

2023 Operating Budget
Proposed Budget with Comparative Data

Corporate Services

	2021	2022	2022	2023	2023	2023	2023 Capital	2023	2022 vs 2023	2022 vs 2023
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
120-000 Corp Serv / Unassigned										
0000										
4032 Provincial Grants	(\$5,000)		(\$126,095)							
4101 Commission of Oaths Rev	(\$365)	(\$1,500)	(\$280)	(\$500)				(\$500)	\$1,000	(66.7%)
4600 Marriage Licenses	(\$9,625)	(\$14,000)	(\$10,000)	(\$14,000)				(\$14,000)		
4601 Marriage Ceremonies		(\$3,000)							\$3,000	(100.0%)
4602 Lottery Licenses	(\$1,768)	(\$4,000)	(\$2,827)	(\$4,000)				(\$4,000)		
4604 Tax/Limo Owner Licenses	(\$735)	(\$2,000)	(\$105)	(\$1,000)				(\$1,000)	\$1,000	(50.0%)
4605 Tax/Limo Drivers Licenses	(\$495)	(\$750)	(\$495)	(\$750)				(\$750)		
4606 Misc Licenses	(\$4,378)	(\$6,000)	(\$4,908)	(\$6,000)				(\$6,000)		
4700 FOI Application Fee	(\$205)	(\$300)	(\$401)	(\$300)				(\$300)		
4999 Misc Revenue	(\$110)	(\$1,000)	(\$3,295)	(\$1,000)				(\$1,000)		
6001 Office Supplies	\$14,384	\$9,000	\$17,135	\$10,000				\$10,000	\$1,000	11.1%
6004 Postage	\$24,040	\$10,000	\$4,490	\$8,000				\$8,000	(\$2,000)	(20.0%)
6009 Office Equipment	\$64,170	\$42,500	\$67,910	\$37,000				\$37,000	(\$5,500)	(12.9%)
6020 Bank Fees & Interest Charges	\$58	\$100	\$144						(\$100)	(100.0%)
6050 IT Supplies	\$48,846	\$40,000	\$49,401						(\$40,000)	(100.0%)
6051 IT Technical Support	\$165,651	\$190,000	\$200,532						(\$190,000)	(100.0%)
6053 IT Software Licenses	\$104,955	\$100,000	\$120,077	\$33,000	\$3,500			\$36,500	(\$63,500)	(63.5%)
6210 Insurance Premium	\$29,488	\$29,087	\$49,670	\$32,626				\$32,626	\$3,539	12.2%
6220 Contracted Services	\$6,411	\$3,000	\$31,372	\$3,000				\$3,000		
6221 Integrity Officer	\$11,382	\$5,000	\$4,185	\$5,000				\$5,000		
6261 Legal Fees			\$1,173							
6291 Professional Dues	\$13,789	\$12,500	\$11,436						(\$12,500)	(100.0%)
6292 Travel			\$220	\$750				\$750	\$750	
6294 Training	\$3,648	\$7,500	\$6,952	\$9,000				\$9,000	\$1,500	20.0%
6300 Meals	\$333	\$500		\$500				\$500		
6520 Telephone	\$28,469	\$30,000	\$36,223	\$28,000				\$28,000	(\$2,000)	(6.7%)
6522 Cell Phone	\$2,372	\$3,000	\$1,169	\$2,200				\$2,200	(\$800)	(26.7%)
9101 Full-Time	\$357,310	\$450,745	\$422,703	\$491,154				\$491,154	\$40,409	9.0%
9102 Part-Time	\$16,219		\$2,805							

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	2021 Actuals	2022 Budget	2022 YTD Actuals	2023 Base Budget	2023 One-Time Items	2023 Service Level Change	2023 Capital Operating Impact	2023 Total Budget	2022 vs 2023 Budget Incr./(Decr.) \$	2022 vs 2023 Budget Incr./(Decr.) %
9201 Benefits	\$104,786	\$137,809	\$126,496	\$146,919				\$146,919	\$9,110	6.6%
Total 0000	\$973,630	\$1,038,191	\$1,005,687	\$779,599	\$3,500			\$783,099	(\$255,092)	(24.6%)
Total 120-000 Corp Serv / Unassigned	\$973,630	\$1,038,191	\$1,005,687	\$779,599	\$3,500			\$783,099	(\$255,092)	(24.6%)
120-121 Corp Serv / Election										
0000										
6001 Office Supplies		\$2,500	\$4,386						(\$2,500)	(100.0%)
6004 Postage			\$20,057							
6201 Advertising	\$81	\$10,000	\$5,646						(\$10,000)	(100.0%)
6220 Contracted Services	\$1,908	\$42,000	\$20,576	\$2,000				\$2,000	(\$40,000)	(95.2%)
6260 Audit Fees		\$1,000	\$429	\$1,000				\$1,000		
6292 Travel			\$49							
6330 Equipment Rentals			\$1,075							
Total 0000	\$1,989	\$55,500	\$52,218	\$3,000				\$3,000	(\$52,500)	(94.6%)
Total 120-121 Corp Serv / Election	\$1,989	\$55,500	\$52,218	\$3,000				\$3,000	(\$52,500)	(94.6%)
121-000 Communications / Unassigned										
0000										
6001 Office Supplies			\$48							
6008 Program Materials	\$7,596	\$10,000	\$9,718	\$10,000				\$10,000		
6053 IT Software Licenses	\$2,420	\$4,600	\$6,152	\$4,000				\$4,000	(\$600)	(13.0%)
6201 Advertising	\$29,118	\$30,000	\$33,208	\$30,000				\$30,000		
6282 Website Administration	\$7,444	\$7,530	\$7,225	\$10,900				\$10,900	\$3,370	44.8%
6283 Website (Special Projects)		\$300		\$300				\$300		
6291 Professional Dues		\$550		\$550				\$550		
6292 Travel		\$200	\$49	\$200				\$200		
6294 Training	\$112	\$2,000	\$5,404	\$3,500				\$3,500	\$1,500	75.0%
6297 Special Events		\$500	\$112						(\$500)	(100.0%)
6522 Cell Phone	\$513	\$500	\$666	\$500				\$500		
9101 Full-Time	\$155,471	\$204,174	\$195,251	\$218,578		\$28,716		\$247,294	\$43,120	21.1%
9102 Part-Time			\$2,211							
9201 Benefits	\$48,545	\$63,431	\$59,880	\$66,832		\$8,784		\$75,616	\$12,185	19.2%
Total 0000	\$251,219	\$323,785	\$319,924	\$345,360		\$37,500		\$382,860	\$59,075	18.2%

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	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
Total 121-000 Communications / Unassigned	\$251,219	\$323,785	\$319,924	\$345,360		\$37,500		\$382,860	\$59,075	18.2%
122-000 Information Technology / Unassigned										
0000										
6050 IT Supplies				\$45,000				\$45,000	\$45,000	
6051 IT Technical Support				\$172,200				\$172,200	\$172,200	
6053 IT Software Licenses				\$111,000				\$111,000	\$111,000	
6292 Travel				\$500				\$500	\$500	
6294 Training				\$1,500				\$1,500	\$1,500	
6522 Cell Phone				\$300				\$300	\$300	
9101 Full-Time						\$46,187		\$46,187	\$46,187	
9201 Benefits						\$13,813		\$13,813	\$13,813	
Total 0000				\$330,500		\$60,000		\$390,500	\$390,500	
Total 122-000 Information Technology / Unassigned				\$330,500		\$60,000		\$390,500	\$390,500	
Total Corporate Services	\$1,226,838	\$1,417,476	\$1,377,829	\$1,458,459	\$3,500	\$97,500		\$1,559,459	\$141,983	10.0%