

Municipality of Port Hope Police Services Board

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Jeff Gilmer, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, April 28th, 2016 – 3:00 p.m.

Leonard Hutchings Community Room, 55 Fox Road, Port Hope

Present:

J. Gilmer, Chair
D. Prendergast, Vice Chair
G. Burns
L. Andrews
J. Hudson

Staff:

Port Hope Police -Chief B. Wood
-Inspector D. Strongman
-P. Dhaliwal, Financial Controller
Northumberland OPP – Inspector L. Darling
J. McFarlane, Board Manager

Guest:

David Baxter, Director, Finance Department, MPH

1. Call to Order @ 3:03PM

2. Agenda

2.1 Additions to agenda

9.2 Letter of Support for NCMC Safer & Vital Communities Grant Application

2.2 Adoption of agenda

Resolution #47/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the agenda be adopted, as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting none

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of March 31st, 2016

Resolution #48/16

MOVED BY: J. Hudson, SECONDED BY G. Burns that the minutes of the

Police Services Board meeting of March 31st, 2016 be approved, as presented.

CARRIED

5. Business Arising from Minutes – None

6. Delegations: None

7. Correspondence

- 7.1 That the All Chiefs and Chairs Memo, dated March 30th, 2016, regarding 2016/17 – 2017/18 Safer and Vital Communities (SVC) Grant Call for Applications be received as information; and further that the Board Manager circulate same to the members of the Northumberland Community Mobilization Coalition, for their information.
- 7.2 That the All Chiefs and Chairs Memo, dated March 30th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 2016-2017 Proceeds of Crime (POC) Front-Line Policing (FLP) Grant Program be received for information.
- 7.3 That the All Chiefs and Chairs Memo, dated April 6th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding the Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties be referred to Policy Committee for review re possible policy implications.
- 7.4 That the All Chiefs and Chairs Memo, dated April 6th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Major Case Designation Pursuant to O. Reg. 354/04 be received as information.
- 7.5 That the All Chiefs and Chairs Memo, dated April 8th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Extension of the Closing Date for Written Submissions on the Strategy for a Safer Ontario be received as information.
- 7.6 That the email from OAPSB, dated April 8th, 2016 regarding 2016 Spring Conference – Sponsorship Opportunities be received as information.
- 7.7 That the email from Chief B. Wood, dated April 18th, 2016 regarding Order of Merit of the Police Forces 2016-17 Nominations be received as information.
- 7.8 That the All Chiefs and Chairs Memo, dated April 20th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Week 2016 Provincial Theme “Discover Policing for

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Safer Communities” – May 15-21, 2016 be received as information; and further that the PHPS Chief and Northumberland Detachment Commander report back to the Board at its May 2016 meeting regarding the activities undertaken by each service in observance of Police Week.

- 7.9 That the email from James Lee, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 2016/17 Community Policing Partnerships Program – Amended Contract be received for information; and further that the Board Chair be authorized on to sign, on the Board’s behalf, the 2016/17 Community Policing Partnerships Program – Amended Contract which extends the funding term for another year until March 31st, 2017.

Resolution #49/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the recommendations outlined above for Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.9 be accepted as presented.

CARRIED

8.0 Staff and Committee Reports

- 8.1 Port Hope Police Service’s Reports

- 8.1.1 Port Hope Police 2016 Budget Update, dated April 28th, 2016
– P. Dhaliwal

Resolution #50/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the Port Hope Police Services Board receive this Budget Update, dated April 28th, 2016 as information.

CARRIED

- 8.1.2 Port Hope Police Statistical Report – March 2016, dated April 7th, 2016
– Inspector D. Strongman

Resolution #51/16

MOVED BY: G. Burns, SECONDED BY L. Andrews that the Port Hope Police Statistical Report – March 2016, dated April 7th, 2015 be received as information.

CARRIED

- 8.1.3 Port Hope Police Report on Complaints Against Police – March 2016, dated April 7th, 2016 – Inspector D. Strongman

Resolution #52/16

MOVED BY: J. Hudson, SECONDED BY D. Prendergast that the Port Hope Police Report on Complaints Against Police – March 2016, dated April 7th, 2016 be received as information.

CARRIED

- 8.1.4 Port Hope Police Report regarding Allowance for Doubtful Accounts, dated April

8th, 2016 – P. Dhaliwal

Resolution #53/16

MOVED BY: L. Andrews, SECONDED BY G. Burns that the Port Hope Police Services Board receive the Port Hope Police Report regarding Allowance for Doubtful Accounts, dated April 8th, 2016 as information and approve its conclusions as follows: that all \$50,000 be pulled from the PHPS 2015 surplus with the overfunded liability monies in the amount of \$50,000 being returned to the Police Reserve Account.

CARRIED

8.1.5 Port Hope Police Screening Report for the First Quarter of 2016, dated April 28th, 2016 – P. Dhaliwal

Resolution #54/16

MOVED BY: D. Prendergast, SECONDED BY L. Andrews that the Port Hope Police Screening Report for the First Quarter of 2016, dated April 28th, 2016 be received as information; and further that the PHPS Financial Controller and the Board Manager draft a letter for the Chair's signature to the Minister of Community Safety and Correctional Services regarding the impact that the proposed changes to the *Police Services Act* would have on the Port Hope Police Service; and that the letter be copied to Lou Rinaldi.

CARRIED

8.1.6 Port Hope Police Service draft 2015 Annual Report – Chief B. Wood

Resolution #55/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the Port Hope Police Service draft 2015 Annual Report be approved for presentation to Council at the meeting of the Committee of the Whole on June 7, 2016; and further that the Board Manager forward an electronic copy of the approved PHPS 2015 Annual Report to each member of the Board; and post the same to the PHPSB webpage.

CARRIED

8.2 Northumberland Detachment of the OPP –

8.2.1 Northumberland OPP Detachment Monthly Report on March 2016 – Inspector L. Darling

Resolution #56/16

MOVED BY: J. Hudson, SECONDED BY D. Prendergast that the Northumberland OPP Detachment Monthly Report on March 2016 be received as information.

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for March 2016 – Chair J. Gilmer

Resolution #57/16

MOVED BY: J. Hudson, SECONDED BY G. Burns that the Action Log for

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March 2016 be received as information.

CARRIED

8.4 Finance Committee Report

8.4.1 PHPSB Budget Update, dated April 28th, 2016 – P. Dhaliwal

Resolution #58/16

MOVED BY: D. Prendergast, SECONDED BY G. Burns that the PHPSB Budget Update, dated April 28th, 2016 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 PHPSB Policy AI-006 on the Use of Volunteers

Deferred to May 2016 Meeting pending inclusion of exemption re Police Records Check for student volunteers.

8.6 Community Relations Committee Report – D. Prendergast
Nothing to Report

8.7 Personnel and Labour Relations Report – L. Andrews
Report – In-Camera

8.8 Manager's Reports – J. McFarlane

8.8.1 Manager's Report on 2015 Board Training

Resolution #59/16

MOVED BY: L. Andrews, SECONDED BY J. Hudson that the 2015 Board Training Report be approved as presented.

CARRIED

8.8.2 Manager's Update on NCMC Situation Table

Resolution #60/16

MOVED BY: G. Burns, SECONDED BY L. Andrews that the Board approve the continuation of its existing relationship with the Northumberland Community Mobilization Coalition, as outlined in the Report.

CARRIED

9. New and Other Business:

9.1 Next meeting is Thursday, May 26th, 2016 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope.

9.2 Letter of Support for NCMC Safer and Vital Communities Grant Application to MCSCS

Resolution #61/16

MOVED BY: L. Andrews, SECONDED BY J. Hudson the Board Manager draft a letter for the Chair's signature in support of the NCMC Safer and Vital Communities Grant Application to MCSCS.

CARRIED

10. Question Period

11. In-Camera

12. Adjournment @ 5:10PM Moved by L. Andrews