

Municipality of Port Hope

Capital Projects

Project	9015 Replacement of book return and furniture		
Department	Library		
Version	04 Approved by Council	Year	2022

Description
Project Description

1. Replacement of the interior book return at the Mary J. Benson Branch
2. Replacement of public seating, study tables/chairs and some children's department furniture for the Mary J. Benson Branch

Project Justification

1. The current 20 year old book return no longer meets the needs of the 7 day per week operation at the main branch on Queen Street. The lack of capacity, flexibility and functionality of the current unit has an impact on the health and safety of staff as well as overall operational efficiencies.

Estimated cost \$6500

2. A review of new and ongoing accessible space needs along with feedback from the 2021 summer community survey suggest that an upgrade of public seating and reading'/study areas is required at the Mary J. Benson Branch. Comfortable chairs will be added to both floors of the library as well as several study tables/units to meet the growing demand for quiet study and meeting space.

Estimated cost \$20,000

Budget

	Total	Prior Years	2022	2023	2024	2025	2026
Expenditures	26,500		26,500				
Funding							
Municipal Reserves							
Contrib fr Library Reserve	26,500		26,500				
	26,500		26,500				
Funding Total	26,500		26,500				

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Attributes		
Attribute	Value	Comment
Attributes		
Department	Library	
Project Type	Replacement	
Replacement Type	Replacement - Upgrade	
Tax Levy Allocation		
Physical Boundary Location	Urban Port Hope	
Identified in any Council Approved Plan?	No	
Identify Council Approved Plan(s)		
Project Status	To be Completed by End of Year	
Asset Management Plan (AMP)		
Existing Asset ID #	TBD	
Replacement Value Identified in AMP (\$)		
Replacement Year Identified in AMP		
Estimated Useful Life (in years)	15 years for the book return. 10 + years for furniture depending on use.	
Future Annual Impact on AMP (Cost per year)		
Date		
Start Date	1-Feb-2022	
Completion Date	1-Jun-2022	
To be Completed by Finance		
Approval Status	Approved by Council	
GL Account Number		