

Municipality of Port Hope Police Services Board

55 Fox Road, Port Hope

Mailing Address: 56 Queen Street, Port Hope, ON L1A 3Z9

phpsb@porthope.ca

J. Gilmer, *A/Chair*

Jane McFarlane, *Manager*

AGENDA

Thursday, December 17th, 2015

Leonard Hutchings Community Room, 55 Fox Road, Port Hope

1. **Call to Order**
Welcome of New Board Member – John Hudson
2. **Agenda**
 - 2.1 Additions to agenda
 - 2.2 Adoption of agenda
For the consideration of the Board:
That the agenda be adopted, as presented.
3. **Disclosure of Pecuniary Interest and the General Nature Thereof:**
4. **Adoption of Minutes of Previous Meetings**
 - 4.1 Police Services Board meeting of November 26th, 2015
For the consideration of the Board:
That the minutes of the Police Services Board meeting of November 26th, 2015 be approved, as presented.
5. **Delegations:**
 - 5.1 **Proposed Pre-Diversion Initiative**
Trent Parmiter, Clinical Case Manager
Northumberland Mental Health Court Support & Diversion Program
Campbellford Memorial Hospital – Community Mental Health Service
For the consideration of the Board:
That the Board send a letter to the Crown's office in support of the proposed Pre-Charge Diversion Program, as presented and further, should it be necessary, write a letter to the County lending its support to the request that the Pre-Diversion Program be given an enclosed space in the Court House capable of being locked for the use of the Program one day a week.
 - 5.2 **Oath of PHPS Membership**
 - 5.2.1 Brad Spina
 - 5.2.2 Wesley Denley
 - 5.2.3 Sgt. Mat Lawrence

6. Business Arising from Minutes - none

7. Correspondence

- 7.1 All Chiefs and Chairs Memo, dated October 22nd, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Crime Prevention Week, November 1-7, 2015

For the consideration of the Board:

All Chiefs and Chairs Memo, dated October 22nd, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Crime Prevention Week, November 1-7, 2015 be received as information.

- 7.2 All Chiefs and Chairs Memo, dated November 10th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding *Common Sense Firearms Licensing Act*

For the consideration of the Board:

That the All Chiefs and Chairs Memo, dated November 10th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding *Common Sense Firearms Licensing Act* be received as information.

- 7.3 All Chiefs and Chairs Memo, dated November 12th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding It's Never Okay: 2015 Summit on Sexual Violence and Harassment

For the consideration of the Board:

That the All Chiefs and Chairs Memo, dated November 12th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding It's Never Okay: 2015 Summit on Sexual Violence and Harassment be received as information.

- 7.4 OAPSB Email from F. Kaustinen, dated November 2nd, 2015, regarding Fee Structure of all Non-Basic Constable Training Courses at Ontario Police College (OPC)

For the consideration of the Board:

That the OAPSB Email from F. Kaustinen, dated November 2nd, 2015, regarding Fee Structure of all Non-Basic Constable Training Courses at Ontario Police College (OPC) be received as information.

- 7.5 OAPSB Email from K. Wallace, dated November 2nd, 2015 regarding Patch 4 Patch Program

For the consideration of the Board:

That the OAPSB Email from K. Wallace, dated November 2nd, 2015 regarding Patch 4 Patch Program be received as information.

- 7.6 OAPSB Email from K. Wallace, dated November 17th, 2015 regarding Prime Minister's Mandate Letter re: Public Safety & Emergency Preparedness
**For the consideration of the Board:
That the OAPSB Email from K. Wallace, dated November 17th, 2015 regarding Prime Minister's Mandate Letter re: Public Safety & Emergency Preparedness be received as information.**

- 7.7 Johnstone & Cowling Police Newsletter- October 2015
**For the consideration of the Board:
That the Johnstone & Cowling Police Newsletter- October 2015 be received as information.**

- 7.8 Letter from B. Gilmer, MPH Deputy Clerk regarding Annual Advisory Committee Report, dated November 10th, 2015

**For the consideration of the Board:
That the letter from B. Gilmer, MPH Deputy Clerk regarding Annual Advisory Committee Report, dated November 10th, 2015 be received as information; and further that the draft PPHSB response be reviewed and revised as the Board sees fit, for submission to the Municipality in December.**

8.0 Staff and Committee Reports

- 8.1 Port Hope Police Service Chief's Reports

- 8.1.1 Port Hope Police 2015 Budget Update, dated November 26th, 2015
– P. Dhaliwal

**For the consideration of the Board:
That the Port Hope Police Services Board receive this Budget Update, dated November 26th, 2015 as information.**

- 8.1.2 Port Hope Police Statistical Report – October 2015, dated November 26th, 2015 – Inspector D. Strongman

**For the consideration of the Board:
That the Port Hope Police Statistical Report – October 2015, dated November 26th, 2015 be received as information.**

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on October 2015
– St. Sgt. Phil Pike

**For the consideration of the Board:
That the Northumberland OPP Detachment Monthly Report on October 2015 be received as information.**

- 8.2.2 Copy of letter, dated September 24th, 2015 to CAO, MPH & Attachment re 2016

Municipal Policing Billing
Statement – OPP from M. Bedard, Commander of the OPP Municipal Policing Bureau

For the consideration of the Board:

That the copy of the letter, dated September 24th, 2015 to CAO, MPH & Attachment re 2016 Municipal Policing Billing Statement – OPP from M. Bedard, Commander of the OPP Municipal Policing Bureau be received as information.

8.3 Chair's Report

8.3.1 Review of Action Log for October 2015 – Chair D. Houston

For the consideration of the Board:

That the Action Log for October 2015 be received as information.

8.4 Finance Committee Report

8.4.1 PHPSB Budget Update, dated November 26th, 2015 – P. Dhaliwal

For the consideration of the Board:

That the PHPSB Budget Update, dated November 26th, 2015 be received as information.

8.4.2 2016 Proposed Police Consolidated Operating and Capital Budgets, dated November 9th, 2015 – P. Dhaliwal

For the consideration of the Board:

That the 2016 Proposed Police Consolidated Operating and Capital Budgets, dated November 9th, 2015 be approved as presented and immediately forwarded to the Municipality.

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policies: MGMT-010 Public Complaints; MGMT-015 Annual Vacation Planning; MGMT-018 Awards Recognizing Officers; MGMT-030 Police Screening Reserves; AI-001 Framework for Business Planning; and AI-002 Skills Development and Learning Plan

For the consideration of the Board:

That PHPSB Policies: MGMT-010 Public Complaints; MGMT-015 Annual Vacation Planning; MGMT-018 Awards Recognizing Officers; MGMT-030 Police Screening Reserves; AI-001 Framework for Business Planning; and AI-002 Skills Development and Learning Plan be approved as presented, effectively Immediately.

8.6 Community Relations Committee Report – D. Prendergast
Nothing to Report

8.7 Personnel and Labour Relations Report - D. Houston
Report – In-Camera

8.8 Manager's Reports – J. McFarlane

8.8.1 Manager's Report re Proposed Victim Services Pilot, dated November 26th, 2015

9. New and Other Business:

9.1 Next meeting is Thursday, December 17th, 2015 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope.

10. Question Period

11. In-Camera

12. Adjournment