

# Municipality of Port Hope Police Services Board

55 Fox Road, Port Hope, ON L1A 3V5

phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

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## MINUTES

Thursday, September 24<sup>th</sup>, 2015 – 3:00 p.m.

Leonard Hutchings Community Room, 55 Fox Road, Port Hope

**Present:** D. Houston, Chair  
G. Burns  
L. Andrews  
D. Prendergast

**Staff:** Port Hope Police -Chief B. Wood  
-Inspector D. Strongman  
-P. Dhaliwal, Financial Controller  
Northumberland OPP – Inspector L. Darling  
J. McFarlane, Board Manager

**Regrets:** J. Gilmer, Vice Chair

**1. Call to Order @3:05PM**

**2. Agenda**

2.1 Additions to agenda

9.2 Speed Limits

2.2 Adoption of agenda

**RESOLUTION # 147/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the  
September 2015 agenda be adopted as presented. CARRIED**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting  
None**

**4. Adoption of Minutes of Previous Meetings**

4.1 Police Services Board meeting of July 16<sup>th</sup>, 2015

**RESOLUTION # 148/15**

**MOVED BY L. Andrews, SECONDED BY G. Burns that the minutes of the  
Police Services Board meeting of July 16<sup>th</sup>, 2015 be approved, as  
presented. CARRIED**

5. **Delegations: Ashley Fontaine, Victim Services of Peterborough-Northumberland – Presentation re New MCSCS Funding Available for Victims of Cybercrime**

6. **Business Arising from Minutes - none**

7. **Correspondence**

7.1 All Chiefs and Chairs Memo, dated July 13<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Services Advisor Zone Assignments

**RESOLUTION # 149/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the All Chiefs and Chairs Memo, dated July 13<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Services Advisor Zone Assignments be received as information.**

**CARRIED**

7.2 All Chiefs and Chairs Memo, dated July 16<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Coroner's Inquest Recommendations into the death of Adam Sprague

**RESOLUTION # 150/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the All Chiefs and Chairs Memo, dated July 16<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Coroner's Inquest Recommendations into the death of Adam Sprague be referred to Policy Committee for possible implications for PHPSB Policy on Prisoner Care and Control (LE-016).**

**CARRIED**

7.3 All Chiefs and Chairs Memo, dated August 12<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Secondment Opportunity – 2 Year Term (with 1-year extension option) - Serial Predator Crime Investigations Coordinator – Ontario Major Case Management Unit

**RESOLUTION # 151/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the All Chiefs and Chairs Memo, dated August 12<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Secondment Opportunity – 2 Year Term (with 1-year extension option) - Serial Predator Crime Investigations Coordinator – Ontario Major Case Management Unit be received as information.**

**CARRIED**

7.4 Copy of Letter from OAPSB President, dated July 8<sup>th</sup>, 2015 regarding

Emergency Resolution – Adequate Resourcing of the Special Investigations Unit (SIU)

**RESOLUTION # 152/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the copy of the letter from OAPSB President to the Ontario Attorney General, dated July 8<sup>th</sup>, 2015 regarding Emergency Resolution – Adequate Resourcing of the Special Investigations Unit (SIU) be received as information.**

**CARRIED**

- 7.5 Copy of Letter from OAPSB President to the Ontario Minister of Community Safety and Correctional Services, dated July 14<sup>th</sup>, 2015 regarding Need for a 911 Cell Phone User Fees and Grant Program

**RESOLUTION # 153/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the copy of the letter from OAPSB President to the Ontario Minister of Community Safety and Correctional Services, dated July 14<sup>th</sup>, 2015 regarding Need for a 911 Cell Phone User Fees and Grant Program be received as information.**

**CARRIED**

- 7.6 Copy of Open Letter to Ontario Deputy Premier from the OAPSB President, dated July 16<sup>th</sup>, 2015 regarding Oversight of Police Services Boards

**RESOLUTION # 154/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the copy of the Open Letter to Ontario Deputy Premier from the OAPSB President, dated July 16<sup>th</sup>, 2015 regarding Oversight of Police Services Boards be received as information.**

**CARRIED**

- 7.7 E-Blast from the OAPSB, dated July 21<sup>st</sup>, 2015 regarding Police Services Boards Don't Have the Training to Fix Problems like "Carding"

**RESOLUTION # 155/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the E-Blast from the OAPSB, dated July 21<sup>st</sup>, 2015 regarding Police Services Boards Don't Have the Training to Fix Problems like "Carding" be received as information.**

**CARRIED**

- 7.8 MCSCS News Release – Ontario Launches Public Consultations on Police Street Checks, dated July 30<sup>th</sup>, 2015

**RESOLUTION # 156/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the MCSCS News Release – Ontario Launches Public Consultations on Police Street Checks, dated July 30<sup>th</sup>, 2015 be received as information.**

**CARRIED**

- 7.9 OAPSB E-Blast, dated August 5<sup>th</sup>, 2015 regarding Police Severance Pay and Attachment

**RESOLUTION # 157/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the OAPSB E-Blast, dated August 5<sup>th</sup>, 2015 regarding Police Severance Pay and Attachment be received as information.**

**CARRIED**

- 7.10 OAPSB e-mail, dated August 5<sup>th</sup>, 2015 regarding 2016 OAPSB Membership Dues

**RESOLUTION # 158/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the OAPSB e-mail, dated August 5<sup>th</sup>, 2015 regarding 2016 OAPSB Membership Dues be referred to the Board Manager and that she be authorized to renewal the Board's membership with the OAPSB for 2016.**

**CARRIED**

- 7.11 OAPSB E-Blast, dated August 7<sup>th</sup>, 2015, concerning Proposed Rules Regarding Public Complaints about Police

**RESOLUTION # 159/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the OAPSB E-Blast, dated August 7<sup>th</sup>, 2015, concerning Proposed Rules Regarding Public Complaints about Police be received as information.**

**CARRIED**

- 7.12 Article from Maclean's Magazine, dated August 10<sup>th</sup>, 2015 submitted by Greg Burns entitled "Why Crime is Falling so Fast"

**RESOLUTION # 160/15**

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that the article from Maclean's Magazine, dated August 10<sup>th</sup>, 2015 submitted by Greg Burns entitled "Why Crime is Falling so Fast" be received as information.**

**CARRIED**

- 7.13 OAPSB E-mail, dated August 13<sup>th</sup>, 2015 regarding Minister Naqvi's Announcement "Developing a New Strategy for a Safer Ontario"

**RESOLUTION # 161/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the OAPSB E-mail, dated August 13<sup>th</sup>, 2015 regarding Minister Naqvi's Announcement "Developing a New Strategy for a Safer Ontario" be received as information.**

**CARRIED**

- 7.14 Email from Alnwick/Haldimand Police Services Board, dated August 14<sup>th</sup>, 2015 regarding Joint Police Services Board Meeting

**RESOLUTION # 162/15**

**MOVED BY L. Andrews, SECONDED BY G. Burns that J. Gilmer be approached regarding his availability to attend the Joint Northumberland Police Services Board Meeting on behalf of the PHPSB and further that**

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**the Board Manager suggest a presentation on the NCMC Situation Table as a possible agenda item.**

**CARRIED**

- 7.15 All Chiefs and Chairs Memo, dated August 20<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Recent Amendments to the Ontario's *Highway Traffic Act* and Regulation 950 under the *Provincial Offences Act* and Associated Set Fines

**RESOLUTION # 163/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the All Chiefs and Chairs Memo, dated August 20<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Recent Amendments to the Ontario's *Highway Traffic Act* and Regulation 950 under the *Provincial Offences Act* and Associated Set Fines be received as information.**

**CARRIED**

- 7.16 Letter from Minister Naqvi, MCSCS, dated August 25<sup>th</sup>, 2015 regarding Vacancies on some Police Services Boards

**RESOLUTION # 164/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the letter from Minister Naqvi, MCSCS, dated August 25<sup>th</sup>, 2015 regarding Vacancies on some Police Services Boards be received as information.**

**CARRIED**

- 7.17 All Chiefs and Chairs Memo, dated August 20<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Revised Physical Readiness Evaluation for Police (PREP) Launch – October 31, 2015

**RESOLUTION # 165/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the All Chiefs and Chairs Memo, dated August 20<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Revised Physical Readiness Evaluation for Police (PREP) Launch – October 31, 2015 be received as information.**

**CARRIED**

- 7.18 Copy of letter from Toronto PSB to Minister Naqvi, MCSCS, dated September 1<sup>st</sup>, 2015 regarding Support for Recommendation to Establish a 9-1-1 Cell Phone User Fees and Grant Program

**RESOLUTION # 166/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the copy of letter from Toronto PSB to Minister Naqvi, MCSCS, dated September 1<sup>st</sup>, 2015 regarding Support for Recommendation to Establish a 9-1-1 Cell Phone User Fees and Grant Program be received as information.**

**CARRIED**

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7.19 Copy of letter from Toronto PSB to Minister Naqvi, MCSCS, dated September 1<sup>st</sup>, 2015 regarding Support for Recommendation to Improve the Timeliness of Investigations Conducted by the Special Investigations Unit

**RESOLUTION # 167/15**

**MOVED BY L. Andrews, SECONDED BY G. Burns that the copy of the letter from Toronto PSB to Minister Naqvi, MCSCS, dated September 1<sup>st</sup>, 2015 regarding Support for Recommendation to Improve the Timeliness of Investigations Conducted by the Special Investigations Unit be received as information.**

**CARRIED**

7.20 Email from Brenda Hutchings, dated September 8<sup>th</sup>, 2015 regarding Dedication Ceremony of Community Room

**RESOLUTION # 168/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the email from Brenda Hutchings, dated September 8<sup>th</sup>, 2015 regarding Dedication Ceremony of Community Room be received as information.**

**CARRIED**

7.21 All Chiefs and Chairs Memo, dated September 9<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Provincial Model for a Local Police/School Board Protocol

**RESOLUTION # 169/15**

**MOVED BY G. Burns, SECONDED BY D. Prendergast that the All Chiefs and Chairs Memo, dated September 9<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Provincial Model for a Local Police/School Board Protocol be referred to the Chief and the Detachment Commander for action, with the understanding that the completed protocols will be submitted back to the Board for review and signature.**

**CARRIED**

7.22 OAPSB E-Blast, dated August 17<sup>th</sup>, 2015 re UK Police Focus on Public Risk, Outsource Other Functions

**RESOLUTION # 170/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the OAPSB E-Blast, dated August 17<sup>th</sup>, 2015 re UK Police Focus on Public Risk, Outsource Other Functions be received as information.**

**CARRIED**

## **8.0 Staff and Committee Reports**

8.1 Port Hope Police Service Chief's Reports

8.1.1 Port Hope Police 2015 Budget Update, dated September 24<sup>th</sup>, 2015

– P. Dhaliwal

**RESOLUTION # 171/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the Port Hope Police Services Board receive the PHPS Budget Update, dated September 24<sup>th</sup>, 2015 as information.**

**CARRIED**

- 8.1.2 Port Hope Police Statistical Report – July/August 2015, dated September 24<sup>th</sup>, 2015 – Inspector D. Strongman

**RESOLUTION # 172/15**

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that the Port Hope Police Statistical Report – July 2015, dated September 24<sup>th</sup>, 2015 be received as information.**

**CARRIED**

- 8.1.3 Port Hope Police Chief's Report regarding Police Vehicle Fleet Expansion, dated September 24, 2015 – Chief Bryant Wood

**RESOLUTION # 173/15**

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that the Port Hope Police Chief's Report regarding Police Vehicle Fleet Expansion, dated September 24, 2015 be approved as presented.**

**CARRIED**

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Reports on July and August 2015 –Inspector L. Darling

**RESOLUTION # 174/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the Northumberland OPP Detachment Monthly Reports on July and August 2015 be received as information.**

**CARRIED**

- 8.3 Chair's Report

- 8.3.1 Review of Action Log for July/August 2015 – Chair D. Houston

**RESOLUTION # 175/15**

**MOVED BY G. Burns, SECONDED BY D. Prendergast that the Action Log for July/August 2015 be received as information.**

**CARRIED**

- 8.4 Finance Committee Report

- 8.4.1 PSB Budget Update, dated September 24<sup>th</sup>, 2015 – P. Dhaliwal

**RESOLUTION # 176/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the PHPSB Budget Update, dated September 24<sup>th</sup>, 2015 be received as information.**

**CARRIED**

- 8.5 Policy Committee Report - J. Gilmer

Review of PHPSB Policies: LE-027 Child Abuse & Neglect; LE-028 Criminal Harassment; LE-029 Preventing and Responding to Occurrences Involving Firearms; LE-030 Property Offences Including Break and Enter; LE-031 Drug-Related Offences other than Simple Possession; LE-032 Illegal Gaming; LE-033 Prisoner Transportation; LE-035 Waterways Policing; LE-037 Sudden Death and Found Human Remains; LE-038 Fraud and False Pretense; LE-039 Homicides and Attempted Homicides; LE-040 Parental/Familial and Non-Parental Non-Familial Abductions and Attempts; LE-041 Proceeds of Crime; LE-042 Robbery; LE-043 Vehicle Theft; LE-044 Youth Crime; LE-045 Suspect Apprehension Pursuits; LE-046 Sex Offender Registry; LE-047 Police Response to High Risk Offenders; LE-048 Dog Owner Liability Act (DOLA) Enforcement

**RESOLUTION # 177/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that PHPSB Policies: LE-027 Child Abuse & Neglect; LE-028 Criminal Harassment; LE-029 Preventing and Responding to Occurrences Involving Firearms; LE-030 Property Offences Including Break and Enter; LE-031 Drug-Related Offences other than Simple Possession; LE-032 Illegal Gaming; LE-033 Prisoner Transportation; LE-035 Waterways Policing; LE-037 Sudden Death and Found Human Remains; LE-038 Fraud and False Pretense; LE-039 Homicides and Attempted Homicides; LE-040 Parental/Familial and Non-Parental Non-Familial Abductions and Attempts; LE-041 Proceeds of Crime; LE-042 Robbery; LE-043 Vehicle Theft; LE-044 Youth Crime; LE-045 Suspect Apprehension Pursuits; LE-046 Sex Offender Registry; LE-047 Police Response to High Risk Offenders; LE-048 Dog Owner Liability Act (DOLA) Enforcement be approved as presented, effectively immediately.**

**CARRIED**

8.6 Community Relations Committee Report – D. Prendergast

8.6.1 Report on Community Police Partnership

**RESOLUTION # 178/15**

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that the Update on the development of a new Community Policing Partnership within the Municipality of Port Hope, dated August 19<sup>th</sup>, 2015 be received as information.**

**CARRIED**

8.7 Personnel and Labour Relations Report - D. Houston  
Nothing to Report

8.8 Manager's Reports – J. McFarlane

8.8.1 Report on Municipal Years of Service Awards

**RESOLUTION # 179/15**

**MOVED BY D. Prendergast, SECONDED BY L. Andrews that discussion of the Report on Municipal Years of Service Awards be moved in-camera.**

**CARRIED**

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8.8.2 Report on KLPSB Response re National Standards on Mental /Psychological Health

**RESOLUTION # 180/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the Report on KLPSB Response re National Standards on Mental /Psychological Health Be received as information; and that the Board endorse the Chief's plan to deliver the Road to Mental Readiness (R2MR) training to all Port Hope Police Officers and Special Constables.**

**CARRIED**

8.8.3 Report on Recommendations re Police Appreciation & Recognition Dinner, dated September 18<sup>th</sup>, 2015

**RESOLUTION # 181/15**

**MOVED BY G. Burns, SECONDED BY L. Andrews that the Port Hope Police Services Board receive the Report on Police Appreciation & Recognition Dinner, dated September 18<sup>th</sup>, 2015 as information; and direct the Board Manager to book the RAILSIDE for the evening of Tuesday, November 10<sup>th</sup>, 2015, if possible; and if not possible, to book Gusto's for Friday, November 13<sup>th</sup>, 2015.**

**CARRIED**

**9. New and Other Business:**

9.1 Next meeting is Thursday, October 22<sup>nd</sup>, 2015 at 4:00 pm, in the Leonard Hutchings Community Room, 55 Fox Road, Port Hope.

**REMINDER:** Board Members will be touring the Northumberland Detachment, starting at 3pm.

9.2 Speed Limits

**9. Question Period**

**10. In-Camera**

**11. Adjournment@ 5:10PM**