

Legal & Legislative Services	Section: Legislative Services
Policy: Proclamation and Flag Requests	Effective: February 17, 2026
Application: This Policy applies to all Municipal buildings. This Policy does not apply to the Canton Cenotaph, Memorial Park Cenotaph or Flag Raisings associated with filming.	Approved: February 17, 2026
Exclusion(s): N/A	By-law: N/A
Supercedes: 2013_02 Flag Protocol	Resolution: 46-2026

1. Policy

- 1.1. This Policy establishes a framework to govern Proclamation and Flag Raising requests received by the Municipality of Port Hope and establishes a consistent protocol for issuing Proclamations and flying flags at Town Hall.

2. Definitions

- 2.1. **Chief Administrative Officer** means the Chief Administrative Officer (CAO) appointed by Council pursuant to the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, or their designate.
- 2.2. **Clerk** means the Municipal Clerk appointed by Council pursuant to the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, or their designate.
- 2.3. **Community Flagpole** means the north flagpole located at Town Hall which has been designated for community flag raisings.
- 2.4. **Flag Raising** means the ceremonial act of hoisting a flag.
- 2.5. **Flag Raising Ceremony** means an official, pre-arranged municipal event, in which a flag is hoisted and displayed on the Community Flagpole to commemorate a specific organizational milestone.
- 2.6. **Half-Mast (Half-Masting)** means the action of flying all flags, forming a single display of flags, at a position that is equal distance from the top and bottom of a flagpole, to mark periods of mourning or to commemorate solemn occasions.
- 2.7. **Municipality** means the Corporation of the Municipality of Port Hope.
- 2.8. **Municipality of Port Hope Flag** means the current flag for the Corporation of the Municipality of Port Hope.
- 2.9. **National Flag of Canada** means the flag approved by the Parliament of Canada as a national symbol of Canada.
- 2.10. **Proclamation** means an official public announcement or declaration authorized by the Mayor to formally recognize a special event which is deemed to be of interest and/or benefit to the residents of the Municipality.
- 2.11. **Provincial Flag of Ontario** means the flag approved by the Legislative Assembly of Ontario as a provincial symbol of Ontario.

2.12. **Town Hall** means the Municipal Office located at 56 Queen Street, Port Hope, Ontario, L1S 3Z9.

3. Responsibilities

3.1. The Mayor is responsible to:

3.1.1. Approve Proclamation requests in accordance with this Policy.

3.1.2. In collaboration with the Chief Administrative Officer (CAO) and Clerk, or their designate, make determinations regarding requests outside of the Policy's scope related to Proclamation and Flag requests, including raising, Half-Masting, or lowering of flags at Town Hall.

3.2. The Chief Administrative Officer (CAO), or their designate, is responsible to:

3.2.1. In collaboration with the Mayor and Clerk, or their designate, make determinations regarding requests outside of the Policy's scope related to Proclamation and Flag requests, including raising, Half-Masting, or lowering of flags at Town Hall.

3.2.2. Provide oversight and approval of any proposed amendments to this Policy.

3.3. The Clerk, or their designate, is responsible to:

3.3.1. Interpret this Policy and develop procedures to ensure its effective and efficient implementation.

3.3.2. Approve Flag Raising and Flag Raising Ceremony requests in accordance with this Policy.

3.3.3. Notify the Supervisor of Facilities, or their designate, of all approved flag requests that require assistance for raising, lowering, or Half-Masting of the Flag.

3.3.4. Notify the Executive Assistant to the Mayor/CAO of all approved Flag Raisings and Flag Raising Ceremonies.

3.3.5. In collaboration with the Mayor and/or CAO, or their designate, make determinations regarding requests outside of the Policy's scope related to Proclamation and Flag requests, including raising, lowering, or Half-Masting of flags at Town Hall.

3.3.6. Provide recommendations of any proposed amendments to this Policy to the CAO, or designate, for approval.

3.4. The Supervisor of Facilities, or their designate, is responsible to:

3.4.1. Oversee the physical handling of flags, including raising, lowering, or Half-Masting, inspection, and proper disposal of flags, in accordance with this Policy as well as Provincial and Federal regulations.

3.5. The Executive Assistant to the CAO/Mayor is responsible to:

3.5.1. Facilitate the signing and issuance of approved Proclamations and liaising with applicants to confirm the attendance of the Mayor and/or Members of Council at the function or event where the Proclamation is to be delivered (if applicable).

3.5.2. Liaise with applicants to coordinate approved Flag Raising ceremonies, including confirmation of Mayor and/or Members of Council at the scheduled ceremony and extend invitations to other Provincial and Federal government representatives if needed.

3.5.3. Oversee communications associated with approved Proclamations and Flag Raisings, including providing the approved proclamation to the Communications Department to upload to the municipal website.

4. General

4.1. All Proclamation, Flag Raising, and Flag Raising Ceremony requests must be submitted annually and a minimum of six (6) weeks prior to the first date of recognition, using the prescribed form available on the Municipality's website.

4.2. Proclamation, Flag Raising, and Flag Raising Ceremony requests that are submitted less than six (6) weeks in advance of the first date of recognition will not be accepted. Exceptions may be made only in extenuating circumstances and as approved by the Clerk, in consultation with the Mayor and/or CAO.

4.3. Proclamations, Flag Raising, and Flag Raising Ceremony requests are approved on a first-come, first-served basis. Multiyear Proclamation, Flag Raising and Flag Raising Ceremony requests, and any requests submitted by a third party on behalf of another individual/organization will not be approved.

4.4. An applicant can request a Proclamation, a Flag Raising, or a combination of the two.

4.5. Proclamations and Flag Raisings requests will be approved based on the following:

- Arts or cultural celebrations
- Charitable campaigns
- Civic promotions
- Public awareness campaigns
- Honouring individuals or organizations for special achievements

4.6. Proclamations and Flag Raisings requests will not be approved based on the following:

- Individuals, events, organizations, or community groups with no demonstrated interest or relationship to the Municipality of Port Hope
- Political parties or organizations
- Religious organizations or in celebration of religious events
- Business or commercial entities or in celebration of corporate events
- Illegal matters, including matters contrary to the Municipality's policies and by-laws
- Content that undermines the Municipality's integrity or is discriminatory or inflammatory

- Requests that are automatically recognized by the Municipality
- Organizations that, in the same calendar year, have already received approval for a proclamation, flag raising, or any combination for the same event/occasion

4.7. The following Proclamations will be issued automatically on an annual basis:

- Black History Month (issued on the first day in February for the month)
- International Women’s Day (March 8)
- World Autism Acceptance Day (April 2)
- Mental Health Week (first full week of May)
- International Day Against Homophobia, Transphobia, and Biphobia (May 17)
- National AccessAbility Week (beginning on the last Sunday of May)
- Pride Month (issued on the first day in June for the month)
- World Suicide Prevention Day (September 10)
- World Inclusion Day (October 10)

4.8. The following flags will be flown automatically on an annual basis:

- Pan-African Flag (February 1 to 28, including leap years)
- Progress Pride Flag (June 2 to 30, excluding June 19 in recognition of Loyalists Day)
- Loyalist Flag (June 19)
- Every Child Matters Flag (September 30)

4.9. The following Half-Masting of flags will occur automatically on an annual basis in recognition of:

- Day of Mourning (April 28)
- National Day of Awareness for Missing and Murdered Indigenous Women and Girls (May 5)
- National Day of Remembrance for Victims of Terrorism (June 23)
- Firefighter’s National Memorial Day (Second Sunday in September)
- Police and Peace Officers’ National Memorial Day (Last Sunday in September)
- National Day for Truth and Reconciliation (September 30)
- Indigenous Veterans’ Day (November 8)
- Remembrance Day (November 11)
- National Day of Remembrance and Action on Violence Against Women (December 6)

4.10. In addition to Section 4.9, Half-Masting of flags will occur automatically in recognition of the death of:

- The Sovereign or a member of the Royal family, related in the first degree to the Sovereign (spouse, son, daughter, father, mother, brother or sister)
- The current or former Governor General of Canada
- The current or former Prime Minister
- The current or former National Chief of the Assembly of First Nations
- The current or former Lieutenant Governor of Ontario
- The current or former Premier of Ontario
- The current or former Indigenous Chief of any local band council
- The current or former Mayor or Member of Council
- A resident of Port Hope, who is a member of the Canadian Armed Forces, killed while deployed on operations
- A current employee of the Municipality of Port Hope, including a Member of the Police Service
- Any other person whom Municipal Council and/or CAO desires to honour

4.11. Half-Masting of flags may also occur for other occasions, such as:

- Special events recognized by the Federal or Provincial Government that acknowledge the dead of universal figures
- In the event of a national or provincial tragedy and where the Federal or Provincial Government has lowered their flags; and
- In remembrance on the anniversary of a national or provincial tragedy and where the Federal or Provincial Government has lowered their flags.

4.12. Upon the death of the Sovereign, all flags displayed at Town Hall shall be flown at Half-Mast from the time of notification of death until sunset on the day of the funeral or memorial service in accordance with established Federal and Provincial guidelines.

4.13. Flags shall be lowered to Half-Mast in accordance with applicable Federal and Provincial guidelines, and at the discretion of the Mayor, CAO, and/or the Clerk.

4.14. Unless otherwise directed, flags shall be lowered to Half-Mast as soon as reasonably practicable following notification of death until sunset on the day of the funeral or memorial service. Where a funeral or memorial service is not scheduled to occur within one (1) week of notification, flags shall be lowered to Half-Mast for a period of forty-eight (48) hours following notification of death and shall be lowered again on the date of the funeral or memorial service. The duration of Half-Masting may be adjusted where required to align with applicable Federal and Provincial guidelines.

- 4.15. Where a requirement of Half-Masting arises on a weekend or statutory holiday, flags shall be lowered on the first subsequent business day, unless otherwise directed.
- 4.16. When the National Flag of Canada is flown at Half-Mast, all other adjacent flags will be flown at Half-Mast, except for the Canadian Flag located on the Town Hall clock tower.

5. Proclamations Requests

- 5.1. Proclamation requests must be submitted electronically, using the prescribed form available on the Municipality's website, and must include the following:
- Contact information for the requesting individual or organization
 - Date or time period of the event or cause (e.g. day, week, month recognition)
 - Clear description of the event or cause, including its significance to the Municipality
 - Draft sample language of Proclamation.
- 5.2. Proclamations do not require Council's approval and do not include a public ceremony or event.
- 5.3. Approved and signed Proclamations will be posted publicly on the Municipal website.
- 5.4. The applicant is responsible for media distribution of the approved Proclamation and for liaising with the Executive Assistant to the CAO/Mayor to confirm the attendance of the Mayor and/or Members of Council at the function or event where the Proclamation is to be delivered, if applicable.

6. Flag Raising Requests

- 6.1. Flag Raising requests must be submitted electronically, using the prescribed form available on the Municipality's website, and must include the following:
- Contact information for the requesting individual or organization
 - Preferred date and time of Flag Raising
 - Requested duration for the Flag to be raised (i.e., one day, days, week, month)
 - Clear description of the event or cause, including its significance to the Municipality
 - If a Flag Raising Ceremony is being requested in accordance with Section 7.
- 6.2. Flags for approved Flag Raising requests will be flown on the Community Flagpole at Town Hall.
- 6.3. The applicant must provide the appropriate flag to the Municipality a minimum of one (1) week prior to the scheduled Flag Raising. If the flag is not provided to the Municipality prior to the scheduled Flag Raising, the Municipality reserves the right to cancel the scheduled Flag Raising and associated ceremony (if applicable).

6.4. Approved and scheduled Flag Raisings will be posted publicly on the Municipal website.

6.5. At the discretion of the Municipality, a public notice may be issued in relation to the approved Flag Raising, Half-Masting or lowering of flags that are deemed to hold particular significance to the Municipality. Such notices may include a brief description or historical context of the day, week, or month being commemorated.

7. Flag Raising Ceremonies

7.1. Flag Raising Ceremonies requests must be submitted electronically, using the prescribed form available on the Municipality's website, and must include the following:

- Contact information for the requesting individual or organization
- Preferred date and time of the event (note: The Municipality cannot guarantee that this date or time will be acceptable, as it is dependent on availability)
- Clear description of the event or cause and its significance to the Municipality, including the milestone celebration (i.e., 1st, 25th, 50th, 75th, 100th milestone, etc.)
- Name and contact information of individual who will provide opening remarks at the Flag Raising Ceremony
- Copy of the opening remarks to be provided at the Flag Raising Ceremony by the requesting body
- Anticipated number of participants attending the Flag Raising Ceremony

7.2. Flag Raising Ceremonies will only be conducted for organizations or events raising the Flag at Town Hall at their 1st, 25th, 50th, 75th or 100th milestone.

7.3. Flag Raising Ceremonies are contingent on the availability of Municipal staff resources and will be scheduled Monday to Friday between 10 a.m. and 4:00 p.m., excluding holidays. Flag Raising Ceremonies may not be requested for events on the weekend.

7.4. Flag Raising Ceremony requests will not be scheduled if no representative(s) from the requesting body will be in attendance.

7.5. Attendance by Members of Council is optional and subject to their availability.

7.6. Approved and scheduled Flag Raising Ceremonies will be posted publicly on the Municipal website.

7.7. The applicant is responsible for liaising with the Executive Assistant to the CAO/Mayor to coordinate Flag Raising Ceremonies, including confirmation of Mayor and/or Members of Council at the scheduled ceremony. The applicant is also responsible for the distribution and management of invitations for all non-Council invitees, including members, guests, and stakeholders.

7.8. At Flag Raising Ceremonies, a representative from the requesting body may provide opening remarks. This will be followed by the Mayor or designate, and then a photo

opportunity. No members of the public will be permitted to speak unless invited to do so by the Municipality.

7.9. Flag Raising Ceremonies may be approved outside of this process on a case-by-case basis at the discretion of the Clerk or designate, in consultation with the Mayor and/or CAO. To support consistent and transparent decision-making, all requests outside of the milestone standard (see 7.2) must include the following:

7.9.1. Organizations must submit a detailed letter along with the Flag Raising Ceremony Request to the Clerk at least six (6) weeks in advance of the proposed ceremony date, outlining:

- The rationale for holding the ceremony outside of the milestone standard;
- The demonstrated community value or benefit of the requested ceremony;
- Confirmation that the request is connected to an important, recognized annual event, observance, or awareness day that is directly related to the flag being raised;
- Confirmation that the organization will ensure a minimum level of attendance of at least ten (10) people to justify ceremonial presence.

Requests that do not meet these submission requirements will not be considered.

7.9.2. In addition to the above submission requirements, the Clerk, Mayor, and/or CAO will evaluate each request based on the following criteria:

7.9.2.1. The request does not promote political advocacy, religious proselytization, commercial interests, or any activity that could reasonably be perceived as lobbying.

7.9.2.2. The event or recognition has broad community interest or represents a noteworthy cultural, charitable, heritage, or awareness initiative.

7.9.2.3. Staff availability and operational demands allow for the ceremony without negatively affecting municipal services, and the event can be accommodated safely and respectfully.

7.9.2.4. Approval aligns with past decisions to maintain fairness, predictability, and adherence to the intent of the Policy.

7.9.2.5. The Municipality reserves the right to decline any request outside of the milestone standard that does not satisfy the above requirements or that could compromise municipal neutrality, safety, operational capacity, or the reputation of the Municipality. The Municipality's decision is final.

7.10. The Municipality reserves the right to cancel a Flag Raising Ceremony due to exigent circumstances such as adverse weather conditions, or public safety considerations.

7.11. Flag Raising Ceremonies that do not meet the criteria outlined in Section 7 will not be considered.

8. Flag Placement Etiquette

8.1. Flag Placement shall be in accordance with the Government of Canada Position of Honour of the Canadian Flag as outlined in Appendix 1.

8.2. When the Community Flagpole is not reserved for an approved Flag Raising, the Municipality of Port Hope Flag will be flown.

9. **Cenotaphs**

9.1. Cenotaphs are solemn places of remembrance honouring those who died in war. Therefore, only flags directly associated with Allied war efforts may be displayed at Cenotaphs within the Municipality of Port Hope, with one exception: the Poppy Flag, which will be flown annually from November 1 to 11.

10. **Appendices**

- Appendix 1: Government of Canada Position of Honour of the Canadian Flag



[Canada.ca](#) › [Culture, history and sport](#) › [Canadian identity and society](#)

› [National anthem and symbols of Canada](#) › [National flag of Canada](#)

› [National Flag of Canada etiquette](#)

Position of honour of the National Flag of Canada

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The National Flag of Canada always takes precedence over all other national flags when flown on Canadian soil. Therefore, it should always be placed in the position of honour.

The location of the position of honour depends on [the number of flags flown and the type of configuration](#).

- When 2 flags are displayed, the position of honour is the farthest to the left when an observer is facing the display.

- When 3 flags are flown, the position of honour is in the centre.
- When more than 3 flags are displayed, the position of honour is the farthest to the left when an observer is facing the display.

The only flags to which precedence is given over the National Flag of Canada are The King's Personal Canadian Flag, the governor general's flag, the flags of the lieutenant governors (within their jurisdictions) and the Personal Canadian Flags of other members of the Royal Family.

Precedence

The order of precedence for flags, for all federal buildings and institutions, is under the authority of the Department of Canadian Heritage.

In Canada, the order of precedence for flags is:

- the National Flag of Canada (Note A)
- the flags of other sovereign nations, in alphabetical order (Note B)
- the flags of the provinces of Canada, in the order in which they joined Confederation
- the flags of the territories of Canada, in the order in which they joined Confederation
- the flags of municipalities/cities
- the flags and banners of organizations (Note C)
- Historical flags

Note A

The King's Personal Canadian Flag, as well as the Personal Canadian Flags of members of the Royal Family and the personal flags of the governor general and lieutenant governors (in their province of jurisdiction) when

assuming the duties of the representative of the King, all take precedence over the National Flag of Canada on the buildings where these dignitaries are in residence or attending a function.

For example, when The King arrives on Parliament Hill, the National Flag of Canada on the Peace Tower is replaced by His Majesty's Personal Canadian Flag for the duration of his visit on Parliament Hill.

Additionally, no flag except for those listed above may be flown higher than the National Flag of Canada. When the National Flag of Canada is half-masted, all flags in the immediate vicinity or part of the same flag group must be half-masted as well.

It should also be noted that the Government of Quebec has decreed that on all buildings under its authority within the province of Quebec, whether it be those of government departments, boards, schools or others, as well as on city halls, the provincial flag of Quebec is given precedence over the National Flag of Canada and must occupy the place of honour. This does not apply to the Federal government's properties in Quebec, where the National Flag of Canada retains precedence.

Note B

There are exceptions when flying the Royal Union Flag as outlined in the section "The Royal Union Flag."

Note C

If multiple organizational flags are displayed, they should respect the following order of precedence: international, national, provincial, territorial, regional, municipal and commercial or private organizations.

Quick reference tool

Download a [quick reference tool](#) on the order of precedence for flags.

Personal flags displacing the National Flag of Canada

The Personal Flags of The King, of other members of the Royal Family, of the governor general and of the lieutenant governors (in their respective jurisdictions) all take precedence over the National Flag of Canada.

When The King is present, The King's Personal Canadian Flag always takes precedence over all other flags in Canada, including that of the governor general, the lieutenant governors and the National Flag of Canada.

Other Personal Canadian Flags of the Royal Family displace the National Flag of Canada but not those of the governor general or lieutenant governors, as they are personal representatives of the King.

However, if a member of the Royal Family is present in The King's stead and officially acting as His Majesty's representative, their Personal Flag is given the same status as The King's Personal Canadian Flag. In this case only, the Personal Canadian Flag of the member of the Royal Family acting for The King also takes precedence over the governor general's and/or the lieutenant governor's flag, in addition to the National Flag of Canada.

When a Royal Tour is being conducted by a senior member of the Royal Family other than The King, their Personal Canadian Flag is to be flown. When possible, a separate flagpole should be erected. It would not be appropriate for both a Royal and Vice-Regal Flag to fly from the same flagpole.

If more than one member of the Royal Family is attending an event, only the flag of the member with precedence shall be flown.

The governor general's Flag shall take precedence during all events that are considered federal in nature. However, during events considered provincial in nature, the lieutenant governor's Flag shall take precedence over the governor general's Flag within the lieutenant governor's jurisdiction. This does not apply when the event is taking place on a Canadian Armed Forces installation, in an RCMP establishment or aboard on one of His Majesty's Canadian Ships. In these cases, the flag of the governor general, as Commander-in-Chief of Canada, shall take precedence.

It is important to note that unlike the Vice-Regal Flags flown by the governor general and lieutenant governors in their respective jurisdictions, the Territorial Commissioners' Flags do not take precedence over all others. They do not displace the National Flag of Canada or the Territorial Flag, thus provision should be made for them to fly on a separate flagpole.

When a Royal Tour is being conducted by a senior member of the Royal Family, their Personal Canadian Flag shall take precedence over the Territorial Commissioners' Flags.

Displaying multiple flags

When displaying flags of several nations, all flags, including the National Flag of Canada, should be flown on separate flagpoles, at the same height and be approximately the same size without, however, changing the flags' proportions. The National Flag of Canada should be raised first and lowered last, unless the number of flags allows all of them to be raised and

lowered at the same time. If an existing arrangement of flagpoles of unequal height is used, all flags must be flown at the same level with the National Flag of Canada occupying the position of honour.

On interior flagpoles

When displaying 2 flags on poles, the National Flag of Canada is on the left when facing the display, in the position of honour.



When crossed with another flag, the National Flag of Canada should be on the left when an observer is facing the flags; the flagpole bearing the National Flag of Canada should cross in front of the pole bearing the other flag.



When displaying 3 flags, the National Flag of Canada is in the centre, in the position of honour. To an observer facing the flags, the second-ranking flag in order of precedence is placed to the left, and the third-ranking flag is

placed to the right.

A common combination of flags is one that displays the National Flag of Canada with a provincial or territorial flag, and a municipal flag or an organization's flag. In this case, the National Flag of Canada is in the centre with the provincial/territorial flag to the left and the municipal/organizational flag to the right, when facing the stand of flags.



If there is no order of precedence between the other 2 flags, they should be placed in alphabetical order to the left and right of the National Flag of Canada respectively, when an observer is facing the flagpoles.

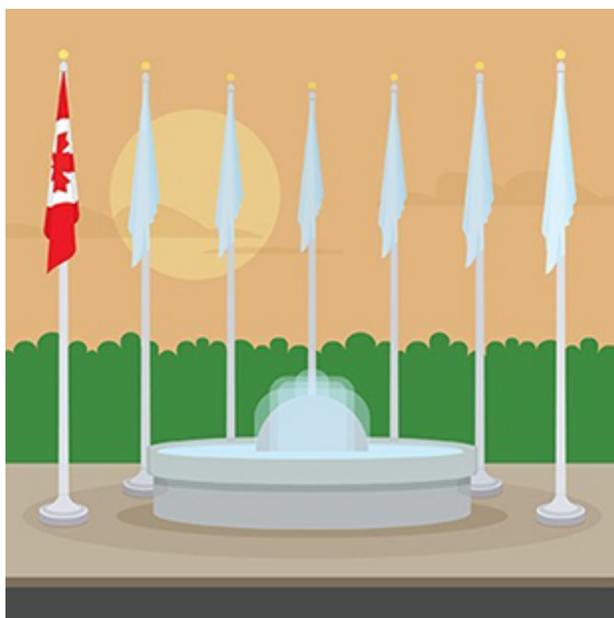
When there are more than 3 flagpoles, the National Flag of Canada should be flown the farthest to the left when an observer is facing the flags, followed by the other flags, in order of precedence.

When several different national flags are flown together on flagpoles, the flags are displayed in accordance with the United Nations (UN) order of precedence, which uses English alphabetical order. The National Flag of Canada always takes precedence on Canadian soil. If it is necessary or desirable to show the symbolic equality of the nations represented in a sequence of more than 3 flags, a second Canadian National Flag may be added at the right end of the sequence of flags.



On exterior flagpoles

When flags are displayed in a semi-circle, whether indoors or outdoors, the National Flag of Canada should be flown in the leftmost position, as viewed from the main approach, followed by the other flags, in order of precedence.



When the National Flag of Canada is flown alone on top of or in front of a building where there are multiple flagpoles, it should be flown on the flagpole identified as the place of honour as the observer is facing the stand of flags.

When an arrangement of multiple flagpoles exists but only some are used to fly flags, the vacant poles are disregarded. Position of honour and order of precedence are determined only according to the poles on which flags are flying.

When multiple flagpoles are placed outside a building, the row of flagpoles should ideally be parallel to the building frontage. They are displayed in the proper order of precedence as seen by approaching visitors.



If the row of flagpoles is perpendicular to the building frontage and visitors approach the building from the front, then the first flag in the row, which is seen first by visitors, has precedence.

If the row of flagpoles is perpendicular to the building frontage and visitors approach from either side, then the flags are displayed in the proper order of precedence as seen by approaching visitors.

Should several flags be arranged outside a building or in another open space in an enclosed circle, the National Flag of Canada should be placed in the most prominent position, more specifically the central position of the circle of flags as viewed from the main approach.



Since the position of honour and order of precedence depends on an observer's view of an arrangement of flags, there may be instances where complicated internal or external architecture, paths or approach make determining such arrangements difficult. Generally, the best practice is to place flags visibly along the main approach or at the main entrance of a building, room or space.

If multiple flagpoles at any given venue are separated into 2 or more obvious and distinct groups, each group of flagpoles observes its own order of precedence. Furthermore, there may also be precedence between

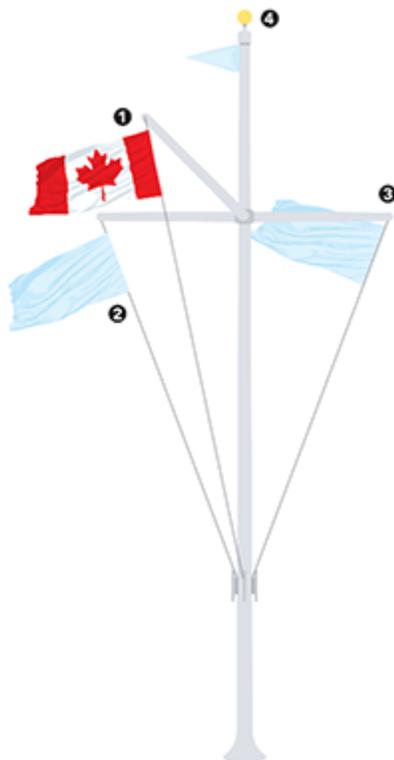
groups of flagpoles whereby a group to the left when seen by an observer has precedence over a group on the right.

Did you know?

When a group of buildings function as a unit or are physically connected, as might be the case with an office complex for example, it is not required that every building display flags. A single flag or display of flags can be used to represent the entire complex. The flags should be appropriately placed and visible, and respect the order of precedence and position of honour.

When displayed on a flagpole fitted with a yardarm or a gaff, flags should be displayed in order of precedence, in the following positions:





Note: Position 1 is the position of honour. Positions 3 (at left) or 4 (at right) are not considered the position of honour. These positions are used to display either a personal or corporate flag or pennant/burgee.

With the flags of the provinces and territories

Each province and territory has a flag that reflects its heritage and represents all the people of the province or territory. These flags should be treated with the same respect as the National Flag of Canada.

The order of precedence for the flying of the provincial flags is according to the date of entry of the province into Confederation, by population at the time of entry into the Dominion. The 3 territories' flags are displayed in order of creation and follow those of the provinces.

1. National Flag of Canada
2. Ontario (1867)
3. Quebec (1867)

4. Nova Scotia (1867)
5. New Brunswick (1867)
6. Manitoba (1870)
7. British Columbia (1871)
8. Prince Edward Island (1873)
9. Saskatchewan (1905)
10. Alberta (1905)
11. Newfoundland and Labrador (1949)
12. Northwest Territories (1870)
13. Yukon (1898)
14. Nunavut (1999)

Did you know?

The latest territorial flag to be created, that of Nunavut (1999), was designed by the Canadian Heraldic Authority with input from Inuit communities and artists. The *inuksuk* and the *Niqirtsituk* are 2 important symbols found on the [Nunavut Flag](#).

Displayed along a wall

Flags displayed along a wall start with the National Flag of Canada on the left, in the place of honour; followed by the provinces, in order of precedence; followed by the territories. If desired, another National Flag of Canada may be placed at the end, on the right side of the display.



Displayed flanking an entrance

In a procession

The pole used to carry flags in a procession should be 2.10 to 2.40 m (7 to 8 feet) in length.

If carried with other flags in a single line, the National Flag of Canada should always lead the procession.



In line abreast, it is preferable to have the National Flag of Canada at each end of the line.



If 3 flags are carried in line abreast and only one National Flag of Canada is available, it should be positioned in the middle.



If more than 3 flags are carried in line abreast and only one National Flag of Canada is available, it should be positioned on the right-hand end of the line facing the direction of movement, which is the leftmost position from the point of view of spectators viewing the procession head-on.



Quick reference tool

Download a [quick reference tool](#) on positions of honour.

As car pennants

When displaying more than one car pennant, the position of honour is the front right fender (passenger's side). For example, if the Prime Minister shares a car with His Majesty The King, The King's Personal Canadian Flag will be displayed on the right front fender and the National Flag of Canada will be displayed on the left front fender. If the Prime Minister shares a

vehicle with a foreign head of state or government, the National Flag of Canada is displayed on the right front fender and the foreign flag is displayed on the left front fender.

Date modified: 2024-04-24