

Municipality of Port Hope Police Services Board

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Jeff Gilmer, *Chair*

Jane McFarlane, *Manager*

MINUTES

Thursday, July 28th, 2016 – 3:00 p.m.
Leonard Hutchings Community Room, 55 Fox Road, Port Hope

Present: J. Gilmer, Chair
D. Prendergast, Vice Chair
G. Burns
L. Andrews
J. Hudson

Staff: Port Hope Police -Chief B. Wood
-Inspector D. Strongman
-P. Dhaliwal, Financial Controller
Northumberland OPP – Inspector L. Darling
J. McFarlane, Board Manager

1. Call to Order @ 3:02PM

2. Agenda

2.1 Additions to agenda

9.2 Possible Future Change Affecting Board – D. Prendergast

2.2 Adoption of agenda, as amended

Resolution #91/16

MOVED BY: G. Burns, SECONDED BY J. Hudson that the agenda be adopted, as amended.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof: Noting none

4. Adoption of Minutes of Previous Meetings

4.1 Police Services Board meeting of June 23rd, 2016

Resolution #92/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the minutes of the Police Services Board meeting of June 23rd, 2016 be approved, as presented.

CARRIED

5. Business Arising from Minutes – None

6. Delegation:

7. Correspondence

- 7.1 All Chiefs and Chairs Memo & Attachments, dated June 21st, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Amendment (O. Reg. 188-16) to the *Highway Traffic Act* Ontario Regulation 620/05 – High Occupancy Vehicles
- 7.2 All Chiefs and Chairs Memo & Attachment, dated June 30th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Job Posting – West Grey Police Services Board – Chief of Police
- 7.3 All Chiefs and Chairs Memo & Attachment, dated July 4th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Ontario’s Strategy to End Human Trafficking
- 7.4 Memo from Finance Department, MPH, dated July 5th, 2016 regarding 2016 OPP Annual Billing Amendment
- 7.5 All Chiefs and Chairs Memo & Attachment, dated July 13th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Eliminating Fax and Mail Channels for Administrative Roadside Suspensions and Long-term Vehicle Impoundments
- 7.6 All Chiefs and Chairs Memo, dated July 18th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Police Services Advisor Zone Assignments
- 7.7 All Chiefs and Chairs Memo, dated July 19th, 2016, from S. Beckett, ADM, Public Safety Division, Ministry of Community Safety & Correctional Services regarding Supreme Court of Canada Decision Regarding Penile Swab Admissibility

Resolution #93/16

MOVED BY: L. Andrews, SECONDED BY D. Prendergast that Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7 as outlined above be received as information.

CARRIED

8.0 Staff and Committee Reports

- 8.1 Port Hope Police Service’s Reports
- 8.1.1 Port Hope Police 2016 Budget Update, dated July 28th, 2016
– P. Dhaliwal

Resolution #94/16

MOVED BY: G. Burns, SECONDED BY D. Prendergast that the Port Hope Police Services Board receive the PHPS Budget Update, dated July 28th, 2016 as information. **CARRIED**

- 8.1.2 Port Hope Police Report, dated July 28th, 2016, regarding Screening Report for half the year 2016 – P. Dhaliwal

Resolution #95/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the Screening Report for half the year 2016 be received as information.

CARRIED

- 8.1.3 Port Hope Police Statistical Report – June 2016, dated July 28th, 2016 – Inspector D. Strongman

Resolution #96/16

MOVED BY: L. Andrews, SECONDED BY D. Prendergast that the Port Hope Police Statistical Report – June 2016, dated July 28th, 2016 be received as information.

CARRIED

- 8.1.4 Port Hope Police Report on Complaints Against Police – June 2016, dated July 28th, 2016 – Inspector D. Strongman

Resolution #97/16

MOVED BY: G. Burns, SECONDED BY L. Andrews that the Port Hope Police Report on Complaints Against Police – June 2016, dated July 28th, 2016 be received as information.

CARRIED

- 8.2 Northumberland Detachment of the OPP –

- 8.2.1 Northumberland OPP Detachment Monthly Report on June 2016 – Inspector L. Darling

Resolution #98/16

MOVED BY: G. Burns, SECONDED BY J. Hudson that the Northumberland OPP Detachment Monthly Report on June 2016 be received as information.

CARRIED

- 8.2.2 Proposal re One Section 10 Police Services Board for all of Northumberland County

Resolution #99/16

MOVED BY: L. Andrews, SECONDED BY J. Hudson that the Board Chair and any other interested Board members participate in the upcoming Joint Northumberland County Police Service Boards meeting being held on August 26th, 2016 (10AM – 3PM) at the Brighton Detachment of the OPP where this proposal (size, structure, necessary supports) will be discussed.

CARRIED

8.3 Chair's Report

8.3.1 Review of Action Log for June 2016 – Chair J. Gilmer

Resolution #100/16

MOVED BY: G. Burns, SECONDED BY J. Hudson that the Action Log for June 2016 be received as information.

CARRIED

8.3.2 Proposal for Public Engagement in Community Consultation Process, dated July 21st, 2016 – G. Burns

Resolution #101/16

MOVED BY: D. Prendergast, SECONDED BY L. Andrews that the Public Engagement Strategy include an “Ask the Chief” Open House session hosted by the Board and scheduled for October/November 2016; that the options for an on-line community survey be explored with a target date for implementation of February/March 2017; and that funding for the strategy be accessed through the 2017 pre-budget approval process.

CARRIED

8.4 Finance Committee Report

8.4.1 PHPSB Budget Update, dated July 28th, 2016 – P. Dhaliwal

Resolution #102/16

MOVED BY: J. Hudson, SECONDED BY L. Andrews that the PHPSB Budget Update, dated July 28th, 2016 be received as information.

CARRIED

8.5 Policy Committee Report - J. Gilmer

8.5.1 Review of PHPSB Policies: MGMT-013 Expense Claim Policy

Resolution #103/16

MOVED BY: G. Burns, SECONDED BY J. Hudson that the MGMT-013 Expense Claim Policy be approved as presented, effective immediately; and posted to the PHPSB webpage.

CARRIED

8.6 Community Relations Committee Report – D. Prendergast

Nothing to report

8.7 Personnel and Labour Relations Report – L. Andrews

Report – In-Camera

8.8 Manager's Reports – J. McFarlane

8.8.1 Manager's Report re 2016 Police Appreciation and Recognition Dinner

Resolution #104/16

MOVED BY: G. Burns, SECONDED BY L. Andrews that the Board approve Friday, November 4th, 2016 as the date for the 2016 Police Appreciation & Recognition Dinner, and instruct the Board Manager to send out a SAVE THE DATE message to all invitees.

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CARRIED

8.8.2 Manager's Report re Situation Table Northumberland – Training Day

Resolution #105/16

MOVED BY: L. Andrews, SECONDED BY D. Prendergast that the Board approve a donation of \$250 towards the costs of the Situation Table Northumberland Training Day being held on September 14th, 2016.

CARRIED

9. New and Other Business:

9.1 Next meeting is Thursday, September 22nd, 2016 at 3:00 pm, in the Community Room, 55 Fox Road, Port Hope.

9.2 Possible Future Change Affecting Board – D. Prendergast

10. Question Period

11. In-Camera

12. Adjournment @ 4:30PM