

2023 Operating Budget
Proposed Budget with Comparative Data

Finance and HR

	2021 Actuals	2022 Budget	2022 YTD Actuals	2023 Base Budget	2023 One-Time Items	2023 Service Level Change	2023 Capital Operating Impact	2023 Total Budget	2022 vs 2023 Budget Incr./(Decr.) \$	2022 vs 2023 Budget Incr./(Decr.) %
125-000 HR / Unassigned										
0000										
4989 Contrib fr Training Reserve				(\$10,000)				(\$10,000)	(\$10,000)	
6001 Office Supplies	\$731	\$2,000	\$403	\$750				\$750	(\$1,250)	(62.5%)
6009 Office Equipment		\$540	\$4,614						(\$540)	(100.0%)
6020 Bank Fees & Interest Charges	\$25	\$50	\$50	\$50				\$50		
6053 IT Software Licenses	\$7,230	\$11,342	\$10,758	\$11,200				\$11,200	(\$142)	(1.3%)
6201 Advertising	\$10,530	\$6,500	\$6,172	\$6,500				\$6,500		
6220 Contracted Services	\$8,329	\$10,000	\$5,952	\$12,500				\$12,500	\$2,500	25.0%
6291 Professional Dues	\$1,259	\$1,483	\$1,277	\$1,495				\$1,495	\$12	0.8%
6292 Travel	\$29	\$200	\$20	\$200				\$200		
6294 Training	\$10,046	\$12,500	\$5,975	\$42,000				\$42,000	\$29,500	236.0%
6300 Meals	\$220	\$200	\$62	\$200				\$200		
6522 Cell Phone	\$855	\$600	\$524	\$600				\$600		
9101 Full-Time	\$150,685	\$161,979	\$159,053	\$170,759				\$170,759	\$8,780	5.4%
9102 Part-Time	\$5,047		\$210							
9201 Benefits	\$46,219	\$49,904	\$47,482	\$51,874				\$51,874	\$1,970	3.9%
Total 0000	\$241,205	\$257,298	\$242,552	\$288,128				\$288,128	\$30,830	12.0%
Total 125-000 HR / Unassigned	\$241,205	\$257,298	\$242,552	\$288,128				\$288,128	\$30,830	12.0%
125-811 HR / Wellness										
0000										
6008 Program Materials	\$2,485	\$4,000	\$3,365	\$4,000				\$4,000		
Total 0000	\$2,485	\$4,000	\$3,365	\$4,000				\$4,000		
Total 125-811 HR / Wellness	\$2,485	\$4,000	\$3,365	\$4,000				\$4,000		
125-812 HR / Health & Safety										
0000										
6008 Program Materials	\$2,835	\$2,000	\$1,735	\$3,000				\$3,000	\$1,000	50.0%
Total 0000	\$2,835	\$2,000	\$1,735	\$3,000				\$3,000	\$1,000	50.0%
Total 125-812 HR / Health & Safety	\$2,835	\$2,000	\$1,735	\$3,000				\$3,000	\$1,000	50.0%
130-000 Finance / Unassigned										
0000										

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	2021	2022	2022	2023	2023	2023	2023 Capital	2023	2022 vs 2023	2022 vs 2023
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
4006 Cash Over/(Short)			(\$10)							
4025 Certificates	(\$15,960)	(\$15,000)	(\$13,360)	(\$12,000)				(\$12,000)	\$3,000	(20.0%)
4032 Provincial Grants		(\$70,000)	(\$84,855)						\$70,000	(100.0%)
4902 Contrib fr Administration D/C		(\$17,500)							\$17,500	(100.0%)
4927 Contrib fr OCIF FC R/F	(\$18,047)	(\$50,000)		(\$50,000)				(\$50,000)		
4999 Misc Revenue	(\$6,283)	(\$4,000)	(\$7,236)	(\$5,900)				(\$5,900)	(\$1,900)	47.5%
6001 Office Supplies	\$12,076	\$12,000	\$10,172	\$10,000				\$10,000	(\$2,000)	(16.7%)
6004 Postage	\$20,090	\$20,000	\$16,247	\$16,000				\$16,000	(\$4,000)	(20.0%)
6006 Uniforms			\$1,007							
6009 Office Equipment	\$2,887	\$3,000	\$6,735	\$3,000				\$3,000		
6020 Bank Fees & Interest Charges	\$6,700	\$6,700	\$8,183	\$8,525				\$8,525	\$1,825	27.2%
6051 IT Technical Support	\$26,038	\$14,000	\$1,488	\$10,400				\$10,400	(\$3,600)	(25.7%)
6053 IT Software Licenses	\$58,992	\$37,000	\$32,372	\$30,000				\$30,000	(\$7,000)	(18.9%)
6210 Insurance Premium	\$14,697	\$16,926	\$17,704	\$20,619				\$20,619	\$3,693	21.8%
6220 Contracted Services	\$22,790	\$156,000	\$100,913	\$62,400				\$62,400	(\$93,600)	(60.0%)
6260 Audit Fees	\$34,739	\$40,000	\$2,459	\$38,000				\$38,000	(\$2,000)	(5.0%)
6291 Professional Dues	\$5,863	\$7,230	\$3,877	\$7,246				\$7,246	\$16	0.2%
6292 Travel		\$500	\$10	\$500				\$500		
6294 Training	\$9,889	\$15,000	\$7,149	\$15,000				\$15,000		
6300 Meals	\$184	\$500	\$2,783	\$2,750				\$2,750	\$2,250	450.0%
6302 R & M - Equipment	\$982		\$12							
6522 Cell Phone	\$2,418	\$1,800	\$1,720	\$1,800				\$1,800		
6950 Transfer (to)/from Other Dept	(\$107,600)	(\$120,050)		(\$123,500)				(\$123,500)	(\$3,450)	2.9%
6998 Emergency Purchases			\$2,035							
9101 Full-Time	\$688,168	\$869,878	\$618,238	\$931,129				\$931,129	\$61,251	7.0%
9102 Part-Time	\$160,283		\$229,104							
9201 Benefits	\$220,896	\$261,362	\$204,660	\$288,332				\$288,332	\$26,970	10.3%
Total 0000	\$1,139,802	\$1,185,346	\$1,161,407	\$1,254,301				\$1,254,301	\$68,955	5.8%
Total 130-000 Finance / Unassigned	\$1,139,802	\$1,185,346	\$1,161,407	\$1,254,301				\$1,254,301	\$68,955	5.8%
Total Finance and HR	\$1,386,327	\$1,448,644	\$1,409,059	\$1,549,429				\$1,549,429	\$100,785	7.0%