

# Municipality of Port Hope Police Services Board

56 Queen Street, Port Hope, ON L1A 3Z9  
phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

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## AGENDA

Thursday, February 19<sup>th</sup>, 2015 – 3:00 p.m.  
Council Chambers, Town Hall, Port Hope

1. **Call to Order**
2. **Agenda**
  - 2.1 Additions to agenda
  - 2.2 Adoption of agenda  
**For the consideration of the Board:  
That the agenda be adopted, as presented.**
3. **Disclosure of Pecuniary Interest and the General Nature Thereof:**
4. **Adoption of Minutes of Previous Meetings**
  - 4.1 Police Services Board meeting of January 15<sup>th</sup>, 2015  
**For the consideration of the Board:  
That the minutes of the Police Services Board meeting of January 15<sup>th</sup>,  
2015 be approved, as presented.**
5. **Delegations:**
6. **Business Arising from Minutes - none**
7. **Correspondence**
  - 7.1 All Chiefs and Chairs Memo, dated January 13<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Service Board Vacancy Information Sheets & Attachments  
**For the consideration of the Board:  
That the All Chiefs and Chairs Memo, dated January 13<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Service Board Vacancy Information Sheets & Attachments be received as information; and**

**further that a letter be drafted for the Chair's signature reminding A/ADM Tessarolo that the Port Hope Board continues to wait for the names of the two new members who, it was assured in previous correspondence from the Ministry, would be appointed by mid-February 2015.**

- 7.2 All Chiefs and Chairs Memo, dated January 20<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting for Assistant Deputy Minister of the Public Safety Division & Attachment

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 20<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting for Assistant Deputy Minister of the Public Safety Division & Attachment be received as information.**

- 7.3 All Chiefs and Chairs Memo, dated January 22<sup>nd</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Auditing in a Law Enforcement Organization Course May 4-8, 2015 and Attachment

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 22<sup>nd</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Auditing in a Law Enforcement Organization Course May 4-8, 2015 and Attachment be received as information.**

- 7.4 All Chiefs and Chairs Memo, dated January 26<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Application for Appointing Officials, *Interprovincial Policing Act*

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated January 26<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Application for Appointing Officials, *Interprovincial Policing Act* be received as information.**

- 7.5 All Chiefs and Chairs Memo, dated February 2<sup>nd</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 9<sup>th</sup> Annual Domestic Violence Coordinators Training Conference – Ontario Police College March 30- April 1, 2015

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 2<sup>nd</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 9<sup>th</sup> Annual Domestic Violence Coordinators Training Conference – Ontario Police College March 30 - April 1, 2015 be received as information.**

- 7.6 All Chiefs and Chairs Memo, dated February 5<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Basic Constable Training Program May 6 – July 30, 2015

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 5<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Basic Constable Training Program May 6 – July 30, 2015 be received as information.**

- 7.7 All Chiefs and Chairs Memo, dated February 11<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Distribution of the Provincial Counter-Terrorism Plan 2014

**For the consideration of the Board:**

**That the All Chiefs and Chairs Memo, dated February 11<sup>th</sup>, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Distribution of the Provincial Counter-Terrorism Plan 2014 be received as information.**

- 7.8 Copy of letter from OPP Business Municipal Bureau, dated January 26<sup>th</sup>, 2015 regarding the PSB Reporting Tool

**For the consideration of the Board:**

**That the copy of the letter from OPP Business Municipal Bureau, dated January 26<sup>th</sup>, 2015 regarding the PSB Reporting Tool be received as information.**

- 7.9 Letter from Canadian Association for Civilian Oversight of Law Enforcement (CACOLE), dated January 31<sup>st</sup>, 2015 regarding CACOLE Annual Conference, Ottawa Westin Hotel, May 11-13, 2015

**For the consideration of the Board:**

**That the letter from Canadian Association for Civilian Oversight of Law Enforcement (CACOLE), dated January 31<sup>st</sup>, 2015 regarding CACOLE Annual Conference, Ottawa Westin Hotel, May 11-13, 2015 be received as information.**

- 7.10 Email from Finance Department, Municipality of Port Hope, dated February 4<sup>th</sup>, 2015 regarding Council Approved Resolution/Bylaws

**For the consideration of the Board:**

**That the email from Finance Department, Municipality of Port Hope, dated February 4<sup>th</sup>, 2015 regarding Council Approved Resolution/Bylaws be received as information.**

## 8.0 Staff and Committee Reports

### 8.1 Port Hope Police Service Chief's Reports

- 8.1.1 Port Hope Police Chief's 2014 Budget Update, dated February 19<sup>th</sup>, 2015  
– P. Dhaliwal, Financial Controller

**For the consideration of the Board:**

**That the Port Hope Police Services Board receive this budget update report as information.**

- 8.1.2 Port Hope Police Chief's 2015 Budget Update, dated February 19<sup>th</sup>, 2015  
– Pam Dhaliwal

**For the consideration of the Board:**

**That the Port Hope Police Services Board receive this Budget Update as information.**

- 8.1.3 Port Hope Police Chief's Statistical Report for January 2015, dated February 19<sup>th</sup>, 2015 – Inspector Mike Powell

**For the consideration of the Board:**

**That the Port Hope Police Chief's Statistical Report for January 2015, dated February 19<sup>th</sup>, 2015 be received as information.**

### 8.2 Northumberland Detachment of the OPP

- 8.2.1 Northumberland OPP Detachment Monthly Report for January 2015  
– A/Staff Sgt. J. Martin

**For the consideration of the Board:**

**That the Northumberland OPP Detachment Monthly Report for January 2015 be received as information.**

### 8.3 Chair's Report

- 8.3.1 Review of Action Log for January 2015 – Chair D. Houston

**For the consideration of the Board:**

**That the Action Log for January 2015 be received as information.**

### 8.4 Finance Committee Report

- 8.4.1 Finance Report as of January 31<sup>st</sup>, 2015, dated February 16<sup>th</sup>, 2015  
– B. Spry

**For the consideration of the Board:**

**That the Finance Report as of January 31<sup>st</sup>, 2015, dated February 16<sup>th</sup>, 2015 be received as information.**

8.5 Policy Committee Report  
Nothing to report

8.6 Community Relations Committee Report

8.6.1 Email from the Community Policing Volunteer Committee (CPVC) and February Meeting Minutes, dated February 11<sup>th</sup>, 2015

**For the consideration of the Board:**

**That the email from the CPVC and February Meeting Minutes, dated February 11<sup>th</sup>, 2015 be received as information.**

8.7 Personnel and Labour Relations Report - D. Houston

8.7.1 Second Seat on Labour Relations Committee

**For the consideration of the Board:**

**That a Board member be designated to take the second seat on the Labour Relations Committee, in accordance with the requirement under the PSA.**

8.8 Manager's Report – J. McFarlane

8.8.1 Manager's Report on the Status of the Northumberland Community Mobilization Coalition Initiative

**9. New and Other Business:**

9.1 Change in March Board Meeting Date:

**For the consideration of the Board:**

**That the date of the March 2015 Board meeting be changed from March 19<sup>th</sup> to March 26<sup>th</sup>; and further that all future March Police Service Board meetings be scheduled so as not to conflict with March Break.**

9.2 Next meeting is March 26<sup>th</sup>, 2015 at 3:00 pm, in the Council Chambers at Town Hall.

**10. Question Period**

**11. In-Camera**

**12. Adjournment**