

**2022 Operating Budget**  
**Approved Budget with Comparative Data**

**Finance and HR**

	2020 Actuals	2021 Budget	2021 YTD Actuals	2022 Base Budget	2022 One-Time Items	2022 Service Level Change	2022 Capital Operating Impact	2022 Total Budget	2021 vs 2022 Budget Incr./(Decr.) \$	2021 vs 2022 Budget Incr./(Decr.) %
<b>125-000 HR /</b>										
<b>0000</b>										
4033 Federal Grant	(\$3,920)									
6001 Office Supplies	\$1,360	\$2,000	\$409	\$2,000				\$2,000		
6009 Office Equipment	\$158	\$6,500		\$540				\$540	(\$5,960)	(91.7%)
6020 Bank Fees & Interest Charges	\$50	\$50	\$25	\$50				\$50		
6053 IT Software Licenses	\$5,082	\$5,000	\$7,121	\$11,342				\$11,342	\$6,342	126.8%
6201 Advertising	\$4,197	\$4,500	\$9,507	\$6,500				\$6,500	\$2,000	44.4%
6220 Contracted Services	\$25,948	\$20,000	\$3,245	\$10,000				\$10,000	(\$10,000)	(50.0%)
6291 Professional Dues	\$836	\$900	\$1,259	\$1,483				\$1,483	\$583	64.8%
6292 Travel	\$95	\$400	\$29	\$200				\$200	(\$200)	(50.0%)
6294 Training	\$2,517	\$12,500	\$10,046	\$12,500				\$12,500		
6300 Meals	\$44	\$200	\$95	\$200				\$200		
6522 Cell Phone	\$595	\$400	\$855	\$600				\$600	\$200	50.0%
6998 Emergency Purchases	\$121									
9101 Full-Time	\$103,706	\$156,367	\$138,853	\$161,979				\$161,979	\$5,612	3.6%
9102 Part-Time	\$32,175	\$518	\$5,047						(\$518)	(100.0%)
9201 Benefits	\$34,932	\$46,346	\$40,602	\$49,904				\$49,904	\$3,558	7.7%
<b>Total 0000</b>	<b>\$207,896</b>	<b>\$255,681</b>	<b>\$217,093</b>	<b>\$257,298</b>				<b>\$257,298</b>	<b>\$1,617</b>	<b>0.6%</b>
<b>Total 125-000 HR /</b>	<b>\$207,896</b>	<b>\$255,681</b>	<b>\$217,093</b>	<b>\$257,298</b>				<b>\$257,298</b>	<b>\$1,617</b>	<b>0.6%</b>
<b>125-811 HR / Wellness</b>										
<b>0000</b>										
6008 Program Materials	\$2,712	\$4,000	\$365	\$4,000				\$4,000		
<b>Total 0000</b>	<b>\$2,712</b>	<b>\$4,000</b>	<b>\$365</b>	<b>\$4,000</b>				<b>\$4,000</b>		
<b>Total 125-811 HR / Wellness</b>	<b>\$2,712</b>	<b>\$4,000</b>	<b>\$365</b>	<b>\$4,000</b>				<b>\$4,000</b>		
<b>125-812 HR / Health &amp; Safety</b>										
<b>0000</b>										
6008 Program Materials	\$2,795	\$2,000	\$722	\$2,000				\$2,000		
<b>Total 0000</b>	<b>\$2,795</b>	<b>\$2,000</b>	<b>\$722</b>	<b>\$2,000</b>				<b>\$2,000</b>		
<b>Total 125-812 HR / Health &amp; Safety</b>	<b>\$2,795</b>	<b>\$2,000</b>	<b>\$722</b>	<b>\$2,000</b>				<b>\$2,000</b>		
<b>130-000 Finance /</b>										

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**Finance and HR**

	2020	2021	2021	2022	2022	2022	2022 Capital	2022	2021 vs 2022	2021 vs 2022
	Actuals	Budget	YTD	Base	One-Time	Service Level	Operating	Total	Budget	Budget
			Actuals	Budget	Items	Change	Impact	Budget	Incr./(Decr.) \$	Incr./(Decr.) %
<b>0000</b>										
4025 Certificates	(\$12,920)	(\$12,000)	(\$15,800)	(\$15,000)				(\$15,000)	(\$3,000)	25.0%
4032 Provincial Grants					(\$70,000)			(\$70,000)	(\$70,000)	
4902 Contrib fr Administration D/C		(\$9,000)			(\$17,500)			(\$17,500)	(\$8,500)	94.4%
4927 Contrib fr OCIF FC R/F		(\$50,000)		(\$50,000)				(\$50,000)		
4999 Misc Revenue	(\$1,884)	(\$4,000)	(\$3,017)	(\$4,000)				(\$4,000)		
6001 Office Supplies	\$12,268	\$12,000	\$10,914	\$12,000				\$12,000		
6004 Postage	\$81	\$20,000	\$16,745	\$20,000				\$20,000		
6009 Office Equipment	\$492	\$500	\$2,887	\$3,000				\$3,000	\$2,500	500.0%
6020 Bank Fees & Interest Charges	\$5,312	\$6,100	\$5,127	\$6,700				\$6,700	\$600	9.8%
6051 IT Technical Support	\$32,845	\$14,000	\$25,122	\$14,000				\$14,000		
6053 IT Software Licenses	\$34,068	\$33,663	\$27,296	\$37,000				\$37,000	\$3,337	9.9%
6210 Insurance Premium	\$12,911	\$14,133	\$14,697	\$16,926				\$16,926	\$2,793	19.8%
6220 Contracted Services	\$8,632	\$70,500	\$21,826	\$61,000	\$95,000			\$156,000	\$85,500	121.3%
6260 Audit Fees	\$45,003	\$40,000	\$6,843	\$40,000				\$40,000		
6291 Professional Dues	\$5,084	\$5,350	\$4,515	\$7,230				\$7,230	\$1,880	35.1%
6292 Travel		\$1,000		\$500				\$500	(\$500)	(50.0%)
6294 Training	\$3,390	\$15,000	\$9,889	\$15,000				\$15,000		
6300 Meals	\$84	\$650	\$184	\$500				\$500	(\$150)	(23.1%)
6302 R & M - Equipment			\$982							
6522 Cell Phone	\$1,809	\$1,800	\$2,418	\$1,800				\$1,800		
6950 Transfer (to)/from Other Dept	(\$105,600)	(\$107,600)	(\$107,600)	(\$109,600)		(\$10,450)		(\$120,050)	(\$12,450)	11.6%
6998 Emergency Purchases	\$2,313									
9101 Full-Time	\$711,523	\$788,469	\$656,930	\$810,995		\$58,883		\$869,878	\$81,409	10.3%
9102 Part-Time	\$877		\$133,838							
9201 Benefits	\$216,387	\$243,288	\$194,140	\$244,725		\$16,637		\$261,362	\$18,074	7.4%
<b>Total 0000</b>	<b>\$972,675</b>	<b>\$1,083,853</b>	<b>\$1,007,936</b>	<b>\$1,112,776</b>	<b>\$7,500</b>	<b>\$65,070</b>		<b>\$1,185,346</b>	<b>\$101,493</b>	<b>9.4%</b>
<b>Total 130-000 Finance /</b>	<b>\$972,675</b>	<b>\$1,083,853</b>	<b>\$1,007,936</b>	<b>\$1,112,776</b>	<b>\$7,500</b>	<b>\$65,070</b>		<b>\$1,185,346</b>	<b>\$101,493</b>	<b>9.4%</b>
<b>Total Finance and HR</b>	<b>\$1,186,078</b>	<b>\$1,345,534</b>	<b>\$1,226,116</b>	<b>\$1,376,074</b>	<b>\$7,500</b>	<b>\$65,070</b>		<b>\$1,448,644</b>	<b>\$103,110</b>	<b>7.7%</b>