

2024 Operating Budget
Approved Budget with Comparative Data

Finance and HR

	2022	2023	2023	2024	2024	2024	2024 Capital	2024	2023 vs 2024	2023 vs 2024
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./((Decr.) \$	Incr./((Decr.) %
125-000 HR / Unassigned										
0000										
4989 Contrib fr Training Reserve		(\$10,000)		(\$10,000)				(\$10,000)		
4995 Recovery Operating Costs			(\$9,806)	(\$11,100)				(\$11,100)	(\$11,100)	
6001 Office Supplies	\$403	\$750	\$797	\$750				\$750		
6009 Office Equipment	\$4,614			\$2,500				\$2,500	\$2,500	
6020 Bank Fees & Interest Charges	\$50	\$50	\$50	\$50				\$50		
6053 IT Software Licenses	\$10,846	\$11,200	\$9,491	\$10,000				\$10,000	(\$1,200)	(10.7%)
6201 Advertising	\$6,198	\$6,500	\$7,449	\$7,500				\$7,500	\$1,000	15.4%
6220 Contracted Services	\$5,952	\$12,500	\$62,705	\$10,000		\$15,000		\$25,000	\$12,500	100.0%
6291 Professional Dues	\$1,277	\$1,495	\$1,414	\$1,414				\$1,414	(\$81)	(5.4%)
6292 Travel	\$20	\$200		\$200				\$200		
6294 Training	\$5,975	\$42,000	\$41,270	\$42,700				\$42,700	\$700	1.7%
6300 Meals	\$62	\$200		\$200				\$200		
6522 Cell Phone	\$524	\$600	\$462	\$600				\$600		
6550 Recoverable Oper Costs			\$9,806	\$11,100				\$11,100	\$11,100	
9101 Full-Time	\$163,717	\$170,759	\$166,001	\$201,852				\$201,852	\$31,093	18.2%
9102 Part-Time	\$210		\$944							
9201 Benefits	\$50,386	\$51,874	\$49,780	\$57,776				\$57,776	\$5,902	11.4%
Total 0000	\$250,234	\$288,128	\$340,363	\$325,542		\$15,000		\$340,542	\$52,414	18.2%
Total 125-000 HR / Unassigned	\$250,234	\$288,128	\$340,363	\$325,542		\$15,000		\$340,542	\$52,414	18.2%
125-811 HR / Wellness										
0000										
6008 Program Materials	\$3,504	\$4,000	\$874	\$4,000				\$4,000		
Total 0000	\$3,504	\$4,000	\$874	\$4,000				\$4,000		
Total 125-811 HR / Wellness	\$3,504	\$4,000	\$874	\$4,000				\$4,000		
125-812 HR / Health & Safety										
0000										
6008 Program Materials	\$1,735	\$3,000	\$722	\$3,000				\$3,000		
Total 0000	\$1,735	\$3,000	\$722	\$3,000				\$3,000		
Total 125-812 HR / Health & Safety	\$1,735	\$3,000	\$722	\$3,000				\$3,000		

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	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
130-000 Finance / Unassigned										
0000										
4006 Cash Over/(Short)	(\$10)		\$2							
4025 Certificates	(\$13,360)	(\$12,000)	(\$9,920)	(\$12,000)				(\$12,000)		
4032 Provincial Grants	(\$100,059)									
4255 Service Fee			(\$980)	(\$2,500)				(\$2,500)	(\$2,500)	
4902 Contrib fr Administration D/C	(\$12,794)									
4927 Contrib fr OCIF FC R/F	(\$9,429)	(\$50,000)							\$50,000	(100.0%)
4999 Misc Revenue	(\$13,385)	(\$5,900)	(\$8,530)	(\$13,800)				(\$13,800)	(\$7,900)	133.9%
6001 Office Supplies	\$10,329	\$10,000	\$8,831	\$10,000				\$10,000		
6004 Postage	\$19,484	\$16,000	\$20,002	\$17,000				\$17,000	\$1,000	6.3%
6006 Uniforms	\$1,007		\$345							
6009 Office Equipment	\$6,735	\$3,000	\$2,180	\$4,195				\$4,195	\$1,195	39.8%
6020 Bank Fees & Interest Charges	\$9,571	\$8,525	\$6,933	\$10,700				\$10,700	\$2,175	25.5%
6051 IT Technical Support	\$1,488	\$10,400	\$1,927	\$7,400				\$7,400	(\$3,000)	(28.8%)
6053 IT Software Licenses	\$32,750	\$30,000	\$49,175	\$46,416				\$46,416	\$16,416	54.7%
6210 Insurance Premium	\$17,704	\$20,619	\$18,930	\$21,207				\$21,207	\$588	2.9%
6220 Contracted Services	\$101,930	\$62,400	\$17,178	\$11,025				\$11,025	(\$51,375)	(82.3%)
6260 Audit Fees	\$42,655	\$38,000	\$1,755	\$41,819				\$41,819	\$3,819	10.1%
6291 Professional Dues	\$4,140	\$7,246	\$4,749	\$6,759				\$6,759	(\$487)	(6.7%)
6292 Travel	\$10	\$500	\$335	\$500				\$500		
6294 Training	\$7,149	\$15,000	\$10,906	\$16,600				\$16,600	\$1,600	10.7%
6300 Meals	\$2,783	\$2,750	\$2,756	\$3,550				\$3,550	\$800	29.1%
6302 R & M - Equipment	\$12									
6522 Cell Phone	\$1,720	\$1,800	\$1,593	\$1,325				\$1,325	(\$475)	(26.4%)
6950 Transfer (to)/from Other Dept	(\$120,050)	(\$123,500)		(\$123,900)				(\$123,900)	(\$400)	0.3%
6998 Emergency Purchases	\$2,035									
9101 Full-Time	\$636,204	\$931,129	\$810,977	\$1,043,147		\$30,315		\$1,073,462	\$142,333	15.3%
9102 Part-Time	\$233,316		\$101,679							
9201 Benefits	\$237,132	\$288,332	\$254,004	\$311,289		\$10,610		\$321,899	\$33,567	11.6%
Total 0000	\$1,099,067	\$1,254,301	\$1,294,827	\$1,400,732		\$40,925		\$1,441,657	\$187,356	14.9%

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	2022 Actuals	2023 Budget	2023 YTD Actuals	2024 Base Budget	2024 One-Time Items	2024 Service Level Change	2024 Capital Operating Impact	2024 Total Budget	2023 vs 2024 Budget Incr./((Decr.) \$	2023 vs 2024 Budget Incr./((Decr.) %
Total 130-000 Finance / Unassigned	\$1,099,067	\$1,254,301	\$1,294,827	\$1,400,732		\$40,925		\$1,441,657	\$187,356	14.9%
Total Finance and HR	\$1,354,540	\$1,549,429	\$1,636,786	\$1,733,274		\$55,925		\$1,789,199	\$239,770	15.5%