

Municipality of Port Hope Police Services Board

Office: 55 Fox Road, Port Hope
Mailing Address: 56 Queen Street, Port Hope, ON L1A 3Z9
phpsb@porthope.ca

Jeff Gilmer, *A/Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, December 17th, 2015 – 3:00 p.m.
Leonard Hutchings Community Room, 55 Fox Road, Port Hope

Present: J. Gilmer, A/Chair
G. Burns
L. Andrews
D. Prendergast
J. Hudson

Staff: Port Hope Police -Chief B. Wood
-Inspector D. Strongman
-P. Dhaliwal, Financial Controller
Northumberland OPP – St. Sgt. P. Pike
J. McFarlane, Board Manager

1. Call to Order @ 3:00PM

2. Agenda

2.1 Additions to agenda

Wording Change in 8.6 Request that the Final Report on the Community Policing Partnership be deferred until **March** 2016 (instead of April 2016)

2.2 Adoption of agenda

RESOLUTION # 213/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the December 2015 agenda be adopted as presented.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting None

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of November 26th, 2015

RESOLUTION # 214/15

MOVED BY L. Andrews, SECONDED BY D. Prendergast that the minutes of the Police Services Board meeting of November 26th, 2015 be approved, as amended.

CARRIED

5. Delegations:

5.1 Oaths of PHPS Membership:

Brad Spina and Wesley Denley were sworn in as Constables with the Port Hope Police Service.

Mat Lawrence was sworn in as a PHPS Sergeant, as a result of his recent promotion.

5.2 Proposed Pre-Charge Diversion Initiative

Trent Parmiter, Clinical Case Manager

Northumberland Mental Health Court Support & Diversion Program
Campbellford Memorial Hospital – Community Mental Health Service

RESOLUTION # 215/15

MOVED BY J. Gilmer, SECONDED BY D. Prendergast that the Board send a letter to the Crown's Office in support of the proposed Pre-Charge Diversion Program, as presented and further, should it be necessary, that the Board send a letter to the County lending its support to the Court Worker's request for an enclosed, lockable space in the Court House, for his use.

CARRIED

6. Business Arising from Minutes - none

7. Correspondence

7.1 Toronto Star Article, dated November 26th, 2015, regarding Police Boards seek explicit power to enforce Ontario's new carding rules.

7.2 News Release from OPP Community Safety Services, dated November 26th, 2015

7.3 All Chiefs and Chairs Memo and Attachments, dated November 26th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Sexual Violence and Harassment Action Plan Community of Practice Conference – February 22, 2016

7.4 Letter & Attachments from Ministry of Community Safety & Correctional Services, dated December 1st, 2015 regarding Inspection Notice for the Port Hope Police Service

7.5 All Chiefs and Chairs Memo, dated December 2nd, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Scheduling Crown Operations Prepared Electronically (SCOPE) Program

7.6 All Chiefs and Chairs Memo, dated December 3rd, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding New Pilot Project Regulation under the *Highway Traffic Act* to Permit

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Testing of Automated Vehicles on Ontario's Roads and Introduction of a New
Manufacturer Licence Plate Series

- 7.7 All Chiefs and Chairs Memo, dated November 3rd, 2015, from S. Beckett, ADM,
Public Safety Division, Ministry of Community Safety & Correctional Services
regarding Issues Related to the Protection of Persons Administering and
Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada

RESOLUTION # 216/15

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that items 7.1,
7.2, 7.3, 7.4, 7.5, 7.6 and 7.7 as described above, be received as
information.**

CARRIED

8.0 Staff and Committee Reports

- 8.1 Port Hope Police Service Chief's Reports

- 8.1.1 Port Hope Police 2015 Budget Update, dated December 17th, 2015
– P. Dhaliwal

RESOLUTION # 217/15

**MOVED BY L. Andrews, SECONDED BY G. Burns that the Port Hope
Police Services Board receive this Budget Update, dated December 17th,
2015 as information.**

CARRIED

- 8.1.2 Port Hope Police Statistical Report – November 2015, dated December 17th,
2015 – Inspector D. Strongman

RESOLUTION # 218/15

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that the Port
Hope Police Statistical Report – November 2015, dated December 17th,
2015 be received as information.**

CARRIED

- 8.1.3 Port Hope Police Report regarding Hunco Farms 2015 Sponsorship, dated
December 17th, 2015 – P. Dhaliwal

RESOLUTION # 219/15

**MOVED BY G. Burns, SECONDED BY D. Prendergast that the Port Hope
Police Report regarding the Hunco Farms 2015 Sponsorship, dated
December 17th, 2015 be received as information.**

CARRIED

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on November 2015
– St. Sgt. P. Pike

RESOLUTION # 220/15

**MOVED BY J. Hudson, SECONDED BY L. Andrews that the
Northumberland OPP Detachment Monthly Report on November 2015 be
received as information.**

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for November 2015 – A/Chair J. Gilmer

RESOLUTION # 221/15

MOVED BY G. Burns, SECONDED BY D. Prendergast that the Action Log for November 2015 be received as information.

CARRIED

8.4 Finance Committee Report

8.4.1 PHPSB Budget Update, dated December 17th, 2015 – P. Dhaliwal

RESOLUTION # 222/15

MOVED BY D. Prendergast, SECONDED BY L. Andrews that the PHPSB Budget Update, dated December 17th, 2015 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policies: MGMT-015 Annual Vacation Planning; and MGMT-018 Awards of Recognition.

RESOLUTION # 223/15

MOVED BY D. Prendergast, SECONDED BY L. Andrews that PHPSB Policies: MGMT-015 Annual Vacation Planning be approved, effective immediately; and that MGMT-018 Awards of Recognition be approved, pending possible further review in January 2016.

CARRIED

8.6 Community Relations Committee Report – D. Prendergast

Final Report on the Community Policing Partnership deferred until March 2016

8.7 Personnel and Labour Relations Report – L. Andrews

Nothing to Report

8.8 Manager's Reports – J. McFarlane

8.8.1 2016 PHPSB Meeting Schedule

RESOLUTION # 224/15

MOVED BY G. Burns, SECONDED BY L. Andrews that the 2016 PHPSB Meeting Schedule be approved as presented, with an amended start time of 2PM; and further that the Board manager ensure that the schedule on the PHPSB webpage is revised accordingly.

9. New and Other Business:

9.1 Next meeting is Thursday, January 28th, 2015 at 2:00 pm, in the Leonard Hutchings Community Room, 55 Fox Road, Port Hope.

10. Question Period

11. Adjournment @4:30PM (Moved by D. Prendergast)