Mayoral Decision

Decision Number: MDE-02-2025

Date: July 10, 2025

Subject: Delegate Authority to Council and the Chief Administrative Officer

Whereas the Strong Mayor Powers, as set out in Part VI.1 of the Municipal Act, 2001, and pursuant to Ontario Regulation 530/22, as amended, came into effect in the Municipality of Port Hope on May 1, 2025, with the intent of advancing prescribed provincial priorities, including increasing the supply of housing;

And whereas the Mayor of the Municipality of Port Hope, Olena Hankivsky, recognizes the importance of working in close partnership with the Province to advance these provincial priorities to address the significant housing challenges facing the community, the region, and the province at large;

And whereas the Mayor believes that effective, responsive, and inclusive decision-making is best achieved through collaboration and shared responsibility among elected members of Council;

And whereas the Mayor affirms her full confidence in the professionalism, expertise, and leadership of municipal staff and recognizes the essential role of the Chief Administrative Officer in overseeing the operations and internal structure of the Corporation;

And whereas the Mayor is also committed to establishing a municipal budget review process that is inclusive of staff and Council input, with the goal of producing a budget that best meets the needs of the community and is supported and endorsed by Council;

Now therefore be it resolved that I, **Olena Hankivsky**, Mayor of the Municipality of Port Hope, in accordance with the authority granted to the head of council under Part VI.1 of the Municipal Act, 2001 (the "Act"), and pursuant to Ontario Regulation 530/22, as amended, made under the Act, do hereby delegate to the Council of the Municipality of Port Hope the following powers:

a) The authority to appoint or dismiss the Chief Administrative Officer, in accordance with sections 284.5 and 284.6 of the Act;
b) The authority to establish or dissolve Committees of Council, pursuant to paragraph 1 of section 284.8 of the Act;
c) The authority to appoint chairs and vice-chairs of Committees of Council, pursuant to paragraph 2 of section 284.8 of the Act; and
d) The authority to assign functions to Committees of Council, pursuant to paragraph 3 of section 284.8 of the Act.

Be it further resolved that, I hereby delegate to the Chief Administrative Officer the powers set out in section 284.6 of the Act, specifically:

a) The authority to determine the organizational structure of The Corporation of the Municipality of Port Hope under subsection 284.6(1) of the Act; and
b) The authority to make decisions in respect of all employment matters for The Corporation of the Municipality of Port Hope under subsection 284.6(2) of the Act.

This delegation is made on an ongoing basis, as permitted under subsection 284.13(1) of the Act and shall take effect on the date set out above. This delegation shall remain in effect unless, and until such time that, it is amended, rescinded, or revoked in accordance with the provisions of the Act.

Sincerely,

Original Signed by Mayor Olena Hankivsky

Mayor, Olena Hankivsky