

Municipality of Port Hope Police Services Board

56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, February 19th, 2015 – 3:00 p.m.
Council Chambers, Town Hall, Port Hope

Present: D. Houston, Chair
G. Burns
L. Andrews

Staff: Port Hope Police -Chief K. McAlpine
-Chief Designate B. Wood
-Inspector M. Powell
-P. Dhaliwal, Financial Controller
Northumberland OPP -A/St. Sgt. J. Martin
-A/ Admin Sgt. A. Quemby
J. McFarlane, Board Manager

1. Call to Order @3:00PM

2. Agenda

- 2.1 Additions to agenda
8.6.2 Community Police Partnership Review

Adoption of agenda

RESOLUTION # 17/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the agenda be adopted, with the addition as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting None

4. Adoption of Minutes of Previous Meetings

- 4.1 Police Services Board meeting of January 15th, 2015

RESOLUTION # 18/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the minutes of the Port Hope Police Services Board meeting of January 15th, 2015 be

approved, as presented.

CARRIED

5. **Delegations: None**

6. **Business Arising from Minutes - None**

7. **Correspondence**

- 7.1 All Chiefs and Chairs Memo, dated January 13th, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Service Board Vacancy Information Sheets & Attachments

RESOLUTION # 19/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the All Chiefs and Chairs Memo, dated January 13th, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Service Board Vacancy Information Sheets & Attachments be received as information; and further that a letter be drafted for the Chair's signature reminding A/ADM Tessarolo that the Port Hope Board continues to wait for the names of the two new members who, it was assured in previous correspondence from the Ministry, would be appointed by mid-February 2015.

CARRIED

- 7.2 All Chiefs and Chairs Memo, dated January 20th, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting for Assistant Deputy Minister of the Public Safety Division & Attachment
- 7.3 All Chiefs and Chairs Memo, dated January 22nd, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Auditing in a Law Enforcement Organization Course May 4-8, 2015 and Attachment
- 7.4 All Chiefs and Chairs Memo, dated January 26th, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Application for Appointing Officials, *Interprovincial Policing Act*
- 7.5 All Chiefs and Chairs Memo, dated February 2nd, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding 9th Annual Domestic Violence Coordinators Training Conference – Ontario Police College March 30- April 1, 2015
- 7.6 All Chiefs and Chairs Memo, dated February 5th, 2015, from A. Tessarolo, A/ADM,

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Public Safety Division, Ministry of Community Safety & Correctional Services regarding Basic Constable Training Program May 6 – July 30, 2015

7.7 All Chiefs and Chairs Memo, dated February 11th, 2015, from A. Tessarolo, A/ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Distribution of the Provincial Counter-Terrorism Plan 2014

7.8 Copy of letter from OPP Business Municipal Bureau, dated January 26th, 2015 regarding the PSB Reporting Tool

RESOLUTION # 20/15

MOVED BY G. Burns, SECONDED BY L. Andrews that Items 7.2, 7.3, 7.4, 7.5, 7.6, 7.7 and 7.8 as outlined above, be received as information.

CARRIED

7.9 Letter from Canadian Association for Civilian Oversight of Law Enforcement (CACOLE), dated January 31st, 2015 regarding CACOLE Annual Conference, Ottawa Westin Hotel, May 11-13, 2015

RESOLUTION # 21/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the letter from Canadian Association for Civilian Oversight of Law Enforcement (CACOLE), dated January 31st, 2015 regarding CACOLE Annual Conference, Ottawa Westin Hotel, May 11-13, 2015 be received as information.

CARRIED

7.10 Email from Finance Department, Municipality of Port Hope, dated February 4th, 2015 regarding Council Approved Resolution/Bylaws

RESOLUTION # 22/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the email from Finance Department, Municipality of Port Hope, dated February 4th, 2015 regarding Council Approved Resolution/Bylaws be received as information.

CARRIED

8.0 Staff and Committee Reports

8.1 Port Hope Police Service Chief's Reports

8.1.1 Port Hope Police Chief's 2014 Budget Update, dated February 19th, 2015
– P. Dhaliwal, Financial Controller

RESOLUTION # 23/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the Port Hope Police Services Board receive this 2014 Budget Update Report as information.

CARRIED

- 8.1.2 Port Hope Police Chief's 2015 Budget Update, dated February 19th, 2015
– Pam Dhaliwal
RESOLUTION # 24/15
MOVED BY L. Andrews, SECONDED BY G. Burns that the Port Hope Police Services Board receive this 2015 Budget Update as information.
CARRIED
- 8.1.3 Port Hope Police Chief's Statistical Report for January 2015, dated February 19th, 2015 – Inspector Mike Powell
RESOLUTION # 25/15
MOVED BY G. Burns, SECONDED BY L. Andrews that the Port Hope Police Chief's Statistical Report for January 2015, dated February 19th, 2015 be received as information; noting that in future Crime Reports will be presented to the Board on a quarterly, rather than a monthly, basis and will focus on highlights and crime trends.
CARRIED
- 8.2 Northumberland Detachment of the OPP
- 8.2.1 Northumberland OPP Detachment Monthly Report for January 2015
–A/Staff Sgt. J. Martin
RESOLUTION # 26/15
MOVED BY L. Andrews, SECONDED BY G. Burns that the Northumberland OPP Detachment Monthly Report for January 2015 be received as information.
CARRIED
- 8.3 Chair's Report
- 8.3.1 Review of Action Log for January 2015 – Chair D. Houston
RESOLUTION # 27/15
MOVED BY L. Andrews, SECONDED BY G. Burns that the Action Log for January 2015 be received as information.
CARRIED
- 8.4 Finance Committee Report
- 8.4.1 Finance Report as of January 31st, 2015, dated February 16th, 2015
– B. Spry
RESOLUTION # 28/15
MOVED BY L. Andrews, SECONDED BY G. Burns that the Finance Report as of January 31st, 2015, dated February 16th, 2015 be received as information.
CARRIED

8.5 Policy Committee Report
Nothing to report

8.6 Community Relations Committee Report

8.6.1 Email from the Community Policing Volunteer Committee (CPVC) and February Meeting Minutes, dated February 11th, 2015

RESOLUTION # 29/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the email from the CPVC and February Meeting Minutes, dated February 11th, 2015 be received as information.

CARRIED

8.6.2 Community/Police Partnership Review

Resolution # 30/15

MOVED BY L. Andrews, SECONDED BY G. Burns that:

Whereas the Community Policing Volunteer Committee (CPVC) of the Municipality of Port Hope is a committee of the Port Hope Police Services Board; and

Whereas it is the Board's responsibility to ensure that the CPVC is effective as a community/police partnership; and

Whereas the Port Hope Police Services Board is committed to the delivery of policing services, resulting from a community police partnership, that identifies and resolves issues to maintain social order; and

Whereas there are a number of different community/police partnership models operating in Ontario; and

Whereas the current CPVC has had ongoing difficulty maintaining a minimal membership for a number of years; and

Whereas the office space in Canton is underused at a time when all resources are at a premium; and

Whereas the Community Policing Volunteer Committee of the Municipality of Port Hope does not appear to have community support in its current form at the present time; and

Whereas in October 2014, the Board initiated a review of the structure and function of the Community Policing Volunteer Committee; and

Whereas the Board Chair, the Port Hope Police Chief and the OPP Northumberland Detachment Commander met with the committee at the CPVC November 2015 meeting to discuss the matter with its members;

Therefore Be It Resolved that the Port Hope Police Services Board disband the Community Policing Volunteer Committee of the Municipality of Port Hope (MPH) effective immediately; and further that current CPVC members be encouraged to remove all personal items from the Canton office before the end of February 2015;

And furthermore be it resolved that the Board advise the Municipal Finance Department to put a hold on all funds currently in MPH CPVC

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Accounts until it is again advised by the Police Services Board that a new community/police partnership for the Municipality has been established;

And furthermore that the Board Manager be directed, within a six month period, in consultation with police and community stakeholders, to develop and implement a community/police partnership that will meet the current needs of the Municipality of Port Hope, within the parameters of the Board's Sustainable Ten-Year Plan for the Policing of Port Hope and in accordance with the current Business Plans of the Northumberland Detachment of the OPP and the Port Hope Police Service; and Furthermore that the Port Hope Police Services Board express its sincere appreciation for the past service provided by the Community Policing Volunteer Committee.

CARRIED

8.7 Personnel and Labour Relations Report - D. Houston

8.7.1 Second Seat on Labour Relations Committee

Resolution # 31/15

MOVED BY G. Burns, SECONDED BY L. Andrews that Les Andrews be designated to take the second seat on the Labour Relations Committee, in accordance with the requirement under the PSA.

CARRIED

8.8 Manager's Report – J. McFarlane

8.8.1 Manager's Report on the Status of the Northumberland Community Mobilization Coalition Initiative

Resolution # 32/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the Update on the Northumberland Community Mobilization Coalition Initiative be received as information; and further that the Board Manager be approved to participate in the Ontario Working Group Training related to the implementation of the Northumberland Community Mobilization Coalition Initiative, as well as associated costs.

CARRIED

9. New and Other Business:

9.1 Change in March Board Meeting Date:

Resolution # 33/15

MOVED BY L. Andrews, SECONDED BY G. Burns that the date of the March 2015 Board meeting be changed from March 19th to March 26th; and further that all future March Police Service Board meetings be scheduled so as not to conflict with March Break.

CARRIED

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9.2 Next meeting is March 26th, 2015 at 3:00 pm, in the Council Chambers at Town Hall.

10. Question Period

Question from G. Stedman re the Dissolution of the CPVC regarding whether current members will be able to apply for membership when the new Community /Police Partnership is established. Mr. Stedman was told by the Board Chair that current CPVC members could apply.

11. In-Camera

12. Adjournment @3:45PM