

Municipality of Port Hope Police Services Board

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Jeff Gilmer, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, May 26th, 2016 – 3:00 p.m.
Leonard Hutchings Community Room, 55 Fox Road, Port Hope

- Present:** J. Gilmer, Chair
D. Prendergast, Vice Chair
G. Burns
L. Andrews
J. Hudson
- Staff:** Port Hope Police -Chief B. Wood
-Inspector D. Strongman
Northumberland OPP – Inspector L. Darling
J. McFarlane, Board Manager
- Regrets:** P. Dhaliwal, Financial Controller

1. Call to Order @ 3:05PM

2. Agenda

2.1 Additions to agenda

8.3 Plan to Manage Upcoming Board Projects

2.2 Adoption of agenda

Resolution #62/16

MOVED BY: J. Hudson, SECONDED BY D. Prendergast that the agenda be adopted, as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting none

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of April 28th, 2016

Resolution #63/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the minutes of the Police Services Board meeting of April 28th, 2016 be approved, as presented.

CARRIED

5. Business Arising from Minutes – None

6. Delegation: Dick Archibald re Firearms By-law

7. Correspondence

7.1 All Chiefs and Chairs Memo & Attachments, dated May 2nd, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 2016/17 Constable Joe MacDonald Public Safety Officers' Survivors Scholarship Fund Call for Applications

7.2 All Chiefs and Chairs Memo, dated May 9th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Implementation of E-Telewarrants

7.4 OAPSB Email & Attachment, dated May 19th, 2016 regarding Conference Follow-up: Contraband Tobacco & Organized Crime

Resolution #64/16

MOVED BY: D. Prendergast, SECONDED BY G. Burns that Items 7.1, 7.2, and 7.4 as outlined above, be received as information.

CARRIED

7.3 Email from Terry Baxter, OAPSB Implementation Committee, dated April 28th, 2016 regarding Voluntary Central Bargaining Model Survey Update

Resolution #65/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the email from Terry Baxter, OAPSB Implementation Committee, dated April 28th, 2016 regarding Voluntary Central Bargaining Model Survey Update be received as information; and that the four questions be referred to the Labour Relations Committee who will, with the assistance of the Board Manager, draft a recommended response for report back to the June Board meeting for approval and submission to the OAPSB by June 30th, 2016.

CARRIED

8.0 Staff and Committee Reports

8.1 Port Hope Police Service's Reports

8.1.1 Port Hope Police 2016 Budget Update, dated May 26th, 2016
– P. Dhaliwal

Resolution # 66/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the Port Hope Police Services Board receive this Budget Update, dated May 26th, 2016 as information.

CARRIED

8.1.2 Port Hope Police Report, dated May 26th, 2016, regarding Funds from Property Disposal and Court Dispositions – P. Dhaliwal

Resolution # 67/16

MOVED BY: D. Prendergast, SECONDED BY L. Andrews that the Port Hope Police Report, dated May 26th, 2016, regarding Funds from Property Disposal and Court Dispositions be received as information; and further that the amount of \$1224.10 be transferred into a PSB Forfeiture Revenue Account in order to facilitate ease of monthly monitoring by the Board.
CARRIED

- 8.1.3 Port Hope Police Statistical Report – April 2016, dated May 26th, 2016
– Inspector D. Strongman

Resolution # 68/16

MOVED BY: G. Burns, SECONDED BY D. Prendergast that the Port Hope Police Statistical Report – April 2016, dated May 26th, 2016 be received as information; and further that future monthly PHPS Statistical Reports include information regarding the focus of the various Community Service Presentations being delivered.

CARRIED

ACTION: that a letter be sent from Chair Gilmer to P.C. Staples congratulating her on her recent award from Fleming College.

- 8.1.4 Port Hope Police Report, dated May 26th, 2016, regarding Police Week 2016 –
Inspector D. Strongman

Resolution # 69/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the Port Hope Police Report dated May 26th, 2016 regarding Police Week 2016 be received as information.

CARRIED

- 8.1.5 Port Hope Police Report on Complaints Against Police – April 2016, dated May 26th, 2016 – Inspector D. Strongman

Resolution # 70/16

MOVED BY: G. Burns, SECONDED BY L. Andrews that the Port Hope Police Report on Complaints Against Police – April 2016, dated May 26th, 2016 be received as information.

CARRIED

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on April 2016 – Inspector L. Darling

Resolution #71/16

MOVED BY: J. Hudson, SECONDED BY D. Prendergast that the Northumberland OPP Detachment Monthly Report on April 2016 be received as information.

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for April 2016 – Chair J. Gilmer

Resolution #72/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the Action Log for April 2016 be received as information.

CARRIED

8.3.2. Copy of email from PHPS Screening Customer Adecco Employment Services Ltd. dated May 17th, 2016 re Thanks for Quick Service

Resolution #73/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the copy of the email from PHPS Screening Customer Adecco Employment Services Ltd. dated May 17th, 2016 re Thanks for Quick Service be received as information.

CARRIED

8.3.3 Plan to Manage Upcoming Board Projects

ACTION:

That D. Prendergast take the Board lead on replacing the PHPSB Manager when she retires on December 31st, 2016; and that G. Burns take the Board lead on overseeing the community consultation process for the development of the 2018-20 PHPS Business Plan.

8.4 Finance Committee Report

8.4.1 PHPSB Budget Update, dated May 26th, 2016 – P. Dhaliwal

Resolution #74/16

MOVED BY: J. Hudson, SECONDED BY D. Prendergast that the PHPSB Budget Update, dated May 26th, 2016 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policy AI-006 on the Use of Volunteers; and PHPSB Policy MGMT-027 Credit Card Policy

Resolution #75/16

MOVED BY: G. Burns, SECONDED BY D. Prendergast that the PHPSB Policies: AI-006 Use of Volunteers; and MGMT-027 Credit Card Policy be approved as presented effective immediately; and further that the Board Manager arrange for the approved policies to be posted on the PHPSB webpage.

CARRIED

8.6 Community Relations Committee Report – D. Prendergast
Nothing to report

8.7 Personnel and Labour Relations Report – L. Andrews
Report – In-Camera

8.8 Manager's Reports – J. McFarlane
Nothing to Report

9. New and Other Business:

9.1 Next meeting is Thursday, June 23rd, 2016 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope.

10. Question Period

11. In-Camera

12. Adjournment @ 4:40PM