



Municipality
of Port Hope

Leisure Services Master Plan Appendices

Adopted by Municipal Council on July 28, 2010 (Resolution No. 97/2010)

July, 2010



mbpc
Monteith•Brown
planning consultants

in
Association
with

**Tucker-Reid
& Associates**

JF The JF Group

Appendix A: Household Survey Results

1. In the past 12 months, have you or anyone in your household participated in any of the following parks, recreation and cultural activities?

	Yes		No		Don't Know		Total	
	#	%	#	%	#	%	#	%
Walking or Hiking for Leisure	284	73%	107	27%	0	0%	391	100%
Swimming	133	34%	258	66%	0	0%	391	100%
Cycling or Mountain Biking	126	32%	262	67%	3	1%	391	100%
Use of Playground Equipment	115	29%	275	70%	1	0%	391	100%
Aerobics, Fitness or Weight training	74	19%	317	81%	0	0%	391	100%
Jogging	72	18%	319	82%	0	0%	391	100%
Hockey or Figure Skating	71	18%	320	82%	0	0%	391	100%
Music Programs	68	17%	322	82%	1	0%	391	100%
Organized Youth Programs (e.g., day camps)	66	17%	323	83%	2	1%	391	100%
Soccer	61	16%	325	83%	5	1%	391	100%
Arts and Crafts Programs	53	14%	338	86%	0	0%	391	100%
Softball or Baseball	52	13%	335	86%	4	1%	391	100%
Organized Seniors' Programs (e.g., cards, dancing)	49	13%	339	87%	3	1%	391	100%
Dance Classes	38	10%	353	90%	0	0%	391	100%
Basketball or Volleyball	35	9%	352	90%	4	1%	391	100%
Tennis	34	9%	354	91%	3	1%	391	100%
Skateboarding	29	7%	358	92%	4	1%	391	100%
Drama Programs	25	6%	365	93%	1	0%	391	100%

2. a) In the past 12 months, have you or anyone in your household used any of the following facilities for recreational or social purposes?

	Yes		No		Don't Know		Total	
	#	%	#	%	#	%	#	%
Town Park Recreation Centre	175	45%	213	54%	3	1%	391	100%
Jack Burger Sports Complex Pool	165	42%	225	58%	1	0%	391	100%
Jack Burger Sports Complex Arena	114	29%	276	71%	1	0%	391	100%
Cobourg YMCA	73	19%	317	81%	1	0%	391	100%
Ruth Clarke Activity Centre for Seniors	59	15%	328	84%	4	1%	391	100%
Program Room at the Canton Municipal Office	25	6%	365	93%	1	0%	391	100%

2. b) How would you rate the adequacy of this facility for meeting the needs of your household? Please use a scale of 1 to 5, where 1 is "completely inadequate" and 5 is "excellent."

ADEQUACY	Completely Inadequate (1)				Excellent (5)				Total		AVG	Don't Know / Not Applicable		
	#	%	#	%	#	%	#	%	#	%		#		
Town Park Recreation Centre	1	1%	8	5%	22	13%	83	47%	61	35%	175	100%	4.11	216
Jack Burger Sports Complex Pool	2	1%	6	4%	38	23%	68	42%	48	30%	162	100%	3.95	229
Jack Burger Sports Complex Arena	2	2%	2	2%	28	25%	47	42%	32	29%	111	100%	3.95	280
Cobourg YMCA	0	0%	1	1%	7	10%	32	46%	30	43%	70	100%	4.30	321
Ruth Clarke Activity Centre for Seniors	3	5%	1	2%	12	21%	21	36%	21	36%	58	100%	3.97	333
Program Room at the Canton Municipal Office	0	0%	1	4%	6	24%	13	52%	5	20%	25	100%	3.88	366

3. a) Are you and members of your household able to participate in parks and recreation activities as often as you would like?

	#	%
Yes	245	63%
No	142	36%
Don't Know	4	1%
Total	391	100%

3.b) IF NO, why not? (up to 2 mentions)

	#	% of subset	% of sample
Lack of personal time / Too busy	81	55%	21%
Health problems / Disability / Age	43	29%	11%
Lack of money / Too expensive	11	8%	3%
Program not offered at convenient time	9	6%	2%
Lack of desired facilities or programs	6	4%	2%
Lack of transportation / Facility too far away	5	3%	1%
Lack of information / Unaware of opportunities	2	1%	1%
Other (specify)	4	3%	1%
Total	161		

3.b) Other

- No children
- Programs
- No fitness programs
- Just moved
- Grandchildren
- Programs only for 4 and up
- Work
- Just to get away

4. a) Generally, what percentage of your household's parks, recreation and cultural needs are met within Port Hope?

	#	%
All	204	52%
Most	94	24%
About Half	34	9%
Some	31	8%
None	14	4%
Don't Know	14	4%
Total	391	100%

4. b) What recreation, parks, and cultural activities do you or members of your household participate in OUTSIDE of Port Hope?

Activity	#
YMCA	16
Theatre/Concerts	15
Hiking	12
Hockey	11
Museum/Art Gallery	9
Gym	9
Swimming	8
Ski/Snowboard	7
Soccer	7
Goodlife Fitness Club	6
Mountain Biking/Cycling	6
Dance	5
Bowling	5
Beach	5
Gymnastics	4
Basketball	3
Baseball	3

4. c) Why does your household participate in these activities outside of Port Hope? (up to 2 mentions)

	#	% of subset	% of sample
Facility/program is not available in the area (specify)	56	30%	14%
Quality of facility/program is superior	26	14%	7%
Tournaments / Special events / Travel teams / Cultural event	16	9%	4%
Facility/program is not available in the area at the preferred time	11	6%	3%
Closer to work or school	10	5%	3%
"Connected" to the other community / used to live there	8	4%	2%
Less expensive	5	3%	1%
Closer to other activities or shopping	1	1%	0%
Other (specify)	21	11%	5%
Don't Know	1	1%	0%
Total	155		



5. a) Are there any parks, recreation or cultural programs that you or members of your household would like to see offered in Port Hope that are NOT currently available?

	#	%
Yes	117	30%
No	254	65%
Don't Know	20	5%
Total	391	100%

5. b) If YES, what programs would you like to see offered?

Program	#
Skateboarding facilities	20
Fitness/Gym Facility	12
Seniors Activities/Facilities	7
Arts/Cultural Activities	6
Children/Youth Programs	5
squash	4
Badminton	3
Playgrounds	3
Curling	3
Hiking/Biking Trails	3
Dog Facilities	3

Facility/program not available	Other
Beach	Get away
Theatre	Different variety
Gym	Higher quality
Hiking	Distance
No YMCA in Port Hope	Preference
No birds	Unique sand park
Toronto attractions	Location
No art lessons or supplies	No gym in Port Hope
YMCA	Cottage
Dog park	Out west - better opportunity
Ice time	Change of scenery
No music	Mall walking
Car shows	Outdoor activities
Splash pad	Ruth Clarke
See different things	Different venues
Skateboarding	Other living arrangements
Lawn and short mat bowling	Concerts
Gym, extra hockey	No program information or schedules
Goodlife gym	Get out of town
Not within driving/walking distance	
Museums	
Not safe; no sidewalks	
Theatre	

6. Using a scale of 1 to 5, where 1 is the lowest and 5 is the highest, please indicate your level of satisfaction with the leisure opportunities in Port Hope for the following age groups.

	Not at all Satisfied (1)		Not Satisfied (2)		Somewhat Satisfied (3)		Satisfied (4)		Very Satisfied (5)		Don't Know / Don't Use (0)		Total		AVG
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Children (0-12 yrs)	4	1%	11	3%	56	14%	96	25%	57	15%	167	43%	391	100%	3.85
Teens (13-18 yrs)	18	5%	42	11%	74	19%	43	11%	17	4%	197	50%	391	100%	2.99
Adults (19-54 yrs)	6	2%	19	5%	94	24%	123	31%	50	13%	99	25%	391	100%	3.66
Seniors (55+yrs)	7	2%	8	2%	48	12%	120	31%	85	22%	123	31%	391	100%	4.00

7. Using a scale of 1 to 5, where 1 is "low" and 5 is "high", please rate how important the following items are to your household and then rate your general level of satisfaction with them.

IMPORTANCE	Not at all Important (1)		Not Important (2)		Somewhat Important (3)		Important (4)		Very Important (5)		Don't Know / Don't Use (0)		Total		AVG
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Indoor recreation facilities, such as arenas, pools and gyms	27	7%	28	7%	53	14%	110	28%	161	41%	12	3%	391	100%	3.92
Outdoor recreation facilities, such as sports fields, tennis courts, and playgrounds	43	11%	26	7%	62	16%	94	24%	148	38%	18	5%	391	100%	3.75
Cultural facilities, such as museums theatres, and art galleries?	32	8%	36	9%	76	19%	106	27%	128	33%	13	3%	391	100%	3.69
Passive parks that preserve natural areas and open space	4	1%	9	2%	43	11%	121	31%	204	52%	10	3%	391	100%	4.34
Trails & pathways	11	3%	17	4%	55	14%	109	28%	184	47%	15	4%	391	100%	4.16

SATISFACTION	Not at all Satisfied (1)		Not Satisfied (2)		Somewhat Satisfied (3)		Satisfied (4)		Very Satisfied (5)		Don't Know		Total		AVG
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Indoor recreation facilities, such as arenas, pools and gyms	8	2%	21	5%	111	28%	127	32%	69	18%	55	14%	391	100%	3.68
Outdoor recreation facilities, such as sports fields, tennis courts, and playgrounds	16	4%	21	5%	97	25%	142	36%	52	13%	63	16%	391	100%	3.59
Cultural facilities, such as museums theatres, and art galleries?	16	4%	29	7%	95	24%	132	34%	69	18%	50	13%	391	100%	3.61
Passive parks that preserve natural areas and open space	8	2%	20	5%	108	28%	150	38%	78	20%	27	7%	391	100%	3.74
Trails & pathways	13	3%	26	7%	95	24%	150	38%	68	17%	39	10%	391	100%	3.66

8. In order to build or improve leisure facilities, municipal dollars are often used. Keeping this in mind, to what degree should the Municipality spend ADDITIONAL public funds on the following types of facilities? Please use a scale of 1 to 5, where 1 means "do not spend additional money on this facility type" and 5 means "definitely spend additional money on this facility type."

	Don't Spend (1)						Definitely Spend (5)		Don't Know		Total		AVG	Top 2 Priorities			
	#	%	#	%	#	%	#	%	#	%	#	%		#	%		
Youth Centres	13	3%	19	5%	69	18%	115	29%	133	34%	42	11%	391	100%	3.96	53	14%
Unpaved Nature Trails	23	6%	22	6%	81	21%	118	30%	127	32%	20	5%	391	100%	3.82	84	21%
Seniors' Centres	25	6%	23	6%	82	21%	128	33%	103	26%	30	8%	391	100%	3.72	52	13%
Playgrounds	27	7%	39	10%	76	19%	114	29%	111	28%	24	6%	391	100%	3.66	41	10%
Children's Splash Pads	37	9%	34	9%	105	27%	84	21%	95	24%	36	9%	391	100%	3.47	37	9%
Indoor Pools	44	11%	35	9%	100	26%	100	26%	94	24%	18	5%	391	100%	3.44	35	9%
Outdoor Ice Skating Rinks	39	10%	42	11%	99	25%	105	27%	84	21%	22	6%	391	100%	3.41	36	9%
Outdoor Soccer Fields	41	10%	32	8%	104	27%	102	26%	77	20%	35	9%	391	100%	3.40	20	5%
Arenas (ice)	63	16%	30	8%	82	21%	92	24%	92	24%	32	8%	391	100%	3.33	63	16%
Fitness Centres	43	11%	45	12%	111	28%	97	25%	72	18%	23	6%	391	100%	3.30	23	6%
Skateboard Parks	48	12%	48	12%	101	26%	88	23%	79	20%	27	7%	391	100%	3.28	57	15%
Ball Diamonds	59	15%	37	9%	104	27%	94	24%	63	16%	34	9%	391	100%	3.18	15	4%
Paved Multi-Use Trails	61	16%	46	12%	101	26%	97	25%	69	18%	17	4%	391	100%	3.18	26	7%
Arts Centres for creating visual art, crafts, and other works	44	11%	51	13%	117	30%	91	23%	53	14%	35	9%	391	100%	3.16	13	3%
Outdoor Basketball Courts	48	12%	57	15%	117	30%	87	22%	46	12%	36	9%	391	100%	3.07	7	2%
Gymnasiums	52	13%	62	16%	111	28%	83	21%	53	14%	30	8%	391	100%	3.06	5	1%
Indoor Soccer Fields	67	17%	55	14%	98	25%	74	19%	51	13%	46	12%	391	100%	2.96	24	6%
Tennis Courts	52	13%	69	18%	118	30%	74	19%	42	11%	36	9%	391	100%	2.96	6	2%
Off-Leash Dog Parks	104	27%	53	14%	84	21%	55	14%	63	16%	32	8%	391	100%	2.78	19	5%

Other (if volunteered)

Outdoor pool	Bowling alley
More for teenagers	Speed skating
Better lit pathways	Beaches
Waterfront modification	Off-leash dog parks
Gym	New arena
Movie theatre	Activities in port area (skating pads, etc.)
Trails upkeep	Outdoor rinks with more skating time
Boardwalk	Better playground equipment

9. On a scale of 1 to 5, where 1 is strongly disagree and 5 is strongly agree, please indicate your level of agreement with the following statements:

	Strongly Disagree (1)		Disagree (2)		Neither Agree nor Disagree (3)		Agree (4)		Strongly Agree (5)		Don't Know		Total		AVG
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Parks, recreation and culture services should be a high priority for Council	16	4%	24	6%	69	18%	140	36%	140	36%	2	1%	391	100%	3.94
The amount of time it takes to get to the leisure activities that your household participates in most is reasonable	19	5%	19	5%	46	12%	154	39%	148	38%	5	1%	391	100%	4.02
Your household is generally aware of the parks, recreation and cultural activities that are available in your area	13	3%	32	8%	49	13%	137	35%	155	40%	5	1%	391	100%	4.01

DEMOGRAPHICS

10. How many people, including yourself, live in your household?

	#	%
1	62	16%
2	164	42%
3	62	16%
4	72	19%
5	22	6%
6	4	1%
7 or more	2	1%
Total	388	100%
No Response	3	
Average Household Size	2.61	

11. Please indicate the total number of persons within your household that fall into the following age categories.

	#	%
under 10 years	104	10%
10-19 years	129	13%
20-34 years	129	13%
35 to 54 years	284	28%
55 and over	365	36%
Total	1,011	100%
No Response	5	

12. a) If you had to guess, on average how many minutes of physical activity - such as playing outdoors, biking, swimming, or sports - do household members AGE 19 AND UNDER get each day?

	#	%
none	4	3%
1-29 minutes	11	8%
30 to 59 minutes	24	18%
60 to 89 minutes	37	27%
90 minutes or more	46	34%
Variable (by child, day, week, season, etc.)	6	4%
Don't know	8	6%
Total	136	100%
Not applicable/No response	255	

12. b) If you had to guess, on average how many minutes of physical activity - such as playing outdoors, biking, swimming, or sports - do household members AGE 20 AND OVER get each day?

	#	%
none	21	5%
1-29 minutes	62	16%
30 to 59 minutes	99	26%
60 to 89 minutes	88	23%
90 minutes or more	79	21%
Variable (by child, day, week, season, etc.)	11	3%
Don't know	22	6%
Total	382	100%
Not applicable/No response	9	

13. In what year were you born?

	#	%
1929 or earlier (79 yrs or older)	18	5%
1930 to 1939 (49 to 58 yrs)	38	11%
1940 to 1949 (59 to 68 yrs)	93	26%
1950 to 1959 (49 to 58 yrs)	73	20%
1960 to 1969 (39 to 48 yrs)	59	16%
1970 to 1989 (29 to 38 yrs)	49	14%
1980 or later (16 to 28 yrs)	31	9%
Total	361	100%
No Response	30	
Average Year	1955	
Average Age	55	

14. Do you live in a rural area or an urban area?

	#	%
Urban (e.g., Port Hope)	288	74%
Rural (e.g., Campbellcroft, Canton, etc.)	101	26%
Total	389	100%
No response	2	

15. As an optional question, what is your household's total annual income before taxes?

	#	%
Under \$40,000	73	31%
Between \$40,000 and \$60,000	53	22%
Between \$60,000 and \$80,000	37	16%
Between \$80,000 and \$100,000	30	13%
Over \$100,000	43	18%
Total	236	100%
No Response / Don't Know	155	

16. Gender

	#	%
Female	237	61%
Male	154	39%
Total	391	100%

Appendix B: List of Background Documents Reviewed

List of Background Documents Reviewed

<ul style="list-style-type: none"> • 2009 Budget Summary (Town-wide) and Operating Budget (Parks, Recreation & Culture) (2009)
<ul style="list-style-type: none"> • 2009 Development Charge Background Study (Municipality of Port Hope, 2009)
<ul style="list-style-type: none"> • A New Beginning – A People Place: Community Concepts for the Use and Benefit of the Proposed Long-Term Waste Management Site (Long Term Waste Management Facility End Use Advisory Committee, Municipality of Port Hope; May 23, 2006)
<ul style="list-style-type: none"> • Active Living Northumberland Reports (Prime Times Strategies, January 2006)
<ul style="list-style-type: none"> • ACTIVE2010 Report – Port Hope, Cobourg & Area (The Community Roundtable on Physical Activity, date unknown)
<ul style="list-style-type: none"> • Analysis of Tabular Data on Demographics & Social Problems (Date and source unknown)
<ul style="list-style-type: none"> • Business Plan for Port Hope Skate Park (pgm Design Associates and Spectrum Skatepark Creations, Revised October 2009)
<ul style="list-style-type: none"> • Child Poverty: A Problem We Cannot Afford (Haliburton, Kawartha, Pine Ridge District Health Unit; November 2008)
<ul style="list-style-type: none"> • Consolidated Waterfront Master Plan (January 2009)
<ul style="list-style-type: none"> • Corporate Strategic Plan (June 2009)
<ul style="list-style-type: none"> • County of Northumberland and its Member Municipalities Growth Management Strategy – Final Summary Report (Meridian Planning Consultants Inc., AECOM, The Centre for Spatial Economics, and urbanMetrics Inc., December 2009)
<ul style="list-style-type: none"> • Feasibility Study for an Additional Ice Surface (Monteith Brown Planning Consultants in association with The JF Group and MacLennan Jaunkalns Miller Architects, September 2005)
<ul style="list-style-type: none"> • HEART (Helping Everyone Access Recreation Together) mission statement (Active Living Northumberland, date unknown)
<ul style="list-style-type: none"> • Job description – Events Co-ordinator (Municipality of Port Hope, 2008)
<ul style="list-style-type: none"> • Municipal Performance Measurement Plan Results for Port Hope (2008)
<ul style="list-style-type: none"> • Municipality of Port Hope Official Plan (Updated January 2009)
<ul style="list-style-type: none"> • Municipality of Port Hope Organizational Charts (July 2009)
<ul style="list-style-type: none"> • Needs Assessment for a Fitness Facility and Indoor Running/Walking Track Associated with the Jack Burger Sports Complex (The RETHINK GROUP, 2009)
<ul style="list-style-type: none"> • Parkland Inventory (Date unknown)
<ul style="list-style-type: none"> • Parks, Recreation and Culture Department Leisure Guides – Fall/Winter 2008/2009; Spring/Summer 2009; and Fall/Winter 2009/2010
<ul style="list-style-type: none"> • Participant numbers
<ul style="list-style-type: none"> • Population, unemployment, education, household income, etc. Statistics (Date and source unknown)
<ul style="list-style-type: none"> • Public Art Policy (Municipality of Port Hope, 2009)
<ul style="list-style-type: none"> • Spotlight on Culture (December 2007)
<ul style="list-style-type: none"> • Town of Port Hope Parks, Recreation & Culture Master Plan [Institute of Environmental Research (1985), Inc. in association with Proctor & Redfern Group; November 1989]
<ul style="list-style-type: none"> • Tree Donation (Date unknown)
<ul style="list-style-type: none"> • Unimplemented park plan – The Municipality of Port Hope Ganaraska River Eastside Parks Concepts – Farini Gardens, KIN Park, and Riverside Park (Department of Parks, Recreation and Culture, Ganaraska River East Parks Planning Committee, Brad Johnson + Associates Limited, and The Planning Partnership; 2009)
<ul style="list-style-type: none"> • Various Partnership and User Agreements - Port Hope and District Agricultural Society (2003); CAHPERD (2008); Kawartha Pine Ridge District School Board (2009); Lions Club of Port Hope (1997); County of Northumberland (2008); Northumberland and Newcastle Board of Education (1992); Port Hope Racquet Club (2007); and Hamilton Township (1994)
<ul style="list-style-type: none"> • Youth Friendly Communities brochures (Play Works, 2008-9)

Appendix C: Facility & Park Inventory

Note: The parks and open space inventory was compiled by the Consultants based on a series of inputs, including aerial photography, zoning maps, and dialogue with the Municipality. While the inventory is believed to be suitable for high level analysis, additional efforts are required to verify its accuracy, which will assist in long-term planning efforts.

Facility Inventory

The tables below summarize the inventory of indoor and outdoor leisure facilities in Port Hope. All inventory information has been provided by the Municipality's Parks, Recreation, and Culture Department (Spring 2010). Per capita figures utilize a 2010 population estimate of 16,894. Recommendations relative to preferred provision levels can be found in the following subsections.

Current Municipal Indoor Facility Inventory

Indoor Facilities	Municipal Supply	Current Per Capita Provision (2010 Pop. = 16,894)	Location / Comments
Ice Pads*	1	1 : 16,894	Jack Burger Sports Complex
Indoor Aquatic Centres	1	1 : 16,894	Jack Burger Sports Complex
Gymnasium*	1	1 : 16,894	Town Park Recreation Centre
Senior's Space (dedicated)	1	1 : 16,894	Ruth Clarke Activity Centre for Seniors
Youth Space	1	1 : 16,894	Town Park Recreation Centre
Multi-purpose / Meeting / Lounge Rooms*	6	1 : 2,816	Canton Municipal Office (1), Ruth Clarke Activity Centre for Seniors (2), Town Park Recreation Centre (3)
Fitness Room	1	1 : 16,894	Ruth Clarke Activity Centre for Seniors (small)

*Note: Additional facilities are provided by non-municipal sectors.

Current Municipal Outdoor Facility Inventory

Outdoor Facilities	Municipal Supply (equivalents)	Current Per Capita Provision (2006 Pop. = 16,894)	Location / Comments
Soccer Fields**	10*	1 : 1,689	Rapley Park (1), Town Agricultural Park (2), Trinity College School (6)
Senior lit	2*		
Senior unlit	3		
Intermediate	1		
Mini	3		
Ball Diamonds	17*	1 : 994	Alex Carruthers Memorial Park (4), King's Field (1), Lions Recreation Centre (2), Optimist Park (1), Town Agricultural Park (2), Welcome Park (3), Wladyka Park (2)
Lit	4*		
Unlit	11		
Tennis Courts	3	1 : 5,631	Town Agricultural Park
Club Courts (lit)			
Basketball Courts	1	1 : 16,894	Town Park Recreation Centre
Play Structures	16	1 : 1,056	Alex Carruthers Memorial Park, Alfred Street Park, Caldwell Beach and East Beach, Caroline Street Park, Chalmers Park, Hewson Park, Lions Recreation Centre, Marina, Memorial Park, Optimist Park, Sweetheart Estate Park, Trefusis Park, Welcome Park, West Beach, Wladyka Park, Young Street Park

Outdoor Facilities	Municipal Supply (equivalents)	Current Per Capita Provision (2006 Pop. = 16,894)	Location / Comments
Swing Sets	15	1 : 1,126	Caldwell Beach and East Beach, Caroline Street Park, Cavan Street Park, Chalmers Park, Commons Park, Hewson Park, Highland Estates Park, Lakeview Park, Lions Recreation Centre, Marina, Memorial Park, Rapley Park, Trefusis Park, Welcome Park, Wlaydka Park
Outdoor Ice Skating Rink	1	1 : 16,894	Caroline Street Park
Bandshell	1	1 : 16,894	Memorial Park
Gazebo	1	1 : 16,894	Rotary Park

*Notes: Several fields and playgrounds at local schools are also available for public use. *Each lit field is equivalent to 1.5 unlit fields. **Six fields (2 senior unlit, 1 intermediate, and 3 mini) are leased by the Municipality.*

NO.	PARK	ESTIMATED SIZE (ha)	TYPE	LOCATION	BALL		SOCCER				BASKETBALL		TENNIS		TRAILS / NATURE / UNPAVED
					LIT	UNLIT	SENIOR (lit)	INTERMEDIATE	MINI	FULL CRT	HALF CRT	LIT	UNLIT		
	A. K. Southorpe Woodland & Marsh	21.2	Open Space	Lake St.											2.0
2	Alex Carruthers Memorial Park	3.9	Park	Garden Hill Park (Ward 2)	1	3									
18	Alfred Street Park	0.1	Park	Walnut St. and Alfred St.											
	Caldwell Beach and East Beach	4.4	Open Space	Caldwell and King Streets											
	Canton Municipal Office	2.6	Open Space	County Road 10 (Ward 2)											
5	Caroline St. Park	0.4	Park	Caroline St.											0.5
17	Cavan St. Park	10.8	Open Space	Cavan St.											
15	Chalmers Park	0.2	Park	Hewson St.											
	CN Lands (viaduct)	1.7	Open Space	Parkette at Peter and Mill St.											
1	Commons Park	0.2	Park	Little Hope St.			2	1	3						
	Fair Grounds Agricultural Park (leased for soccer)	6.0	Park	Ward St.											
	Farm Gardens (& Archive)	0.3	Open Space	Corner of Walton and Mill St.											
8	Hewson Park	0.5	Park	Peachcock Blvd.											
20	Highland Estates Park	1.3	Park	Treflus St.											
13	King's Field	1.2	Park	Victoria St. South		1									
9	Lakeview Park	1.5	Park	Peachcock Blvd.											
12	Leons Recreation Centre	0.2	Park	Strachan St.		2									
	Margies Park	3.3	Open Space	177 Victoria St.											3.0
10	Marina Beach Park	0.6	Park	Madison St.											2.0
3	Memorial Park	0.8	Park	Queen St.											
	Molson Street Park	0.4	Park	Parkette at Ontario and Molson St.											
	Monkey Mountains Parkland	43.3	Open Space	Area to west of Cavan St., east of Victoria, south of Jocelyn											
	Ontario Street Park	0.8	Park	Parkette at Ontario and Hope St. N											
16	Optimist Park	0.8	Park	Cavan St.		1									
	Pleace Park	0.2	Park	Corner of Cavan St. and Barrett St.											
	Peter Street Parkette (Zircatec)	0.4	Park	Jocelyn Street											3.0
	Ralph Hodgson Memorial Park	2.9	Park	Freeman St. Park											
	Ralston Park (Freeman Drive)	0.6	Park	Freeman St. Park											
21	Rapley Park	1.6	Park	Rapley St.			1								
	Revine Lands	3.4	Open Space	Jocelyn Street											3.0
22	Riverside Park	0.7	Park	Mill St.											0.2
23	Rotary Park	0.5	Park	Queen St.											
	Silver Crescent Park	1.4	Park	Silver Crescent											
11	Sweetheart Estate Park	9.6	Park	Spicer St.											
19	Town Agricultural Park	1.5	Park	Elgin St. and McCaul St.	1	1	2								
14	Treflus Park	0.5	Park	Heneage St.											
	Wakeny Gardens	0.2	Park	Queen St.											
4	Welcome Park	2.4	Park	County Road 2 (Welcome - Ward 2)											3
	West Beach & Open Space	37.6	Open Space	Hayward St.											
7	Wladyka Park	3.3	Park	Rose Glen Rd.		2									
6	Young St. Park	0.3	Park	Young St.											
	Unidentified Open Space Parcels (several)	14.5	Open Space	various											
	Unidentified Park Parcels (2)	2.9	Park	various											
	TOTAL SUPPLY	191.0			4	11	2	3	1	3	0	0	3	0	14

PARK	PAVED	PLAY STRUCTURE	ACCESSIBLE PLAYGROUND	SWINGS	CANTEEN	BANDSHELL	OUTDOOR ICE RINK	GAZEBO	WASHROOM	CHANGEROOM	STORAGE BUILDING	FISH CLEANING STATION	ONSITE PARKING
A. K. Southorpe Woodland & Marsh													
Alex Carruthers Memorial Park		1			1				1		1		1
Alfred Street Park		1											
Caldwell Beach and East Beach				1									1
Canton Municipal Office										1			
Caroline St. Park				1			1						
Cavan St. Park				1									
Chalmer's Park				1									
CN Lands (viaduct)				1									
Commons Park				1									
Fair Grounds Agricultural Park (leased for soccer)													
Fairni Gardens (& Archive)	0.2												
Hewson Park		1		1									
Highland Estates Park				1									
King's Field				1									
Lakeview Park				1									
Leons Recreation Centre		1		1									
Mangles Park													
Marina Beach Park		1		1					1				1
Memorial Park		1		1		1							
Molson Street Park				1									
Monkey Mountains Parkland													
Ontario Street Park													
Optimist Park		1											
Peace Park													
Peter Street Parkette (Ziricatec)													
Ralph Hodgson Memorial Park													
Ralston Park (Freeman Drive)													
Rapley Park				1									
Ravine Lands													
Riverside Park													
Rotary Park								1					
Silver Crescent Park	0.5												
Sweetheart Estate Park		1											
Town Agricultural Park											1		
Trefelus Park		1		1									
Wakenly Gardens													
Welcome Park		1		1	1				1				
West Beach & Open Space		1											
Wlaydka Park		1		1	1				1				
Young St. Park		1											
Unidentified Open Space Parcels (several)													
Unidentified Park Parcels (2)													
TOTAL SUPPLY	1	16	0	15	3	1	1	1	4	1	2	1	2

Appendix D: Stakeholder Group Survey Summary

Community Group Name	Main area of service	Year Established	2009			2008			2007			Mandate			
			Members	Wait List	Range	Residents	Members	Wait List	Range	Residents	Members		Wait List	Range	Residents
SENIORS															
Seniors Companions	Seniors	1970	20	0	Seniors	99%	20	0	Seniors	99%	20	0	Seniors	99%	Social networking and charity
Ruth Clarke Activity Centre Seniors Club	Seniors	1959	500+	0	55-95	75%	450	0	55-95	80%	400	0	55-95	~85%	Promote involvement, goodwill and participation
PROBUS Club of the Ganaraska Valley	Seniors	2007	132	N/A	55-80	95	120	N/A	55-80	95	150	N/A	55-80	95	Non-political and non-sectarian club that provides regular meetings for retired and semi-retired professional and business persons to offer social networking opportunities
North Hope Golden Age Club	Seniors	1965	30	0	70+	85%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Social interaction and mental stimulation (games)
CULTURE															
Friday Morning Art Group	Culture/seniors	N/A	19	Inquiries	60+	70%	16	Inquiries	60+	70%	12	Inquiries	60+	70%	Getting together to paint and show work
Northumberland Photography Club	Culture	1996	68	0	20-80	33%	58	0	30-80	33%	57	0	35-80	28%	Learn and share photography, active outreach program to help others (particularly children)
Port Hope & District Horticultural Society	Culture	1854?	57	0	30-90	90%	55	0	30-90	90%	65	0	30-90	90%	Encourage and promote horticulture, outdoor art, public beautification, and environmental protection
Lakeshore Quilters Guild	Culture	1994	53	N/A	N/A	41.5%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Preserve history of quilting; promote quilting; establish, maintain and upgrade quilting standards
Canton Artists Studio	Culture	1998	10	N/A	35-65	90%	8	N/A	N/A	N/A	6	N/A	N/A	N/A	Improving painting skills by helping and inspiring each other
Port Hope and District Legion Pipes and Drums	Culture	1957	25	N/A	10-75	N/A	20	N/A	10-75	N/A	20	N/A	10-75	N/A	Promote and teach playing, maintenance and history of highland bagpipes and drums, including protocol and some regimental elements
East Durham Historical Society	Culture	1964	25-45/month	N/A	30-85	90	20-30/month	N/A	30-85	90	20-30/month	N/A	30-85	90	Encourage interest in Port Hope history; collect and publish stories of its past and artifacts of local heritage, and maintain a museum for their display
Mill House Painters	Culture	2001	5	N/A	35-80	100%	8	N/A	35-80	100%	9	1	35-80	100%	Paint together and learn through peer process
SPORT															
Port Hope Minor Soccer	Sport	1978	764	5	4-18	82%	792	3	4-18	80%	868	3	4-18	80%	Promote and develop soccer in a safe and enjoyable environment for youth of Port Hope and district
Men's Indoor Soccer	Sport	2000	22	4-5	18-60	~50%	20	2-4	18-60	~50%	21	4-6	18-60	~50%	Off season exercise, camaraderie
Swim for Independence	Sport/Inclusive Access	2000	25	0	40-80	40%	25	0	40-80	38%	25	0	40-80	51%	No cost hydrotherapy program for people with long-term or progressive illness or physical conditions (e.g., Huntington's MS, Parkinson's); teach each individual to take charge of their condition
Port Hope and District Minor Baseball	Sport	2002	256	N/A	4-18	98%	265	N/A	4-18	98%	200	N/A	4-18	98%	Provide baseball for local youth in an environment of fun, competition, skill development and participation
Port Hope Racquet Club	Sport	2002	109	0	8-75	~50%	~110	0	8-75	~50%	~110	0	8-75	~50%	Provide best possible experience for tennis and badminton players of all ages at all levels
Northumberland Manatee Special Olympics Swimming	Sport/Residents with Disabilities	N/A	12	0	8-45	30%	10	0	8-45	40%	10	0	8-45	40%	Provide intellectually disabled people the opportunity to be on a team for Special Olympics
Trinity College School - softball	Sport	1988	30	0	13-19	25	30	0	13-19	25	30	0	13-19	25	In the independent school softball league
Over 30 Ladies League (ball)	Sport	Pre 1985	75+	N/A	30-65	?	75+	N/A	N/A	N/A	75+	N/A	N/A	N/A	Fun and semi-competitive ball league
Mixed 3-Pitch League	Sport	2000	72	7	16-50	80	50	0	18-50	80	N/A	N/A	N/A	N/A	Providing adults a fun way to get together and compete in a league for lower-skilled players
Garden Hill and District Men's Lob Ball	Sport	1989?	405 (7 teams)	0	29-70	50	120 (8 teams)	0	29-73	60	120 (8 teams)	0	29-73	60	Competitive league for men 30+ to play lob ball
Super Skills Hockey School	Sport	1999	90	10-15	5-14	75-80	75	2-3	5-15	75-80	65	0	5-15	75-80	High quality power skating and hockey skills instruction to children from 5-15 at a reasonable price
Beaver Athletic Association (Port Hope Minor Hockey)	Sport	1969	415	N/A	3-18	95-99	400	N/A	3-17	95-99	410	N/A	3-17	95-99	Provides safe and organized hockey to Port Hope (recreational and rep/for boys and girls)
COMMUNITY															
YMCA Northumberland Ontario Early Years Centre Port Hope Site	Community	2003 (PH)	5419	0	0-6	17	6281	0	0-6	17	5565	0	0-6	17	Support parents of young children through healthy childhood development and early literacy

Community Group Name	Principal activities	3.a) Expand or Reduce	4. Facilities Used - A				4. Facilities Used - B					
			Name	Frequency	Needs Improvement?	Name	Frequency	Needs Improvement?				
SENIORS												
SENIORS Companions	Socializing, cards, lunch	No change	Ruth Clarke Activity Centre for Seniors	2x per month	Raised toilet seats	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Ruth Clarke Activity Centre Seniors Club	Physical and intellectual activities	Expand	Ruth Clarke Activity Centre for Seniors	Daily	Site, accessibility, air conditioning needs attention, narrow stairs, noise, unsafe and limited parking, faulty lift	Town Park Recreation Centre		Shuffleboard in the winter		Not happy that they have to go outside their own facility for activities		
PROBUB Club of the Genaraska Valley	Twice monthly meetings with guest speakers, bus trips and tours, lunches, bowling, eating, etc.	Expand	Town Park Recreation Centre	Two mornings per month and storage of equipment	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
North Hope Golden Age Club	Eucharist, pot luck lunches, annual food bank donation	No change	Canton Municipal meeting room	Weekly Sept-June	More thorough custodial care (including light replacement)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CULTURE												
Friday Morning Art Group	Painting	Expand	Town Park Recreation Centre - Rooms A and B	N/A (Friday mornings?)	Additional electric plugs, easier access to rooms A and B for supplies, permanent storage, door knob on exterior door to room A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Northumberland Photography Club	Monthly meetings with speakers, photo sharing, social interaction, annual exhibition, photo outings	Expand	Ruth Clarke Activity Centre for Seniors	Monthly	Sound proofing against trains or air conditioning, space to store equipment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Port Hope & District Horticultural Society	Monthly meetings (Sept-June) with various speakers and workshop topics; flower shows, plant sales; give high school burials for environmental or horticultural studies; (one to Port Hope U.S. and one for St. Mary's); community projects	No change	Ruth Clarke Activity Centre for Seniors	2x per month	Access to the second floor is difficult for some; too hot; narrow stairs	Town Park Recreation Centre		Once per year for plant sale		N/A	N/A	N/A
Lakeshore Quilters Guild	Create quilts for people in retirement homes and other organizations that are in need	No change	Ruth Clarke Activity Centre for Seniors	Once per month	N/A	Canton Municipal Office Hall		3x in next 6 months		N/A	N/A	N/A
Canton Artists Studio	One meeting per week for 4 hours to paint and critique; one show per year; encourage members to participate in studio tours (e.g., Genaraska Tour and the Northumberland Hills tour)	Expand	Canton Municipal meeting room	4 hours once per week	Baseboard heaters in lower work room are not controllable; windows and locks are damaged	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Port Hope and District Legion Pipes and Drums	Weekly band practice (group and individual tutoring); performances for various groups in Northumberland County (e.g., Legion, Highland Games Committee, parades, etc.) and abroad	Expand	Ruth Clarke Activity Centre for Seniors	Weekly (4 hours) and storage of equipment	Very hot temperature, but otherwise perfect	N/A	N/A	N/A	N/A	N/A	N/A	N/A
East Durham Historical Society	Monthly meetings with speakers (free and open to the public); annual Heritage Fair (Feb) and Heritage Dinner (Sept); bus tours operating Sunday's House Museum in Garden Hill; displays at Fort Hope Fair and Farmer's Market	No change	Canton Municipal meeting room	One evening per month	Nothing. Appreciate use of room	Canton Municipal Hall (Storage in basement room)		Storage		heating, climate-controlled room would help preserve documents		
Mill House Painters	Watercolour painting and shows	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SPORT												
Port Hope Minor Soccer	Competitive and house league soccer for children	No change	Town Park Recreation Centre - Upper Fields	M-R and some weekends May-Sept	Neither field is regulation size; field is uneven due to multi-purpose use (e.g., Fall Fair), which can lead to injuries	Town Park Recreation Centre - Lower Fields		M-R and some weekends May-Sept		Neither of the 2 larger fields is regulation size		
Men's Indoor Soccer	Indoor soccer	No change	Town Park Recreation Centre gym	Once per week Jan-Apr	Need a clock	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Swim for Independence	Year-round classes (2x per week during fall, winter and spring; 1x per week in summer) teaching exercises, stretching, flexibility and balance	Expand	Jack Burger Sports Complex	2x weekly	Need a family change room so car eaves don't have to change in the lot and found curbboard; scheduling after open children's swim is problematic (wet floors, messy); roughen floor in the change room; add grab bars	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Port Hope and District Minor Baseball	House league and representative baseball programs for kids 4-18	Expand	Waleska Park	Daily	General field maintenance (e.g., weeds, uneven field)	Welcome Park		Daily		General field maintenance, bleachers, player benches, GARBAGE, washrooms		
Port Hope Racquet Club	Tennis events, lessons, badminton events in winter, COBA tournament in February	No change	Town Park Tennis Courts	Daily April-November	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Northumberland Manatee Special Olympics Swimming	One hour per week of swimming, warm-up, individual strokes and being part of a team environment	Expand	Jack Burger Sports Complex Pool	1 hour per week	Bigger changerooms, larger viewing area	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Trinity College School - softball	Fitness and fun through softball	No change	Waleska Park	4-5 times per week	Always in great shape; maybe a garbage can early in the season	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Over 30 Ladies League (ball)	One night of ball per week	No change	Waleska Park	1x weekly (Mondays)	Washroom facilities	Welcome Park		1 tournament per year		Washroom facilities (toilets did not flush)		
Mixed 3-Pitch League	3-pitch baseball (season, playoffs, one-day tournament)	Expand	Waleska Park	3 diamonds per week	Washrooms could be improved; infield is too hard	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Garden Hill and District Men's Lob Ball	Monday and Wednesday games from May to August with final tournament in September	No change	Garden Hill Ball Park	2x per week	Lighting for late games (bulbs out and lights not aimed properly); netting to protect playground	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Super Skills Hockey School	Hockey skills (e.g., passing, shooting, puck handling), power skating, offered to both boys and girls	No change*	Jack Burger Arena	3rd week in August	Only 4 dressing rooms (3 available); excellent staff and facility	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Beaver Athletic Association (Port Hope Minor Hockey)	Hockey games and practices, dryland training, tournaments	Expand	Jack Burger Arena	~1200 hours/year	2nd ice surface; improvements to lobby	Town Park Recreation Centre		~50 hours/year		N/A	N/A	N/A
COMMUNITY												
YMCA Northumberland Ontario Early Years Centre Port Hope Site	Parent education and engagement in child's development; pre- and post-natal supports; rural family support (mobile outreach)	No change	Jack Burger Recreation Complex	2x/month	More frequent availability	Town Park Recreation Centre		2x/month		Reduce fee		

Community Group Name	4. Facilities Used - C		Needs Improvement?	5. Additional Access?	6. Access to New in 5-10?	7. Enter into Partnerships?	8. Provide Funding?	9. Additional Support?	10. How to increase Industry?	11. Most Pressing Need or Concern?
	Name	Frequency								
SENIORS Companions	N/A	N/A	N/A	N/A	N/A	N/A	Interested, but small	Unsure	One-storey building	
Ruth Clarke Activity Centre Seniors Club	Jack Burger Recreation Complex	Shuffleboard in the summer	Not happy that they have to go outside their own facility for activities	Yes...more space	Yes, yes, yes	N/A				
PROBUS Club of the Ganaraska Valley	N/A	N/A	N/A	No	No	N/A	No (nonprofit)	No	Add organizations to Port Hope and Northumberland County community information books	
North Hope Golden Age Club	N/A	N/A	N/A	No	No	Unsure of question	Limited	No	N/A	None
CULTURE										
Fridays Morning Art Group	N/A	N/A	N/A	N/A	Yes	N/A	No	Yes	Advertise use of facilities as cultural alternatives in leisure guide	Place to show work at TPRC
Northumberland Photography Club	N/A	N/A	N	No	No	Yes	No	No	Currently advise the media of each of their meetings, all are welcome	Pleasead with help and support they get from Army in charity
Port Hope & District Horticultural Society	N/A	N/A	N/A	No	Yes	N/A	Yes	No	One-storey building	
Lakeshore Quilters Guild	Town Park Recreation Centres	Once every 2 years	N/A	No	No	N/A	Unsure	No	N/A	Need facilities that are currently available to them to continue to be available
Canton Artists Studio	N/A	N/A	N/A	No	Yes	Yes	No	Unsure		
Port Hope and District Legion Pipes and Drums	N/A	N/A	N/A	No	Yes?	N/A	No	Yes	N/A	Would like to raise money for equipment and travel expenses; would like to keep current rate for rental of Ruth Clarke Activity Centre
East Durham Historical Society	GRCA Headquarters Millennium Building	One evening per month (public meeting)	Out-of-town location is difficult for elderly members in winter	No	Yes	Yes	Unsure	Yes	Municipality should collect names and aims of community organizations into a pamphlet and provide in a bulk mailing	Finding sufficient volunteers to carry on EDHS programs
Mill House Painters	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Yes	N/A	Retaining current space being cost effective; promotion of group
SPORT										
Port Hope Minor Soccer	Rapley and King's Field (practice fields)	Sporadically from May-Sept	Rapley Field is in poor condition and understated	No	Yes	Yes	Yes	Yes	Any additional marketing initiatives would be beneficial	Regulation size fields and change rooms
Men's Indoor Soccer	N/A	N/A	N/A	No	N/A	N/A	Yes	No	Partner with Trinity College School as they have great facilities	Proper dedicated indoor soccer facility
Swim for Independence	N/A	N/A	N/A	Yes	No	N/A	No	Yes		Increasing costs and program coordinator not having someone to pick up program if she cannot continue due to her decreasing health
Port Hope and District Minor Baseball	Town Park, Optimist Park, Lions Centre, King's Field, Garden Hill	Daily	General field maintenance, bleachers, GARBAGE, WASHROOMS	Yes	Yes	No	Yes	Yes	Maintain open lines of communication	Condition of playing fields and facilities
Port Hope Racquet Club	N/A	N/A	N/A	No	Yes	Yes	Yes	N/A	N/A	N/A
Northumberland Manatee Special Olympics Swimming	N/A	N/A	N/A	No	No	Yes	Unsure	Yes	Notices in local papers, leisure guides, schools, other Municipality locations	More athletes, lower pool fees
Trinity College School - softball	N/A	N/A	N/A	No	No	No	No	No	All that the Municipality does for them is terrific	
Over 30 Ladies League (ball)	N/A	N/A	N/A	No	No	No	Unsure	No		
Mixed 3-Pitch League	N/A	N/A	N/A	Yes	No	No	Unsure	Yes	Increased advertising	Insurance concerns and upkeep of the facility
Garden Hill and District Men's Lob Ball	N/A	N/A	N/A	No	No	Yes	Unsure	No	Put up signs in the area; have had good response from the leisure guide	Some teams need younger players
Super Skills Hockey School	N/A	N/A	N/A	No	No	N/A	No	No	Advertise through schools about the facilities and activities available (banners, electronic sign at Jack Burger, promotion)	Great staff; signage; availability of ice earlier in August
Beaver Athletic Association (Port Hope Minor Hockey)	Caroline Street	Recreationally	Needs to be modernized with better ice and facilities	Yes	Yes	Yes	Yes	Yes	N/A	Ice time; inability to run programs/ice rentals; provide recreational ice time (i.e., public skating) at appropriate hours for kids
COMMUNITY										
YMCA Northumberland Ontario Early Years Centre Port Hope Site	Memorial Park	3x/month	N/A	Yes	No	Yes	Unsure	Yes	Fees subsidy/waiver for nonprofit agencies to access recreation facilities	Would like to discuss cost of renting facilities

Appendix E: Sample Parks By-law Template



Municipality of Port Hope

BY-LAW NO. _____

BY-LAW TO PROVIDE FOR THE USE, REGULATION, PROTECTION AND GOVERNMENT OF THE PARKS OF THE MUNICIPALITY OF PORT HOPE.

WHEREAS the *Municipal Act, 2001*, as amended, provides that the council of a local municipality may pass by-laws respecting matters within the sphere of jurisdiction of culture, parks, recreation and heritage.

NOW THEREFORE the Corporation of the Municipality of Port Hope enacts as follows:

DEFINITIONS:

1. In this by-law:

- a) "Municipality" means the geographical boundaries of the Corporation of the Municipality of Port Hope;
- b) "Corridor" means the width of a water feature from top of bank to top of bank including any enclosed area in which the water feature is located or, where there is no enclosure, the riparian buffer;
- c) "Director" means the person holding the office of the Director of Parks, Recreation, and Culture for the Municipality;
- d) "Motor Vehicle" means a motor vehicle within the meaning of the *Highway Traffic Act*, and includes a self-propelled implement of husbandry;
- e) "Motorized Snow Vehicle" means a motorized snow vehicle as defined in the *Motorized Snow Vehicle Act*;
- f) "Motorized Recreational Vehicle" means a go-cart, trail bike, mini bike, all terrain vehicle, or similar vehicle powered by an engine or other mechanical or electrical device and includes a self-propelled implement of husbandry;
- g) "Municipality" means the Corporation of the Municipality of Port Hope;
- h) "Park" includes any land or premises within the Municipality used for park or recreational purposes including but not limited to green spaces, trails, water features, riparian buffers, wooded areas and land covered by water and all portions thereof owned by or made available by lease, agreement, or otherwise to the municipality, that is or hereafter

may be established, dedicated, set apart or made available for use as a public open space or golf course, including any buildings, structures, facilities, erections and improvements located in or on such lands, as outlined in Schedule "A";

- i) "Park" or "Parked," when referring to a motor vehicle, vehicle, motorized snow vehicle, motorized recreational vehicle, self-propelled implement of husbandry or any other vehicle or conveyance of any description, has the same meaning as in the *Highway Traffic Act*;
- j) "Park facility" includes any and all buildings, structures, facilities, erections and improvements located on park lands;
- k) "Person" includes a corporation, partnership, sole proprietorship, and municipality;
- l) "Posted Area" means an area where permissive, regulatory, warning or prohibitive signs are erected;
- m) "Riparian buffer" means a minimum 30 meter strip of land maintained on each side of a water feature measured from the top of each bank in a direction that is opposite to the location of the water feature;
- n) For the purpose of this By-law, an animal shall be deemed to be "running at large":
 - i) When found in any place other than the premises of the owner of the animal and not under the control of any person or not under leash, and no leash shall exceed 2.4 metres (8 feet);
 - ii) When on the premises of the owner of the animal and not tied up or in a properly enclosed area.
- o) "Service animal" includes a guide dog and other trained service animal identifiable as such and used principally to assist persons with a visual, hearing or other impediment;
- p) "Vehicle" has the same meaning as in the *Highway Traffic Act*;
- q) "Waste" includes garbage, refuse, debris, litter, grass clippings, tree and garden cuttings, brush and leaves, containers, crockery, dishes, glassware, bottles, plastic containers, cans, paper, cardboard, clothing, any vegetative or animal matter or excretion, broken concrete, asphalt pavement, industrial or chemical lubricants, hydrocarbons, patio slabs, sidewalk slabs and building materials;
- r) "Water feature" includes rivers, lakes, streams, creeks, storm water management ponds, locks, reservoirs, estuaries, swales, man made or natural streams, man made ditches, and other geographical features containing water at some time during the year but does not include private or municipal swimming pools or decorative man-made, self-contained garden ponds on private residential property.

ADMINISTRATION

2. The Director shall be responsible for the administration and enforcement of this By-law.
3. As part of his or her responsibility to administer this By-law, the Director may:
 - a) Designate designated areas within a park;
 - b) Designate areas within a park to be excluded from the public;
 - c) Make regulations and impose conditions upon which a designated area shall be used;
 - d) Make regulations and impose conditions for the orderly use of a park and any park facilities;
 - e) Issue permits for specific uses of a park or parts of a park;
 - f) Impose conditions as a requirement of obtaining, continuing to hold or renewing a permit, in addition to the requirements under this By-law, and such conditions may vary depending on the type of permit; and
 - g) Revoke a permit as a result of a breach of a condition of the permit or a provision of this By-law.

EXEMPTIONS

4. This By-law shall not apply to:
 - a) Employees or agents of ambulance and police services acting in the scope of their duties to provide emergency services or enforcement activities within a park;
 - b) The vehicles and other properties of ambulance and police services used for the purpose of providing emergency services or engaging in enforcement activities within a park;
 - c) The Corporation, its vehicles, and its employees or agents acting within the scope of their duties as employees or agents of the Corporation.
5. The Director may exempt persons from all or part of the requirements and prohibitions of this By-law from time to time if such exemption is required for the beneficial administration of a park.

SCOPE:

6. This by-law applies to any lands or premises within the Municipality used for park purposes, together with the avenues, streets, boulevards, drives and approaches leading directly into or within 30 metres of a park boundary.

HOURS

7. All parks shall close at 11:00 pm and shall remain closed until 6:00 am daily, unless otherwise specified in this Part or Schedule B of this By-law;
8. Notwithstanding section 7, the Director may close a park or a portion of a park for longer or shorter period of time should he deem necessary for the beneficial administration of the park or to carry out the functions as authorized by a permit for use of a park or part of a park;
9. The Director shall not close a park or a portion of a park for a different period of time as provided in section 7. for more than 6 consecutive months without Council approval.

PARK ENTRY

10. No person shall:
 - a) Enter or remain in a park after it has been closed, unless otherwise permitted; or
 - b) Enter or remain in an area of a park where admission is prohibited or restricted without a permit; or
 - c) Enter or access through a park for the purpose of conducting any work on private property without a permit; or
 - d) Enter or access through a woodland between dusk and dawn.

CONDUCT:

11. No person shall in any park:
 - a) Enter into an area in a park where it is signed to prohibit or restrict admission to the public, except in accordance with the sign;
 - b) Create a nuisance or any way interfere with the use and enjoyment of the park by other persons;
 - c) Indulge in any riotous, boisterous, violent, threatening, or illegal conduct.
 - d) Leave or deposit any waste of any kind whatsoever except in the receptacles provided by the municipality for such purposes;
 - e) Cause injury to any person or damage to any property;
 - f) Kill, injure, hunt, trap, fish, destroy, damage or disturb any animal, fish or bird;
 - g) Destroy, damage or disturb the nest or den or egg of any fish, bird or animal;

- h) Cut, destroy, remove, damage, deposit or plant any tree, flower, plant, plant material, shrub or flowerbed without written permission from the municipality;
- i) Use any park facility without having paid the required fees, if any;
- j) Light or build a fire except in fireplaces or fire pits provided for in designated areas after having first obtained a permit from the municipality to do so;
- k) Operate any amplifying system or loudspeaker without the written consent of the municipality;
- l) Use any radio, tape player, compact disc player, car radio, or any other sound reproducing system in a manner which disturbs or interferes with other persons in or near the park;
- m) Dwell, camp or reside in a park, unless authorized by permit from the municipality or the consent in writing of the Director;
- n) Place, install or erect any temporary or permanent structure;
- o) Build, repair, paint or store any motor vehicle, motorized snow vehicle or motorized recreational vehicle or any trailer, structure, fence or playground equipment unless employed by the municipality for that purpose;
- p) Ignite, discharge or set off any firecrackers, rockets or other fireworks except as a fireworks display. A fireworks display shall not be permitted unless authorized by permit issued by the Fire Department pursuant to the Municipality of Port Hope Fireworks By-law as amended from time to time;
- q) Climb any building, structure or equipment, unless it is equipment designed for climbing;
- r) Enter any portion of any washroom, bathhouse, or change room in any park set apart for the opposite sex.

ANIMALS:

12. While in a park, no person responsible for any animal shall:

- a) Permit any animal to run at large, except within an area designated as a leash-free area by by-law;
- b) Permit any animal to disturb wildlife or damage any park facility, property or plant material;
- c) Fail to pick up and remove forthwith excrement left by an animal and dispose of it in a sanitary manner in a receptacle for litter or in some other suitable container, excluding persons reliant upon a service animal where it is being used to aid a person with a visual, hearing or other disability;

- d) Permit any animal to enter into an area in a park where it is signed to prohibit or restrict admission to the animal except in accordance with the sign;
- e) As owner or person having control of any animal, permit such animal to run at large or permit such animal to swim in any water in or adjoining any park, bathing beach or swimming pool;
- f) Fail to immediately control or remove an animal that shows aggressiveness toward people or other animals or at the direction of a police officer, municipal law enforcement officer or municipal employee;
- g) Permit an animal to leave a designated area unless under the control of a person.

ENCROACHMENT:

13. Without written consent from the municipality, no person shall encroach upon or take possession of any park or part thereof by any means whatsoever, including but not limited to:

- a) The construction, installation or maintenance of any fence or structure;
- b) The planting, installation or maintenance of any plant, plant material, shrub, tree or garden;
- c) Leave, deposit, store or dump any waste or plant materials of any kind what so ever;
- d) Store, maintain, repair or construct a vehicle of any description, trailer, building, structure, fence or playground equipment in any park;
- e) Remove, destroy or construct any new pavement, sidewalk, crosswalk, trail, grass plot or roadway or any part thereof without written consent from the municipality.

GAMES, SPORTS AND ORGANIZED ACTIVITIES:

14. While in a park no person shall:

- a) Hold a picnic, organized gathering or event for more than twenty-five persons without first obtaining a reserved use permit from the municipality;
- b) Interfere with a picnic, organized gathering or event authorized by permit;
- c) Arrange or engage in any organized sport or activity, except in areas set aside and signed for such purposes and in accordance with the sign;
- d) Interfere with an organized sport or other recreational activity occurring within a designated area;
- e) Use a designated area where same is signed to prohibit or restrict such use except in accordance with the sign;

- f) Use a sports area that has been temporarily or permanently closed;
- g) Ski, toboggan, snowboard, skibob, or sled in any area signed to restrict same except in accordance with the sign;
- h) Play tennis except in areas set aside and signed for such purposes and in accordance with the sign;
- i) Practice archery or operate power model aircraft except in areas set aside and signed for such purposes and in accordance with the sign;
- j) Skateboard in a park in areas where prohibited;
- k) Play or practice golf or strike a golf ball except in those areas set aside and signed for such purposes and in accordance with the sign;
- l) Swim, bathe, wash, or fish in or from any park except in or from those areas designated for such purpose and during such seasons as may be designated by the Director and otherwise permitted by law.

ALCOHOL

15. No person shall consume, serve or sell alcohol beverages unless authorized by a permit issued by the municipality and after having complied with all of the requirements of the Liquor License Board of Ontario;

VEHICLES & TRANSPORTATION:

16. No person shall in any park:

- a) Ride, park or drive any horse, motor vehicle, motorized snow vehicle, motorized recreational vehicle, golf cart, trailer, carriage, wagon, sleigh, self-propelled implement of husbandry or any other vehicle:
 - i) Except upon the roadways and parking lots which have been signed as areas designated for such use and only in accordance with the sign;
 - ii) In excess of posted speed limits;
 - iii) Upon a roadway or trail which has been signed as a bicycle or hiking trail.
- b) Ride any bicycle other than along designated trails.

17. This section does not apply to vehicles owned by the municipality, motor vehicles, motorized snow vehicles or motorized recreational vehicles or any other conveyance operated by municipal employees or operators of ambulances, police or fire department vehicles while engaged in the duties of their employment.

PARKING:

18. No person shall in any park:

- a) Park or leave unattended any vehicle, motor vehicle, motorized snow vehicle or motorized recreational vehicle, self-propelled implement of husbandry or any other conveyance except in a designated parking area, as outlined in Schedule "C";
- b) Park or leave a vehicle, motor vehicle, motorized snow vehicle or motorized recreational vehicle, self-propelled implement of husbandry or any other conveyance between the hours of 11:00 pm and 6:00 am except in a designated area allowing for such overnight parking, as outlined in Schedule "C";
- c) Stop or park a vehicle, motor vehicle, motorized snow vehicle or motorized recreational vehicle, self-propelled implement of husbandry or any other conveyance in a designated area for parking, except in a parking space and in accordance with posted conditions, as outlined in Schedule "C";
- d) Stop or park a vehicle, motor vehicle, motorized snow vehicle, motorized recreational vehicle, self-propelled implement of husbandry or any other conveyance in a disabled parking space except in accordance with the provisions of the *Highway Traffic Act*, or
- e) Park a vehicle, motor vehicle, motorized snow vehicle, motorized recreational vehicle, self-propelled implement of husbandry or any other conveyance in a designated fire route or in such a manner as to obstruct a fire hydrant.

COMMERCIAL ENTERPRISES:

19. No person shall in any park:

- a) Distribute or display any pamphlet, notice, bill or advertisement or post, stencil or otherwise affix any such document or other paper to any tree, bush, shrub, fence, post, building or structure except in designated areas after having first obtained a permit from the municipality to do so;
- b) Unless authorized in writing by the Director and after having obtained all necessary licenses, sell or keep for sale any goods, wares, merchandise, confectionery, tobacco or refreshments of any kind.

PENALTY

20. Any person who contravenes any of the provisions of this By-Law, is guilty of an offence and on conviction is liable to a fine in such amount provided for by the Provincial Offences Act, RSO. 1990.c33. as may be amended from time to time.

REGULATION AND ENFORCEMENT:

21. The Municipality may cause signs to be erected describing any of the provisions of this by-law.
22. Every person who contravenes any of the provisions of this by-law is guilty of an offence and upon conviction is liable to a penalty subject to the provisions of the *Provincial Offences Act* and every such penalty shall be recoverable pursuant to the said *Act*.
23. Where anything required to be done in accordance with this by-law is not done, a person or persons designated by the municipality may recover the costs of so doing by adding the cost to the tax roll and collecting them in the same manner and with the same priority as municipal taxes.
24. This by-law shall come into effect on the date of the final passing thereof.

PASSED this ____ day of ____, 20__.

MAYOR

MUNICIPAL CLERK

Schedule A

Insert list of municipally owned parks and recreation facilities.

Schedule B

Insert list of parks with specific hours of operation, if applicable.

Schedule C

Insert parking schedule and details for parks and recreation facilities, if applicable.