

Mayoral Decision

Decision Number: MDE-01-2025

Date: May 15, 2025

Subject: Delegate authority to Council to appoint Mr. Michael Melinyshyn as Chief Administrative Officer (CAO).

WHEREAS the *Strong Mayors, Building Homes Act, 2022*, and subsequent amendments came into effect on May 1, 2025, granting the Mayor of the Municipality of Port Hope additional powers and duties, including the authority to appoint the Chief Administrative Officer (CAO);

AND WHEREAS prior to the coming into force of these authorities, the Council of the Municipality of Port Hope had undertaken a thorough and transparent recruitment and selection process to fill the position of CAO, in accordance with established municipal hiring practices;

AND WHEREAS following this rigorous process, Council extended an offer of employment to Mr. Michael Melinyshyn, who accepted the offer pending formal appointment by by-law;

AND WHEREAS under the current legislative framework, the authority to appoint a Chief Administrative Officer rests with the Mayor unless such authority is formally delegated to Council;

AND WHEREAS the Mayor supports the outcome of Council's selection process and wishes to respect and uphold the integrity of the process that took place prior to May 1, 2025;

AND WHEREAS the Municipality of Port Hope is planning to conduct training on Strong Mayor Powers in the near future, which will provide further insight and information on the scope and application of these powers;

NOW THEREFORE BE IT RESOLVED THAT that I, **Olena Hankivsky**, the Mayor of the Municipality of Port Hope, pursuant to subsection 284.5 of the Municipal Act, 2001, and all other applicable legislation, hereby delegate to Municipal Council my authority to appoint Mr. Michael Melinyshyn as Chief Administrative Officer for the Municipality;

AND THAT the necessary by-law be brought forward for adoption by Council.

Sincerely,

Original Signed by Mayor Olena Hankivsky

Mayor, Olena Hankivsky