

Schedule "J"

**DEFINITIONS FOR RENTAL GROUP STRUCTURE**

The following definitions pertain to booking structure in order to guide staff in determining the rental rate to be applied. Definitions do not indicate permissions for all rentals, as some requirements may be outlined in additional by-laws (examples: Parks By-law, Waiving or Reduction of Fees policy)

*Youth/Senior – (less 35% of Base)* Applies to organizations or individuals that are non-revenue generating or raise funds for community projects or raise funds for their organization's operations or are incorporated as not for profit. These organizations will provide services for children, youth, or seniors. Examples include, but are not limited to NORAC Swim School/Competitive Youth, and Swim for Independence, School Groups, and Port Hope Minor Sports orgs.

*Adult/Service – (less 15% of Base)* Applies to organizations or individuals that are non-revenue generating or raise funds for community projects or raise funds for their organization's operations or are incorporated as not for profit. These organizations will provide services primarily for adults, or be considered a community service organization. Examples include, but are not limited to NORAC Fitness/Masters, Kinsmen Club, Adult Sports Leagues and Churches.

*Private Resident –(BASE RATE)* Applies to individuals/groups that reside in the Municipality of Port Hope and are renting the space for private use, with minimal set up. Examples include, but are not limited to Sport Tournaments, Pick Up Games, Private Parties.

*Commercial/Corporate – (plus 25% of Base)* Applies to any other organization or business whose main objective is to create profit or market their product for benefit or gain. Examples include but are not limited to company parties, trade shows and conferences.

*Non-resident* – rentals are those groups or individuals that are not based within the boundaries of the Municipality of Port Hope, nor have any significant participation from the Municipality. These groups/individuals will be charged an additional 25% surcharge on the applicable rate at the discretion of the Management Team. Examples include non-sporting events, for profit events, travelling events, etc

**BOOKING NOTES**

Bookings will be charged in half hour or one hour increments.

Port Hope Minor Sport Organizations are eligible for free room rental for registration.

All events taking place in parks within the Heritage Business District area will not be subject to a park booking fee, but must pay all applicable park support fees as per the Municipal Waiving or Reduction of Fees policy.

**Jack Burger Sports Complex - Arena**

Prime Time Ice:	Monday to Friday – 4pm – 11pm Saturday and Sunday – 8am – 11pm
Non-Prime Time Ice:	Monday to Friday – 7am–4pm Saturday and Sunday – 6am–8am and 11pm–12am

For Ice Rental Rates Minor Sports Groups outside of Port Hope could be eligible for the Minor Sports rate at the discretion of the Management Team and based on draw of participants in activity, consolidated sport clubs (i.e. West Northumberland Wild) and/or regional tournament overflows.

Northumberland Minor Hockey and Port Hope Figure Skating Club are exempt from paying rental on arena warm room due to contributions in building the space for their use.

**Jack Burger Sports Complex POOL**

The Municipality of Port Hope, Department of Parks, Recreation and Culture can and will maximize Jack Burger Sports Complex pool usage at all times. Should there be multiple user groups using the facility at one time the following considerations will be made:

1. Lane Usage Fees will be determined by the applicable hourly rate divided by the number of lanes being used.
2. Lifeguard costs will be allocated based on the Ontario Health Regulations and at the discretion of the Department of Parks, Recreation and Culture.

**Town Park Recreation Centre**

Partners who contribute to the Town Park Redevelopment fundraising receive a 50% room rental discount at the TPRC. These groups include:

- Port Hope Racquet Club
- Port Hope Soccer Association
- Port Hope & District Agricultural Society
- Northumberland Minor Hockey (formerly the BAA)Port Hope Kinsmen

The Municipality of Port Hope, Department of Parks, Recreation and Culture can and will ensure that the Town Park Recreation Centre maximizes it's availability to meet the needs of renters. Should arrangements need to be made the following considerations will be taken:

1. The maximum number of hours charged for in a 24 hour period will be 12.

2. Town Park Recreation Centre rentals that are consecutive multi-day functions will be charged a maximum of 8hrs/day of the rental fees.

**STAFF SUPPORT FEES**

**Additional Set-up/Take Down**

Costs associated with additional setup/take down requirements, including staff fees or staff coverage outside of regular operation hours, for any rental will be determined in the user contract agreement, at a rate of \$25.00 /hour per staff person.

Costs associated with additional setup/take down requirements for any rental on a public statutory holiday will be determined in the user contract agreement, at a rate \$60.00/hour.

**ADMISSIONS**

**Admission Notes:**

All Drop in Multi-Passes are to be calculated at the rates of:

- 5 pass at cost of 4
- 10 pass at cost of 8
- 20 pass at cost of 15

Applicable programs for passes are at the discretion of the Community Development Program Manager. Passes will be sold to individuals one per person at a time.

PLAY PASS is valid for youth aged 8-18 at the Town Park Recreation Centre for youth drop in programs and identified special events.

Admission Age breakdown: Child 2-13yrs; Youth 14-17yrs; Adult 18-54yrs; Senior 55yrs+.

Child, Youth and Senior Rates are discounted at a rate of 35%. All admissions will be rounded to the nearest quarter.

<b>JACK BURGER SPORTS COMPLEX – ARENA</b>				
<b>Drop in Swim Fees (plus applicable taxes)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>PUBLIC SKATING</b>				
Child, youth & senior	2.50	2.63	2.76	2.90
Adult	3.42	3.60	3.78	3.97
Family	7.29	7.65	8.03	8.43
<b>PARENT AND TOT SKATING</b>				
Adult	Free	Free	Free	Free
Child	2.50	2.63	2.76	2.90
<b>SHINNY</b>				

Child, youth & senior	2.50	2.63	2.76	2.90
Adult	4.55	4.78	5.02	5.27
<b>Skate sharpening</b> (per pair- as available)	5.02	5.27	5.53	5.81
<b>JACK BURGER SPORTS COMPLEX - POOL</b>				
<b>Drop in Swim Fees (plus applicable taxes)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Child/youth	3.36	3.53	3.71	3.90
Senior	3.36	3.53	3.71	3.90
Adult	5.15	5.41	5.68	5.96
Family	10.74	11.28	11.84	12.43
Adult aqua fit	8.13	8.53	8.96	9.41
Senior aqua fit	5.28	5.54	5.82	6.11
Promo Swim	2.01	2.01	2.01	2.01
Aqua Specialty (ie AquaZumba)	8.85	9.29	9.75	10.24
<b>TOWN PARK RECREATION CENTRE</b>				
<b>Drop- in Fees ( plus applicable taxes)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Child/Youth & Senior (exempt)	1.00	1.00	1.00	1.00
Adult drop in	2.93	3.07	3.23	3.39
Adult drop in specialty (ie Tennis)	3.90	4.10	4.30	4.50
Youth Special Events	4.42	4.42	4.42	4.42
PA Day Craze (new) – per child, per day		5.00	5.00	5.00
Youth Play Pass	20.00	20.00	22.00	22.00

## RENTALS

<b>Facility Rentals</b> (plus applicable taxes)				
<b>JACK BURGER SPORTS COMPLEX</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Rooms per hour - arena warm room/ Mezzanine/pool viewing	16.13	16.93	17.78	18.67
<b>Half Community Room</b>				
Youth/ Senior	10.33	10.85	11.38	11.95
Adult/ Services	13.51	14.18	14.89	15.63
Private/ Resident	15.89	16.68	17.51	18.39
Corporate/Commercial	19.85	20.84	21.88	22.97
<b>Full Community Room</b>				
Youth/ Senior	16.95	17.79	18.68	19.62
Adult/ Services	22.15	23.25	24.42	25.64
Private/ Resident	26.07	27.37	28.74	30.17
Corporate/ Commercial	32.59	34.21	35.93	37.72
<b>Arena Floor</b>				
Arena Floor sport booking/hr	54.69	56.33	58.02	59.76
Arena Floor special event half day (- 6 hours)	455.75	469.42	483.50	498.01
Arena Floor special event full day (+ 6 hours)	797.57	821.49	846.14	871.52

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Lobby space (per day for profit)	25.75	27.03	28.38	29.80
<b>Arena Ice Rentals</b>				
Resident non-prime time	133.99	138.00	142.15	146.41
Resident prime time	169.54	174.62	179.86	185.26
Non-prime time minor sport	98.45	101.40	104.44	107.57
Prime time minor sport	123.96	127.67	131.50	135.45
Sponsor <del>non-profit</del> public skating per hr	123.96	127.67	131.50	135.45
Arena Birthday Party Pkg. (includes 1 hour of ice and 2 hours in community room) tax exempt.	154.00	161.70	169.80	178.25
<b>Pool Rental Fees</b>				
Youth/ Senior	62.03	65.13	68.38	71.80
Adult/ Service	81.11	85.16	89.42	93.89
Private Resident	95.42	100.19	105.20	110.46
Commercial/Corporate	119.29	125.25	131.51	138.09
Sponsor <del>non-profit</del> public swimming per hr (includes 3 guards)	127.04	133.39	140.06	147.06
Guard fee (per guard per hr)	21.67	22.75	23.89	25.08
Children's Birthday Party Pool Pkg. (1hr pool, followed by 2hr room includes 1grd for up to 25 people) <b>tax exempt</b>	134.69	141.42	148.50	155.92
<b>RUTH CLARKE ACTIVITY CENTRE and CANTON MUNICIPAL OFFICE</b> (rates per hour plus applicable taxes)	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Youth/Senior Rental up to 2.5 hrs partnership renter	18.74	19.67	20.66	21.69
Adult/Service Rental up to 2.5 hrs partnership renter	24.51	25.73	27.02	28.37
Private/Resident Rental <u>per Hour</u> <b>Community Room (includes use of kitchen)</b>	24.77	26.00	27.30	28.67
Private/Resident Rental <u>per Hour</u> <b>Lower Room/Council Chambers</b>	19.37	20.33	21.35	22.42
Private/Resident Rental <u>per Hour</u> <b>Lower Lounge/Committee Room</b>	15.09	15.84	16.63	17.47
Corporate/Commercial Rental <u>per hour</u>	27.56	28.94	30.38	31.90
Youth/Senior Rental over 2.5hrs (per day) partnership renter	30.05	31.55	33.13	34.78
Adult/Service Rental over 2.5hrs (per day) partnership renter	39.30	41.26	43.33	45.49
Kitchen Use (per day)	25.00	25.00	25.00	25.00
<b>TOWN PARK RECREATION CENTRE</b> (rates per hour plus applicable taxes)	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>PROGRAM ROOM A</b>				
Youth/ Senior	13.26	13.92	14.62	15.35
Adult/ Services	17.35	18.22	19.12	20.08
Private/ Resident	20.39	21.40	22.48	23.60
Corporate/ Commercial	25.51	26.78	28.12	29.53

<b>PROGRAM ROOM B, YOUTH CENTRE, LOUNG</b>				
Youth/ Senior	10.33	10.84	11.38	11.95
Adult/ Services	13.51	14.18	14.89	15.63
Private/ Resident	15.89	16.68	17.51	18.39
Corporate/Commercial	19.85	20.84	21.88	22.97
<b>PROGRAM ROOM A and B</b>				
Youth/ Senior	16.95	17.79	18.68	19.62
Adult/ Services	22.15	23.25	24.42	25.64
Private/ Resident	26.07	27.37	28.74	30.17
Corporate/ Commercial	32.59	34.21	35.93	37.72
<b>1/2 Cameco Gymnasium</b>				
Youth/ Senior	22.15	23.25	24.42	25.64
Adult/ Services	28.97	30.40	31.94	33.53
Private/ Resident	34.07	35.77	37.56	39.44
Corporate/ Commercial	42.59	44.71	46.95	49.30
<b>Cameco Gymnasium</b>				
Youth/ Senior	29.92	31.41	32.98	34.63
Adult/ Services	39.13	41.08	43.14	45.29
Private/ Resident	46.05	48.35	50.77	53.30
Corporate/ Commercial	57.57	60.44	63.47	66.64
<b>Kitchen</b>				
Kitchen per day rate	50.00	50.00	50.00	50.00
<b>Fall Fair Centre</b>				
Youth/ Senior	22.15	23.25	24.42	25.64
Adult/ Services	28.97	30.41	31.94	33.54
Private/ Resident	34.07	35.77	37.56	39.44
Corporate/Commercial	42.60	44.73	46.96	49.31

<b>ALL FACILITIES ADDITIONAL FEES</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
PA System (with 1 mic) per event		50.00		
Additional microphones/ item/event		10.00		
Power point projector/event		20.00		
Cups and saucers/event		30.00		
Dinner plates/flatware/event		50.00		
Licensed event (per hour during licensed time)		10.00		
Water Walk Way (JBSC Pool Only)		25.00		

### AQUATICS / PROGRAMS

Refund / Administration Fee	<b>14.50</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>
Late Fee		<b>10.00</b>	<b>10.00</b>	<b>10.00</b>



<b>DROP IN RATE FOR ANY FITNESS CLASS</b>	8.13	5.28	8.53	5.54	8.96	5.85	9.41	6.11
<b>Notes:</b>								
Seniors rates are <b>35%</b> off the adult rate								
Drop in Rate are calculated at a <b>+10%</b> rate on top of the base rate								
**Monthly pass calculated at 3 classes/week (using the dropin rate) for 1 month (4 weeks). Valid from the 1 <sup>st</sup> of each month to the end of the month only, prorating is not available, monthly passes are only available to use for qualified classes identified on a sessional basis								
All admission and drop in fees are rounded to the nearest quarter								
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>				
<b>Programs CHILDREN AND YOUTH</b>								
Children and Youth (per class)	6.03	6.33	6.65	6.98				
Youth Specialty (examples are Babysitting Course, sessional L.I.T) Per class rate	6.03	6.33	6.65	6.98				
Birthday Parties (Package)	103.00	108.15	113.55	119.25				
Workshops	5.00	5.25	5.50	5.75				
<b>Programs ADULTS</b>								
Adult (per class)	8.15	8.55	8.95	9.45				
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>				
<b>Day Camp (tax exempt)</b>								
Day Camp Daily	31.85	33.45	35.10	36.85				
Day Camp Weekly	121.00	127.00	133.40	140.00				
Day Camp Specialty	145.25	149.35	156.85	164.65				
Day Camp Leadership 2 week program	217.65	228.55	239.95	251.95				
Day Camp Adv Leadership 1 week program	120.97	127.00	133.35	140.00				
Day Camp Extended weekly (per week/child/per morning or afternoon)	17.35	9.55	10.00	10.50				

**Program Notes:**

Multiple child discounts for Municipality of Port Hope Day Camp, Swim Lessons and Programs will be 5% for the first child and 10% for the second and any additional child(ren). This discount is not applicable to Leadership Programs

Senior Discount for Aquafit/Aquaeasy and Fitness classes is calculated at a 35% of the adult rate.

Senior Discount does not apply to swim Lessons.

**Per class program fees will be calculated according to the session length (due to special events and holidays, all sessions may not be the same length).**

**PARKS/MARINA**

<b>Parks (plus applicable taxes)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Seasonal User Fees (adults 18 years +/-team)	133.90	140.60	147.60	155.00
Seasonal User Fees (minor sports = per child)	9.00	9.45	9.90	10.40
Lining (adults only/field)	15.75	16.55	17.35	18.25



Lights ** (per night)	40.00	42.00	44.00	46.30
Grooming fees (adults only/field)	8.40	8.80	9.25	9.75
Picnic and Sports Field (per hour)	15.75	16.50	17.35	18.25
Picnic Table Rentals	7.35	7.70	8.10	8.50
Tournaments/special event (adult& minor) Per day/sports field includes one lining	131.25	137.80	144.70	151.95
Delivery Fee (per location)	20.00	22.00	24.00	26.00
Hydro (camping per trailer per day)	5.00	5.25	5.50	5.75
<b>STORAGE</b>				
Storage is per linear foot for the season	19.00/ft	19.95	19.95	19.95
<b>ADDITIONAL PARK FEES</b>				
<p>Costs associated with additional setup/take down requirements, including staff fees or staff coverage outside of regular operation hours, for any rental will be determined in the user contract agreement, at a rate of \$25.00 /hour per staff person.</p> <p>Costs associated with additional setup/take down requirements for any rental on a public statutory holiday will be determined in the user contract agreement, at a rate \$60.00/hour.</p>				

**Park Notes:**

Light fees will be charged per night (average 2 hours)

Tree and Bench Program prices are set at cost recovery for these item plus 20% revenue to donations account.

**ADVERTISING**

<b>Advertising Locations (plus applicable taxes)</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Arena Wall	231.75	238.70	245.85	253.25
Zamboni (one side)/Year	360.50	371.30	382.45	393.95
Zamboni (both sides)/Year	643.75	663.05	682.95	703.45
Arena Boards/Yr (must commit to a 3 yr. term)	386.25	397.85	409.75	422.05
Ball Fields/Year (outfield fence)	231.75	238.70	245.85	253.25
Press Box JBSC/Year	412.00	424.35	437.10	450.20

**Advertising Specifications**

<b>Location</b>	<b>Size</b>	<b>Materials</b>
Arena Walls	4' X 8'	To be determined
Zamboni	14" x 72"	To be determined
Arena Boards	3' X 8'	Lexan for cover
Ball Fields	4' X 8'	To be determined
Washrooms	11" X 17"	Paper/poster
Lobby	Max 8.5"X14"	Paper/poster
Scoreclock	Width of clock x 3'	To be determined
Press Box	42" x 24'	To be determined

**Advertising Notes:**

Advertisements and agreements pertaining to advertising will be at the discretion of the Parks and Facilities Manager and/or Community Development Program Manager.

**EXCEPTIONS**

**Other Agreements that need to be considered in the implementation of this fee schedule:**

At the Discretion of the Community Development Program Manager, other agreement, by-laws or policies may need to be considered as part of the Fee Bylaw including but not limited to:

ProShop Lease

Canteen Lease

Junior C Hockey Team Agreement

Swim team Permits

Racquet Club use agreement

Agricultural Society use agreement

Coca Cola beverage Company

Subsidy Policy

Parks ByLaw

Waiving or Reduction of Fees policy