

2021 Operating Budget
Approved Budget with Comparative Data

Finance and HR

	2019 Actuals	2020 Budget	2020 YTD Actuals	2021 Base Budget	2021 One-Time Items	2021 Service Level Change	2021 Capital Operating Impact	2021 Total Budget	2020 vs 2021 Budget Incr./(Decr.) \$	2020 vs 2021 Budget Incr./(Decr.) %
125-000 HR /										
0000										
4033 Federal Grant			(\$3,920)							
6001 Office Supplies	\$700	\$250	\$1,360	\$2,000				\$2,000	\$1,750	700.0%
6003 Books/Print Mat	\$926									
6009 Office Equipment			\$158	\$500			\$6,000	\$6,500	\$6,500	
6020 Bank Fees & Interest Charges			\$50	\$50				\$50	\$50	
6053 IT Software Licenses		\$150	\$5,082	\$5,000				\$5,000	\$4,850	3,233.3%
6201 Advertising	\$4,399	\$5,500	\$4,197	\$4,500				\$4,500	(\$1,000)	(18.2%)
6220 Contracted Services	\$30,789	\$60,000	\$25,948	\$20,000				\$20,000	(\$40,000)	(66.7%)
6291 Professional Dues	\$826	\$918	\$836	\$900				\$900	(\$18)	(2.0%)
6292 Travel	\$233	\$400	\$95	\$400				\$400		
6294 Training	\$13,998	\$12,500	\$2,517	\$12,500				\$12,500		
6300 Meals		\$200	\$44	\$200				\$200		
6522 Cell Phone	\$247	\$300	\$595	\$400				\$400	\$100	33.3%
6950 Transfer (to)/from Other Dept	\$90									
6998 Emergency Purchases			\$121							
9101 Full-Time	\$99,019	\$101,210	\$103,706	\$107,045		\$49,322		\$156,367	\$55,157	54.5%
9102 Part-Time	\$20,188	\$30,737	\$32,175	\$30,111		(\$29,593)		\$518	(\$30,219)	(98.3%)
9201 Benefits	\$32,816	\$28,122	\$34,932	\$33,110		\$13,236		\$46,346	\$18,224	64.8%
Total 0000	\$204,231	\$240,287	\$207,896	\$216,716		\$32,965	\$6,000	\$255,681	\$15,394	6.4%
Total 125-000 HR /	\$204,231	\$240,287	\$207,896	\$216,716		\$32,965	\$6,000	\$255,681	\$15,394	6.4%
125-811 HR / Wellness										
0000										
6008 Program Materials	\$3,453	\$4,000	\$2,712	\$4,000				\$4,000		
Total 0000	\$3,453	\$4,000	\$2,712	\$4,000				\$4,000		
Total 125-811 HR / Wellness	\$3,453	\$4,000	\$2,712	\$4,000				\$4,000		
125-812 HR / Health & Safety										
0000										
6008 Program Materials	\$1,149	\$2,000	\$2,795	\$2,000				\$2,000		
Total 0000	\$1,149	\$2,000	\$2,795	\$2,000				\$2,000		

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Total 125-812 HR / Health & Safety	\$1,149	\$2,000	\$2,795	\$2,000				\$2,000		
130-000 Finance /										
0000										
4025 Certificates	(\$12,680)	(\$12,000)	(\$12,920)	(\$12,000)				(\$12,000)		
4828 Recovery from external source	(\$86,892)									
4902 Contrib fr Administration D/C	(\$41,559)	(\$22,500)		(\$9,000)				(\$9,000)	\$13,500	(60.0%)
4927 Contrib fr OCIF FC R/F		(\$60,000)		(\$50,000)				(\$50,000)	\$10,000	(16.7%)
4999 Misc Revenue	(\$6,995)	(\$6,000)	(\$1,843)	(\$4,000)				(\$4,000)	\$2,000	(33.3%)
6001 Office Supplies	\$6,030	\$15,000	\$12,268	\$12,000				\$12,000	(\$3,000)	(20.0%)
6002 Printing	\$11,915									
6003 Books/Print Mat	\$231									
6004 Postage	\$24	\$200	\$81	\$20,000				\$20,000	\$19,800	9,900.0%
6005 Courier Services	\$253									
6009 Office Equipment	\$25	\$500	\$492	\$500				\$500		
6020 Bank Fees & Interest Charges	\$8,649	\$5,020	\$5,312	\$6,100				\$6,100	\$1,080	21.5%
6051 IT Technical Support	\$20,857	\$25,000	\$27,782	\$14,000				\$14,000	(\$11,000)	(44.0%)
6053 IT Software Licenses	\$4,482	\$31,680	\$34,068	\$33,663				\$33,663	\$1,983	6.3%
6210 Insurance Premium	\$12,062	\$12,657	\$12,911	\$14,133				\$14,133	\$1,476	11.7%
6220 Contracted Services	\$54,614	\$102,000	\$8,017	\$70,500				\$70,500	(\$31,500)	(30.9%)
6260 Audit Fees	\$35,000	\$39,450	\$45,003	\$40,000				\$40,000	\$550	1.4%
6291 Professional Dues	\$4,305	\$5,200	\$5,084	\$5,350				\$5,350	\$150	2.9%
6292 Travel	\$895	\$1,000		\$1,000				\$1,000		
6294 Training	\$13,003	\$15,000	\$3,390	\$15,000				\$15,000		
6300 Meals	\$1,210	\$650	\$84	\$650				\$650		
6522 Cell Phone	\$1,015	\$1,200	\$1,809	\$1,800				\$1,800	\$600	50.0%
6950 Transfer (to)/from Other Dept	\$110	(\$105,600)	(\$105,600)	(\$107,600)				(\$107,600)	(\$2,000)	1.9%
6998 Emergency Purchases			\$2,313							
9101 Full-Time	\$669,163	\$765,793	\$711,523	\$788,469				\$788,469	\$22,676	3.0%
9102 Part-Time	\$25,483		\$877							
9201 Benefits	\$210,118	\$227,250	\$216,387	\$243,288				\$243,288	\$16,038	7.1%
Total 0000	\$931,318	\$1,041,500	\$967,038	\$1,083,853				\$1,083,853	\$42,353	4.1%

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Total 130-000 Finance /	\$931,318	\$1,041,500	\$967,038	\$1,083,853				\$1,083,853	\$42,353	4.1%
Total Finance and HR	\$1,140,151	\$1,287,787	\$1,180,441	\$1,306,569		\$32,965	\$6,000	\$1,345,534	\$57,747	4.5%