



June 1, 2016

Minutes of the Tax Levy Allocation Review Working Group Meeting of the Corporation of the Municipality of Port Hope held on Wednesday, June 1, 2016 at 3:03 PM in the Council Chambers, Town Hall, 56 Queen Street, Port Hope, Ontario.

Present: R. J. Sanderson, Mayor
L. Andrews, Councillor
R. Norman, Rural
G. Walter, Urban – as alternate

Staff: D. Baxter, Director of Finance
D. Kripp, Finance Assistant

Absent R. Polutnik, Councillor
with
Notice:

1. **Call to Order**
- 1.1 Fire Safety Plan
- 1.2 Disclosure of Pecuniary Interest and the Nature Thereof – None.
2. **Delegations – None.**
3. **Approval of Previous Minutes**
- 3.1 May 19, 2016 Tax Levy Allocation Review Working Group Minutes

On consensus, the minutes from the May 19, 2016 meeting were adopted by the Working Group with minor wording changes.

4. Business from Previous Minutes

- 4.1 On consensus, the Working Group agreed that there should be a "dry run" of the presentation to a smaller audience to obtain feedback prior to presenting the information to a full audience.

On consensus, the Working Group agreed the smaller audience should consist of Council, Department Heads and select stakeholders/feedback providers.


The Working Group had further discussion on what information should be included in the information session.

For the next meeting, each member is to review the draft reference document and previous reference document for comments and suggestions. In addition, the initial first half of the draft presentation was provided for members to review and comment. This will be the starting point for the next meeting.

5. New Business – None.**6. Other Business – None.****7. Question period – None.****8. Future Tax Levy Allocation Review Working Group Meeting(s)**

- 8.1 Thursday, June 9, 2016 – 9:00 a.m. – Council Chambers
Wednesday, June 15, 2016 – 10:30 a.m. – Council Chambers

9. The Tax Levy Allocation Review Working Group adjourned at 4:43 p.m.



R.J. Sanderson, Mayor



B. Gilmer, Municipal Clerk