patrol; LE-002 – Communications & Dispatch; LE-003 - Crime, Call and Public Disorder Analysis;

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LE-004 - Criminal Intelligence; LE-005 - Arrest; LE-006 - Criminal Investigation Management; LE-007 - Hate- or Bias-Motivated Crime; LE-008 - Hate Propaganda; LE-009 - Joint Forces Operations; LE-010 - Internal Task Forces; LE-011- Search of Premises; LE-012 - Search of Persons; LE-013 - Police Response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability; LE-014 - Court Security; LE-015 - Paid Informants and Agents; LE-016 - Prisoner Care and Control; LE-017- Traffic Management; Traffic Law Enforcement and Road Safety; LE-018 - Witness Protection and Security; LE-019 - Stolen or Smuggled Firearms; LE-020 - Property and Evidence Control; LE-022 – Officer Note-Taking; LE-023 – Bail and Violent Crime; and LE- 024 Domestic Violence Occurrences; LE-025 – Supervision.

RESOLUTION # 148/15

MOVED BY J. Gilmer, SECONDED BY G. Burns that PHPSB Policies: LE-001 - Community Patrol; LE-002 - Communications & Dispatch; LE-003 - Crime, Call and Public Disorder Analysis; LE-004 - Criminal Intelligence; LE-005 - Arrest; LE-006 - Criminal Investigation Management; LE-007 - Hate- or Bias-Motivated Crime; LE-008 - Hate Propaganda; LE-009 - Joint Forces Operations; LE-010 - Internal Task Forces; LE-011- Search of Premises; LE-012 - Search of Persons; LE-013 - Police Response to Persons who are Emotionally Disturbed or have a Mental Illness or a Developmental Disability; LE-014 - Court Security; LE-015 - Paid Informants and Agents; LE-016 - Prisoner Care and Control; LE-017- Traffic Management; Traffic Law Enforcement and Road Safety; LE-018 - Witness Protection and Security; LE-019 - Stolen or Smuggled Firearms; LE-020 - Property and Evidence Control; LE-022 - Officer Note-Taking; LE-023 - Bail and Violent Crime; LE- 024 Domestic Violence Occurrences; LE-025 - Supervision be approved as presented/amended, effectively immediately.

CARRIED

ACTION:

Board Manager to contact Inspector Darling re Protocol for Section 10 PSBs.

- 8.6 Community Relations Committee Report – D. Prendergast
Nothing to Report

- 8.7 Personnel and Labour Relations Report - D. Houston
Report - In Camera

- 8.8 Manager’s Reports – J. McFarlane
Nothing to Report

9. New and Other Business:

- 9.1 Next meeting is Thursday, September 24th, 2015 at 3:00 pm, in the PHPSB Boardroom at 55 Fox Road, Port Hope.

10. Question Period

11. In-Camera

12. Motion to Adjourn @ 5:10PM – D. Prendergast