

Parks, Recreation and Culture**DEFINITIONS FOR RENTAL GROUP STRUCTURE**

The following definitions pertain to booking structure in order to guide staff in determining the rental rate to be applied. Definitions do not indicate permissions for all rentals, as some requirements may be outlined in additional by-laws (examples: Parks By-law, Waiving or Reduction of Fees policy)

Youth/Senior – (less 35% of Base) Applies to organizations or individuals that are non-revenue generating or raise funds for community projects or raise funds for their organization's operations or are incorporated as not for profit. These organizations will provide services for children, youth, or seniors. Examples include, but are not limited to NORAC Swim School/Competitive Youth, and Swim for Independence, School Groups, and Port Hope Minor Sports orgs.

Adult/Service – (less 15% of Base) Applies to organizations or individuals that are non-revenue generating or raise funds for community projects or raise funds for their organization's operations or are incorporated as not for profit. These organizations will provide services primarily for adults, or be considered a community service organization. Examples include, but are not limited to NORAC Fitness/Masters, Kinsmen Club, Adult Sports Leagues and Churches.

Private Resident –(BASE RATE) Applies to individuals/groups that reside in the Municipality of Port Hope and are renting the space for private use, with minimal set up. Examples include, but are not limited to Sport Tournaments, Pick Up Games, Private Parties.

Commercial/Corporate – (plus 25% of Base) Applies to any other organization or business whose main objective is to create profit or market their product for benefit or gain. Examples include but are not limited to company parties, trade shows and conferences.

Non-resident – rentals are those groups or individuals that are not based within the boundaries of the Municipality of Port Hope, nor have any significant participation from the Municipality. These groups/individuals will be charged an additional 25% surcharge on the applicable rate at the discretion of the Management Team. Examples include non-sporting events, for profit events, travelling events, etc

BOOKING NOTES

Bookings will be charged in half hour or one hour increments.

Port Hope Minor Sport Organizations are eligible for free room rental for registration.

All events taking place in parks within the Heritage Business District area will not be subject to a park booking fee, but must pay all applicable park support fees as per the Municipal Waiving or Reduction of Fees policy.

Jack Burger Sports Complex - Arena

Prime Time Ice:	Monday to Friday – 4pm – 11pm Saturday and Sunday – 8am – 11pm
Non-Prime Time Ice:	Monday to Friday – 7am–4pm Saturday and Sunday – 6am–8am and 11pm–12am

For Ice Rental Rates Minor Sports Groups outside of Port Hope could be eligible for the Minor Sports rate at the discretion of the Management Team and based on draw of participants in activity, consolidated sport clubs (i.e. West Northumberland Wild) and/or regional tournament overflows.

Northumberland Minor Hockey and Port Hope Figure Skating Club are exempt from paying rental on arena viewing room due to contributions in building the space for their use.

Jack Burger Sports Complex POOL

The Municipality of Port Hope, Department of Parks, Recreation and Culture can and will maximize Jack Burger Sports Complex pool usage at all times. Should there be multiple user groups using the facility at one time the following considerations will be made:

1. Lane Usage Fees will be determined by the applicable hourly rate divided by the number of lanes being used.
2. Lifeguard costs will be allocated based on the Ontario Health Regulations and at the discretion of the Department of Parks, Recreation and Culture.

Town Park Recreation Centre

Partners who contribute to the Town Park Redevelopment fundraising receive a 50% room rental discount at the TPRC. These groups include:

- Port Hope Racquet Club
- Port Hope Soccer Association
- Port Hope & District Agricultural Society
- Northumberland Minor Hockey (formerly the BAA)
- Port Hope Kinsmen

The Municipality of Port Hope, Department of Parks, Recreation and Culture can and will ensure that the Town Park Recreation Centre maximizes it's availability to meet the needs of renters. Should arrangements need to be made the following considerations will be taken:

1. The maximum number of hours charged for in a 24 hour period will be 12.
2. Town Park Recreation Centre rentals that are consecutive multi-day functions will be charged a maximum of 10hrs/day of the rental fees.
3. Staff fees will be charged to rentals outside of regular operating hours Mon-Fri and Saturday and Sunday mornings

STAFF SUPPORT FEES

Additional Set-up/Take Down

Costs associated with additional setup/take down requirements, including staff fees or staff coverage outside of regular operation hours, for any rental will be determined in the user contract agreement, at a rate of \$25.00 /hour per staff person.

Costs associated with additional setup/take down requirements for any rental on a public statutory holiday will be determined in the user contract agreement, at a rate \$60.00/hour.

ADMISSIONS

Admission Notes:

All Drop in Multi-Passes are to be calculated at the rates of:

- 5 pass at cost of 4
- 10 pass at cost of 8
- 20 pass at cost of 15

Applicable programs for passes are at the discretion of the Community Development Program Manager. Passes will be sold to individuals one per person at a time.

PLAY PASS is valid for youth aged 8-18 at the Town Park Recreation Centre for youth drop in programs and identified special events.

Admission Age breakdown: Child 2-13yrs; Youth 14-17yrs; Adult 18-54yrs; Senior 55yrs+.

All admissions will be rounded to the nearest quarter.

Support workers attending with a patron who requires a support person will not be charged admission fees as per the AODA Customer Service policy.

JACK BURGER SPORTS COMPLEX – ARENA	
Drop in Swim Fees (plus applicable taxes)	2020
PUBLIC SKATING	
Child, youth & senior	2.90

Adult	3.97
Family	8.43
PARENT AND TOT SKATING	
Adult	Free
Child	2.90
SHINNY	
Child, youth & senior	2.90
Adult	5.27
Skate sharpening (per pair- as available)	5.81
JACK BURGER SPORTS COMPLEX - POOL	
Drop in Swim Fees (plus applicable taxes)	2020
Child/youth	3.90
Senior	3.90
Adult	5.96
Family	12.43
Adult aqua fit	9.41
Senior aqua fit	6.11
Promo Swim	2.01
Aqua Specialty (ie AquaZumba)	10.24
TOWN PARK RECREATION CENTRE	
Drop- in Fees (plus applicable taxes)	2020
Child/Youth Gym (exempt)	1.00
Youth Centre	free
Pickleball	2.00
Senior Drop In (applicable)	1.50
Adult drop in (applicable)	3.23
Adult drop in specialty (ie Tennis)	4.30
Youth Special Events	4.42
PA Day Craze (new) – per child, per day	5.00
Youth Play Pass	22.00
Fun4Life Special Needs (exempt)	2.00
Youth Special Needs Art (exempt)	5.00

RENTALS

Facility Rentals (plus applicable taxes)	
JACK BURGER SPORTS COMPLEX	2020
Rooms per hour - arena warm room/ Mezzanine/pool viewing	18.67
Half Community Room	
Youth/ Senior	11.95
Adult/ Services	15.63

Private/ Resident	18.39
Corporate/Commercial	22.97
Full Community Room	
Youth/ Senior	19.62
Adult/ Services	25.64
Private/ Resident	30.17
Corporate/ Commercial	37.72
Arena Floor	
Arena Floor sport booking/hr	59.76
Arena Floor special event half day (- 6 hours)	498.01
Arena Floor special event full day (+ 6 hours)	871.52
Lobby space (per day for profit)	29.80
Arena Ice Rentals	
Resident non-prime time	146.41
Resident prime time	185.26
Non-prime time minor sport	107.57
Prime time minor sport	135.45
Sponsor public skating per hr	135.45
Arena Birthday Party Pkg. (includes 1 hour of ice and 2 hours in community room) tax exempt.	178.25
Pool Rental Fees	
Youth/ Senior	71.80
Adult/ Service	93.89
Private Resident	110.46
Commercial/Corporate	138.09
Sponsor public swimming per hr (includes 3 guards)	147.06
Guard fee (per guard per hr)	25.08
Children's Birthday Party Pool Pkg. (1hr pool, followed by 2hr room includes 1grd for up to 25 people) tax exempt	155.92
Swim Team Youth, per lane (guard included)	13.27
Swim Team Adult, per lane (guard included)	17.04
Swim Team Youth, full pool (guard not included)	71.80
Swim Team Adult, full pool (guard not included)	93.89
RUTH CLARKE ACTIVITY CENTRE and CANTON MUNICIPAL OFFICE (rates per hour plus applicable taxes) 2020	
Youth/Senior Rental up to 2.5 hrs partnership renter	21.69
Adult/Service Rental up to 2.5 hrs partnership renter	28.37
Private/Resident Rental <u>per Hour</u> Community Room (includes use of kitchen)	28.67

Private/Resident Rental <u>per Hour</u> Lower Room/Council Chambers	22.42
Private/Resident Rental <u>per Hour</u> Lower Lounge/Committee Room	17.47
Corporate/Commercial Rental <u>per hour</u>	31.90
Youth/Senior Rental over 2.5hrs (per day) partnership renter	34.78
Adult/Service Rental over 2.5hrs (per day) partnership renter	45.49
TOWN PARK RECREATION CENTRE	2020
(rates per hour plus applicable taxes)	
PROGRAM ROOM A	
Youth/ Senior	15.35
Adult/ Services	20.08
Private/ Resident	23.60
Corporate/ Commercial	29.53
PROGRAM ROOM B, YOUTH CENTRE, LOUNG	
Youth/ Senior	11.95
Adult/ Services	15.63
Private/ Resident	18.39
Corporate/Commercial	22.97
PROGRAM ROOM A and B	
Youth/ Senior	19.62
Adult/ Services	25.64
Private/ Resident	30.17
Corporate/ Commercial	37.72
1/2 Cameco Gymnasium	
Youth/ Senior	25.64
Adult/ Services	33.53
Private/ Resident	39.44
Corporate/ Commercial	49.30
Cameco Gymnasium	
Youth/ Senior	34.63
Adult/ Services	45.29
Private/ Resident	53.30
Corporate/ Commercial	66.64
Kitchen	
Kitchen per day rate	50.00
Fall Fair Centre	
Youth/ Senior	25.64
Adult/ Services	33.54
Private/ Resident	39.44

Corporate/Commercial	49.31
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ALL FACILITIES ADDITIONAL FEES	2020
PA System (with 1 mic) per event	50.00
Additional microphones/ item/event	10.00
Power point projector/event	20.00
Licensed event (per hour during licensed time)	10.00
Water Walk Way (JBSC Pool Only)	25.00
Staff support fees, per staff, per hour	25.00

AQUATICS / PROGRAMS

Refund / Administration Fee	15.00
Late Fee	15.00
Youth rates are tax exempt, cost is per class rate unless identified by course	2020
SWIM LESSONS - CHILDREN/YOUTH	
30 Minute Swim Lesson	8.30
45 Minute Swim Lesson	8.96
60 Minute Swim Lesson	10.04
Private Swim Lesson	26.13
Semi- Private Swim Lesson- per child	18.09
ADULT LESSONS	
Swim Lessons (adult and senior) Seniors discount does not apply	8.96
AQUATICS SPECIALTY	
Synchronized Swimming per class, youth(HST exempt)	11.50
Synchronized Swimming per class Adult (HST applicable)	11.50
AQUATICS LEADERSHIP (plus taxes where applicable) 3% increase annually	2020
Canadian Swim Patrol/course	76.35
Bronze Star/course	90.15
Bronze Medallion/course (includes course material)	220.65
Bronze Cross/course	171.50
National Lifeguard/course	308.95
Water Safety Instructor/course	

	162.25
Recertification/course	64.90

AQUAFIT/EASY/FITNESS REGISTRATION (taxes applicable)	2020	
Aquafit/Aquaeasy (A=adult, SR=senior) per class	A	SR
(1 class/wk) Base rate	8.54	5.55
(2 classes/wk) 15% off base rate	7.27	4.72
(3 classes/wk) 25% off base rate	6.40	4.16
(4 classes/wk) 35% off base rate	5.55	3.61
(5 classes/wk) 40% off base rate	5.12	3.33
Monthly AquaFit Pass**		
DROP IN RATE FOR ANY AQUAFIT/EASY CLASS	9.41	6.11
Recreational FITNESS CLASSES		
Fitness Classes	8.13	5.29
Monthly Fitness Pass**		
DROP IN RATE FOR ANY Recreational FITNESS CLASS	8.96	5.85
<u>Aquatics Specialty Drop In</u>		
Aqua Zumba/Adult Synchro (taxes applicable)	2020	
Aquafit/Aquaeasy (A=adult, SR=senior) per class	A	SR
Drop In (10% added to base)	12.65	8.25

Notes:

Seniors rates are **35%** off the adult rate

Drop in Rate are calculated at a **+10%** rate on top of the base rate

**Monthly pass calculated at 3 classes/week (using the dropin rate) for 1 month (4 weeks). Valid from the 1st of each month to the end of the month only, prorating is not available, monthly passes are only available to use for qualified classes identified on a sessional basis

All admission and drop in fees are rounded to the nearest quarter

Ruth Clarke Activity Members are eligible for a 50% discount (off base rate) for recreational fitness programs

	2020
Programs CHILDREN AND YOUTH	
Children and Youth (per class)	6.98
Youth Specialty (examples are Babysitting Course, sessional L.I.T) Per class rate	6.98
Birthday Parties (Package)- Gym/Dance	119.25
Workshops	5.75
Programs ADULTS	
Adult (per class)	9.45
	2020
Day Camp (tax exempt)	

Day Camp Daily	38.00
Day Camp Weekly	145.00
Day Camp Specialty	166.00
Day Camp Leadership 2 week program	250.00
Day Camp Adv Leadership 1 week program	145.00
Day Camp Extended weekly am (per week, per child)	10.00
Day Camp Extended weekly pm (per week, per child)	10.00

Program Notes:

Multiple child discounts for Municipality of Port Hope Day Camp, Swim Lessons and Programs will be 5% for the first child and 10% for the second and any additional child(ren). This discount is not applicable to Leadership Programs

Senior Discount for Aquafit/Aquaeasy and Fitness classes is calculated at a 35% of the adult rate.

Senior Discount does not apply to swim Lessons.

Participants who are residents of Port Hope and over the age of 80 years are eligible for free, registered programs.

Per class program fees will be calculated according to the session length (due to special events and holidays, all sessions may not be the same length).

PARKS

Parks (plus applicable taxes)	2020
Seasonal User Fees (adults 18 years +/-team)	155.00
Seasonal User Fees (minor sports = per child)	10.40
Lining (adults only/field)	18.25
Lights ** (per night)	46.30
Grooming fees (adults only/field)	9.75
Picnic and Sports Field (per hour)	18.25
Picnic Table Rentals (per table)	8.50
Tournaments/special event (adult& minor) Per day/sports field includes one lining	151.95
Delivery Fee (per location)	26.00
Hydro (camping per trailer per day)	5.75
STORAGE	
Storage is per linear foot for the season	19.95/ft
ADDITIONAL PARK FEES	
Costs associated with additional setup/take down requirements, including staff fees or staff coverage outside of regular operation hours, for any rental will be determined in the user contract agreement, at a rate of \$25.00 /hour per staff person.	

Costs associated with additional setup/take down requirements for any rental on a public statutory holiday will be determined in the user contract agreement, at a rate \$60.00/hour.

Park Notes:

Light fees will be charged per night (average 2 hours), unless special accommodations are requested based on actual usage for regular user groups.

Tree and Bench Program prices are set at cost recovery for these item plus 20% revenue to donations account.

ADVERTISING

Advertising Locations (plus applicable taxes)	2020
Arena Wall	253.25
Zamboni (one side)/Year	393.95
Zamboni (both sides)/Year	703.45
Arena Boards/Yr (must commit to a 3 yr. term)	422.05
Ball Fields/Year (outfield fence)	253.25
Press Box JBSC/Year	450.20

Advertising Specifications

Location	Size	Materials
Arena Walls	4' X 8'	To be determined
Zamboni	14" x 72"	To be determined
Arena Boards	3' X 8'	Lexan for cover
Ball Fields	4' X 8'	To be determined
Washrooms	11" X 17"	Paper/poster
Lobby	Max 8.5"X14"	Paper/poster
Scoreclock	Width of clock x 3'	To be determined
Press Box	42" x 24'	To be determined

Advertising Notes:

Advertisements and agreements pertaining to advertising will be at the discretion of the Parks and Facilities Manager and/or Community Development Program Manager.

EXCEPTIONS**Other Agreements that need to be considered in the implementation of this fee schedule:**

At the Discretion of the Community Development Program Manager, other agreement, by-laws or policies may need to be considered as part of the Fee Bylaw including but not limited to:

ProShop Lease

Canteen Lease

Junior C Hockey Team Agreement

Swim team Permits
Racquet Club use agreement
Agricultural Society use agreement
Coca Cola beverage Company
Subsidy Policy
Parks ByLaw
Waiving or Reduction of Fees policy