

# Municipality of Port Hope Police Services Board

55 Fox Road, Port Hope, ON L1A 3V5

phpsb@porthope.ca

D. Houston, *Chair*

Jane McFarlane, *Manager*

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## MINUTES

Thursday, October 22<sup>nd</sup>, 2015 – 3:00 p.m.

Leonard Hutchings Community Room, 55 Fox Road, Port Hope

**Present:** D. Houston, Chair  
J. Gilmer, Vice Chair  
G. Burns  
L. Andrews  
D. Prendergast

**Staff:** Port Hope Police -Chief B. Wood  
-Inspector D. Strongman  
-P. Dhaliwal, Financial Controller  
Northumberland OPP – Inspector L. Darling  
J. McFarlane, Board Manager

### 1. Call to Order @4:20PM

### 2. Agenda

#### 2.1 Additions to agenda

8.1.5 Extension of Municipal Services to 55 Fox Road

#### 2.2 Adoption of agenda

**RESOLUTION # 182/15**

**MOVED BY G. Burns, SECONDED BY D. Prendergast that the October 2015 agenda be adopted as presented.**

**CARRIED**

### 3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting None

### 4. Adoption of Minutes of Previous Meetings

#### 4.1 Police Services Board meeting of September 24<sup>th</sup>, 2015

**RESOLUTION # 183/15**

**MOVED BY L. Andrews, SECONDED BY D. Prendergast that the minutes of the Police Services Board meeting of September 24<sup>th</sup>, 2015 be approved, as presented.**

**CARRIED**

5. **Delegations:**  
**Introduction of John Hudson, Municipal Appointee to the PHPSB, effective December 2015**
  
6. **Business Arising from Minutes - none**
  
7. **Correspondence**
  - 7.1 All Chiefs and Chairs Memo, dated September 24th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting: North Bay Police Services Board Deputy Chief of Police
  
  - 7.2 All Chiefs and Chairs Memo, dated October 5<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting: Toronto Police Services Board Deputy Chief of Police
  
  - 7.3 All Chiefs and Chairs Memo, dated October 5th, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Research Project: Police Responses to Sexual Violence and Harassment
  
  - 7.4 All Chiefs and Chairs Memo, dated October 7<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Non-Basic Constable (Senior and Specialized) Course Fees
  
  - 7.5 All Chiefs and Chairs Memo, dated October 8<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Registration – Symposium on the Risk-Driven Collaboration for Community Safety and Wellness – October 28<sup>th</sup>, 2015
  
  - 7.6 All Chiefs and Chairs Memo, dated October 15<sup>th</sup>, 2015, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Special Constable Program – Changes to Legislative Provisions Conferred
  
  - 7.8 E-Blast from the OAPSB, dated October 5<sup>th</sup>, 2015 regarding Status of Provincial Appointments  

**RESOLUTION # 184/15**  
**MOVED BY D. Prendergast, SECONDED BY J. Gilmer that Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, and 7.8 as described above be received as information.**  
**CARRIED**
  
  - 7.7 Email from R. Vorsteveld-Langevin, MPH Parks and Recreation, dated October

1<sup>st</sup>, 2015 regarding Remembrance Day Service – Canton

**RESOLUTION # 185/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the email from R. Vorsteveld-Langevin, MPH Parks and Recreation, dated October 1<sup>st</sup>, 2015 regarding Remembrance Day Service – Canton be received as information; and further that the Board Manager be directed to contact the Legion to order a wreath for each of the Port Hope and Canton Remembrance Day Services.**

**CARRIED**

- 7.9 OAPSB Report on 2015 Fall Labour Relations Seminar, dated October 5<sup>th</sup>, 2015 and attachments provided by L. Andrews

**RESOLUTION # 186/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the OAPSB Report on 2015 Fall Labour Relations Seminar, dated October 5<sup>th</sup>, 2015 and attachments provided by L. Andrews be received as information.**

**CARRIED**

- 7.10 Letter from OAPSB Zone 3 Treasurer, J. Gilmer regarding 2015 & 2016 OAPSB Zone 3 Annual Dues

**RESOLUTION # 187/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the letter from OAPSB Zone 3 Treasurer, J. Gilmer regarding 2015 & 2016 OAPSB Zone 3 Annual Dues be referred to the Board Manager and that she be authorized to requisition a cheque in the amount of \$100.00 in payment thereof.**

**CARRIED**

**8.0 Staff and Committee Reports**

- 8.1 Port Hope Police Service Chief's Reports

- 8.1.1 Port Hope Police 2015 Budget Update, dated October 22<sup>nd</sup>, 2015  
– P. Dhaliwal

**RESOLUTION # 188/15**

**MOVED BY J. Gilmer, SECONDED BY D. Prendergast that the Port Hope Police Services Board receive the PHPS Budget Update, dated October 22<sup>nd</sup>, 2015 as information.**

**CARRIED**

- 8.1.2 Port Hope Police Statistical Report – September 2015, dated October 22<sup>nd</sup>, 2015  
– Inspector D. Strongman

**RESOLUTION # 189/15**

**MOVED BY L. Andrews, SECONDED BY G. Burns that the Port Hope Police Statistical Report – July 2015, dated October 22<sup>nd</sup>, 2015 be received as information.**

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**CARRIED**

- 8.1.3 Port Hope Police Quarterly Screening Report to September 2015, dated October 22<sup>nd</sup>, 2015 – P. Dhaliwal

**RESOLUTION # 190/15**

**MOVED BY J. Gilmer, SECONDED BY D. Prendergast that the Port Hope Police Quarterly Screening Report to September 2015, dated October 22<sup>nd</sup>, 2015 be received as information.**

**CARRIED**

- 8.1.4 Port Hope Police Report regarding Conductive Energy Weapon Training, dated October 1<sup>st</sup>, 2015 – Inspector D. Strongman

**RESOLUTION # 191/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the Port Hope Police Services Board approve a budget reallocation with regards to the Conductive Energy Weapon Cartridges for field deployment and training initiatives.**

**CARRIED**

*Les Andrews left the meeting at 4:50PM.*

- 8.1.5 Port Hope Police Report regarding Extension of Municipal Services to 55 Fox Road, dated October 21<sup>st</sup>, 2015 – Chief B. Wood

**RESOLUTION # 192/15**

**MOVED BY G. Burns, SECONDED BY D. Prendergast that the Port Hope Police Services Board request that the Municipality of Port Hope identify Fox Road and Pemberton Drive as priority snow routes in order to ensure that police response is not impeded by impassable winter road conditions; and further that the Board request that the Municipality consider extending the existing bus route to include 55 Fox Road in order to provide equitable public access to the new police station.**

**CARRIED**

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Reports on September 2015 –Inspector L. Darling

**RESOLUTION # 193/15**

**MOVED BY D. Prendergast, SECONDED BY G. Burns that the Northumberland OPP Detachment Monthly Reports on September 2015 be received as information.**

**CARRIED**

- 8.3 Chair's Report

- 8.3.1 Review of Action Log for September 2015 – Chair D. Houston

**RESOLUTION # 194/15**

**MOVED BY J. Gilmer, SECONDED BY D. Prendergast that the Action Log**

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for September 2015 be received as information.

CARRIED

8.4 Finance Committee Report

8.4.1 PSB Budget Update, dated October 22<sup>nd</sup>, 2015 – P. Dhaliwal

**RESOLUTION # 195/15**

**MOVED BY G. Burns, SECONDED BY J. Gilmer that the PHPSB Budget Update, dated October 22<sup>nd</sup>, 2015 be received as information.**

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policies: MGMT-013 Expense Claim Policy; MGMT-018 Awards Recognizing Officers; MGMT-021 False Alarms Policy; and LE-021 Elder Abuse and Vulnerable Adult Abuse

**RESOLUTION # 196/15**

**MOVED BY J. Gilmer, SECONDED BY D. Prendergast that PHPSB Policies: MGMT-013 Expense Claim Policy; MGMT-021 False Alarms Policy; and LE-021 Elder Abuse and Vulnerable Adult Abuse be approved as presented, effectively Immediately and that the review of MGMT-018 Awards Recognizing Officers be deferred to the November 2015 meeting.**

CARRIED

8.6 Community Relations Committee Report – D. Prendergast  
Nothing to Report

8.7 Personnel and Labour Relations Report - D. Houston  
Nothing to Report

8.8 Manager's Reports – J. McFarlane

8.8.1 Verbal Updates on Years of Service Awards and Police Appreciation & Recognition Dinner

## **9. New and Other Business:**

9.1 Next meeting is Thursday, November 26<sup>th</sup>, 2015 at 3:00 pm, in the PHPSB Community Room, 55 Fox Road, Port Hope.

## **10. Question Period**

## **11. In-Camera**

## **12. Adjournment**