

Municipality of Port Hope

Capital Projects

Project	6002 Office Renovations - Town Hall		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Description

Project Description

Office Renovations at Town Hall

Project Justification

With the increased demand for office space at Town Hall as result of hiring of the CAO, renovations are required on the second floor at the South end of the facility. Work would include removal of walls, installation of new flooring, new doors, new lighting to create additional office space.

Budget

	Total	Prior Years	2022	2023	2024	2025	2026
Expenditures	40,000		40,000				
Funding							
Municipal Reserves							
Contrib fr Capital Surplus Res	40,000		40,000				
	40,000		40,000				
Funding Total	40,000		40,000				

Municipality of Port Hope

Capital Projects

Project	6002 Office Renovations - Town Hall		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Attributes		
Attribute	Value	Comment
Attributes		
Department	Corporate Facilities	
Project Type	Betterment	
Replacement Type	Replacement - Similar	
Tax Levy Allocation	Common	
Physical Boundary Location	Urban Port Hope	
Identified in any Council Approved Plan?	Yes	
Plan?		
Identify Council Approved Plan(s)		
Project Status		
Asset Management Plan (AMP)		
Existing Asset ID #	BD0001	
Replacement Value Identified in AMP (\$)	\$50,000	
Replacement Year Identified in AMP		
Estimated Useful Life (in years)	20 years	
Future Annual Impact on AMP (Cost per year)	\$500	
Date		
Start Date	7-Jun-2021	
Completion Date	12-Oct-2021	
To be Completed by Finance		
Approval Status	Approved by Council	
GL Account Number	120-000-6002-6900	

Municipality of Port Hope

Capital Projects

Project	6003 Sprinkler System - Town Hall		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Description
Project Description

To complete engineered drawings and to install a Sprinkler system at Town Hall for a new dry chemical system

Project Justification

Town Hall is a designated historic facility with significant heritage attributes and has been the focal point of the community for centuries. The facility is constructed with a timber frame with brick facade and a wood supported roof structure. In the event of a significant fire, it is probable that the structural integrity of the facility could be compromised to the point where it may not be feasible to rebuild. It is proposed that a new dry chemical sprinkler system be installed to cover all floors of the building, including the attic.

An Engineering firm has been retained to provide construction ready detailed engineered drawings along with a cost estimate to install the system.

Phase 1 is the drawings (2021)
 Phase 2 installation be considered for 2022 with a preliminary estimated of \$300,000

Budget

	Total	Prior Years	2022	2023	2024	2025	2026
Expenditures	309,000	9,000	300,000				
Funding							
Tax Levy							
Contrib fr Tax Levy	9,000	9,000					
	9,000	9,000					
Gov't Grants							
Contrib fr FGT R/F	300,000		300,000				
	300,000		300,000				
Funding Total	309,000	9,000	300,000				

Operating Impact

	Total	2022	2023	2024	2025	2026	2021
Total	0	0	0	0	0	0	0

Municipality of Port Hope

Capital Projects

Project	6003 Sprinkler System - Town Hall		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Operating Impact

	Total	2022	2023	2024	2025	2026	2021
Contracted Services							
Total							

Municipality of Port Hope

Capital Projects

Project	6003 Sprinkler System - Town Hall		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Attributes		
Attribute	Value	Comment
Attributes		
Department	Corporate Facilities	
Project Type	New Asset	
Replacement Type	N/A	
Tax Levy Allocation	Common	
Physical Boundary Location	Urban Port Hope	
Identified in any Council Approved Plan?	No	
Identify Council Approved Plan(s)		
Project Status		
Asset Management Plan (AMP)		
Existing Asset ID #	new	
Replacement Value Identified in AMP (\$)		
Replacement Year Identified in AMP		
Estimated Useful Life (in years)	20 years	
Future Annual Impact on AMP (Cost per year)		
Date		
Start Date	11-Oct-2021	
Completion Date	23-Dec-2022	
To be Completed by Finance		
Approval Status	Approved by Council	2021 Budget Approved of \$9,000 for a total project cost request of \$109,000.
GL Account Number	120-000-6003-6900	

Municipality of Port Hope

Capital Projects

Project	6005 Library HVAC repairs		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Description

Project Description

HVAC and Fire protection system replacement

Project Justification

Due to the age of the existing HVAC units, repairs and replacements need to take place. There are 7 units that need replacing in the next 3 years. There is a total of 9 heat pumps, one was replaced in 2021 and another had a new compressor installed in 2021, completed as a repair. All of the heat pumps are original and have reached their life expectancy.

Staff recommend replacing 2 in 2022 (\$20,000) as critical replacements and additional considerations in coming years

Also, a Dry Sprinkler Nitrogen Generator is recommended. During the most recent inspection of the fire protection system, it was noted that the dry sprinkler system has a significant amount of internal corrosion starting. It is strongly recommended to install a nitrogen generator which will replace the existing air compressor to extend the life of the system piping, by up to five times (\$25,000).

Budget

	Total	Prior Years	2022	2023	2024	2025	2026
Expenditures	95,000		45,000	25,000	25,000		
Funding							
Tax Levy							
Contrib fr Tax Levy	95,000		45,000	25,000	25,000		
	95,000		45,000	25,000	25,000		
Funding Total	95,000		45,000	25,000	25,000		

Municipality of Port Hope

Capital Projects

Project	6005 Library HVAC repairs		
Department	Corporate Facilities		
Version	04 Approved by Council	Year	2022

Attributes		
Attribute	Value	Comment
Attributes		
Department	Corporate Facilities	
Project Type	Replacement	
Replacement Type	Replacement - Similar	
Tax Levy Allocation	Common	
Physical Boundary Location	Urban Port Hope	
Identified in any Council Approved Plan?	No	
Plan?		
Identify Council Approved Plan(s)		
Project Status		
Asset Management Plan (AMP)		
Existing Asset ID #	BD0020-4 8209	
Replacement Value Identified in AMP (\$)		
Replacement Year Identified in AMP		
Estimated Useful Life (in years)	15	
Future Annual Impact on AMP (Cost per year)		
Date		
Start Date	1-Apr-2022	
Completion Date	30-Apr-2022	
To be Completed by Finance		
Approval Status	Approved by Council	
GL Account Number		